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THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

FINANCIAL STATEMENT

JANUARY 1 - DECEMBER 31, 1973

RECEIPTS	CITY	COUNTY	COMBINED
Balance on Hand January 1, 1973 ...	$117,058.96	$ 69,129.55	$ 186,188.51
June Tax Distribution	757,612.06	445,177.18	1,202,789.24
December Tax Distribution	659,619.76	392,745.72	1,052,365.48
Transferred from County	254,630.00		254,630.00
Rent	2,045.00		2,045.00
Fines	39,010.78	1,688.79	40,699.57
Parking Lot Receipts	11,379.70		11,379.70
Copier Receipts	14,488.11		14,488.11
Miscellaneous	4,215.28	10.25	4,225.53
Sale of Little Turtle Branch	11,307.90		11,307.90
TOTAL FUNDS	$1,871,367.55	$908,751.49	$2,780,119.04

DISBURSEMENTS			
Services Personal	993,062.81	296,188.73	1,289,251.54
Services Contractual	248,291.12	225,170.32*	473,461.44*
Supplies	82,209.97	16,389.94	98,599.91
Material	5,381.55	2,900.00	8,281.55
Current Charges	100,202.50	117,272.50*	217,475.00*
Current Obligations	9,127.36	4,500.00	13,627.36
Properties	313,000.00	152,500.00	465,500.00
TOTAL EXPENDITURES	$1,751,275.31	$814,921.49	$2,566,196.80
Balance on Hand January 1, 1974	$120,092.24	$ 93,830.00	$213,922.24

*Recurring Charges

Inter-Library Service	$165,000.00
Rent	34,630.00
Rent on Books and Records Loaned	55,000.00
	$254,630.00

THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

DISBURSEMENTS 1973

	CITY	COUNTY	COMBINED
1 SERVICES PERSONAL			
11 Salary of Librarian	15,300.00	10,200.00	25,500.00
12 Salary of Assistants			
121 Regular Assistants	703,311.91	215,930.00	919,241.91
122 Substitute and Part Time	141,450.00	33,271.58	174,721.58
13 Wages of Janitors	111,352.15	29,371.70	140,723.85
14 Other Compensation			
141 Technical and Professional	3,118.17		3,118.17
142 Employer Participation in Group Insurance	18,530.58	7,415.45	25,946.03
TOTAL	$ 993,062.81	$296,188.73	$1,289,251.54
2 SERVICES CONTRACTUAL			
21 Communication and Transportation			
211 Freight, Express and Drayage	495.74	103.03	598.77
212 Postage	6,000.00	2,700.00	8,700.00
213 Telephone Tolls, Telegrams & Telautograph	14,038.05	2,935.78	16,973.83
214 Professional Meetings	2,100.01	1,000.00	3,100.01
215 Gasoline and Oil	1,910.97	2,600.72	4,511.69
216 Other Transportation Expense	1,000.00	2,444.66	3,444.66
22 Heat, Light, Power and Water			
221 Electric Current	84,663.65	3,551.98	88,215.63
224 Water	4,790.00	66.67	4,856.67
225 Sewer	3,330.00	117.37	3,447.37
23 Printing and Advertising			
231 Advertising and Publication of Notices	251.78	131.00	382.78
24 Repairs			
241 Buildings and Structures	10,071.59	2,887.27	12,958.86
242 Equipment	8,999.21	4,496.23	13,495.44
243 Rebinding and Repair of Books and Binding of Magazines and Documents	48,250.00	24,200.00	72,450.00
244 Miscellaneous Repairs	9,052.00		9,052.00
25 Services, Other Contractual			
252 Labor	3,909.80	515.00	4,424.80
253 Rental on Equipment	30,858.87	8,520.85	39,379.72
254 Inter-Library Service		165,000.00*	165,000.00*
255 Depository Fees		100.00	100.00
256 Service on Mechanical Equipment	18,000.00	3,500.00	21,500.00
257 Expense Developing Microfilm	569.45	299.76	869.21
TOTAL	$248,291.12	$225,170.32	$473,461.44

THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

DISBURSEMENTS 1973

	CITY	COUNTY	COMBINED
1 SERVICES PERSONAL			
11 Salary of Librarian	15,500.00	10,200.00	25,500.00
12 Salary of Assistants			
121 Regular Assistants	703,311.91	215,930.00	919,241.91
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TOTAL	$248,291.12	$225,170.12	$473,461.44

THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

DISBURSEMENTS 1973

	CITY	COUNTY	COMBINED
3 SUPPLIES			
31 Office Supplies			
312 Stationery and Printing	9,000.00	3,500.00	12,500.00
313 Other Office Supplies	3,800.00	1,200.00	5,000.00
32 Other Supplies			
321 Other Library Supplies	21,000.00	7,500.00	28,500.00
322 Janitors Supplies	9,000.00	2,684.77	11,684.77
323 Photography Supplies	3,468.07	565.23	4,033.30
33 Coal, Fuel Oil and Gas	35,941.90	939.94	36,881.84
TOTAL	$82,209.97	$16,389.94	$98,599.91
4 MATERIAL			
41 Building			
411 Branch Buildings	175.58	200.00	375.58
412 Other Material	200.00	200.00	400.00
44 General			
441 Materials and Parts for Equipment	2,714.98	1,000.00	3,714.98
442 Other General Materials	2,290.99	1,500.00	3,790.99
TOTAL	$5,381.55	$2,900.00	$8,281.55
5 CURRENT CHARGES			
51 Insurance and Bond Premiums	19,066.25	5,250.00	24,316.25
52 Rents	950.00	35,997.50*	36,947.50
54 Dues	1,056.25	225.00	1,281.25
55 Employers Contribution, Retirement, O.A.S.I.	74,630.00	20,800.00	95,430.00
57 Rent on Books and Music Records Loaned by City		55,000.00*	55,000.00*
58 Lease Rent	4,500.00		4,500.00
TOTAL	$100,202.50	$117,272.50	$217,475.00
6 CURRENT OBLIGATIONS			
62 Interest	9,127.36	4,500.00	13,627.36
TOTAL	$9,127.36	$4,500.00	$13,627.36

THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

DISBURSEMENTS 1973

	CITY	COUNTY	COMBINED
3 SUPPLIES			
31 Office Supplies			
312 Stationery and Printing	9,000.00	3,500.00	12,500.00
313 Other Office Supplies	3,800.00	1,200.00	5,000.00
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TOTAL	100,202.50	117,272.50	217,475.00
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TOTAL	9,127.36	4,500.00	13,627.36

THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

DISBURSEMENTS 1973

	CITY	COUNTY	COMBINED
7 PROPERTIES			
71 Buildings, Structures and Improvements			
711 Buildings and Fixed Equipment	500.00		500.00
72 Equipment			
721 Furniture	1,000.00	300.00	1,300.00
722 Office	1,500.00	1,200.00	2,700.00
723 Cars	6,000.00	3,500.00	9,500.00
724 Other Equipment	4,000.00	2,500.00	6,500.00
73 Books, Periodicals, Newspapers, Audio-Visual Materials	300,000.00	145,000.00	445,000.00
TOTAL	$313,000.00	$152,500.00	$465,500.00
GRAND TOTAL	$1,751,275.31	$814,921.49	$2,566,196.80

THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

DISBURSEMENTS 1973

	CITY	COUNTY	COMBINED
7 PROPERTIES			
71 Buildings, Structures and Improvements			
711 Buildings and Fixed Equipment	500.00		500.00
72 Equipment			
721 Furniture	1,000.00	300.00	1,300.00
722 Office	1,500.00	1,200.00	2,700.00
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73 Books, Periodicals, Newspapers, Audio-Visual Materials	300,000.00	145,000.00	445,000.00
TOTAL	$312,000.00	$152,500.00	$464,500.00
GRAND TOTAL	$1,721,275.31	$491,921.49	$2,566,196.80

THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

COMPARATIVE STATISTICS

CITY

Year	Expenditures	Cash Balance
1969	1,332,154.69	163,029.86
1970	1,299,909.61	60,592.82
1971	1,566,353.13	101,378.60
1972	1,624,215.64	117,058.96
1973	1,751,275.31	120,092.24

COUNTY

1969	612,921.18	46,060.01
1970	640,335.40	54,908.42
1971	763,230.75	83,460.31
1972	805,165.86	69,129.55
1973	814,921.49	93,830.00

	TOTAL Expenditures	TOTAL Cash Balance
1969	1,945,075.87	209,089.87
1970	1,940,245.01	115,501.24
1971	2,329,583.88	184,838.91
1972	2,429,381.50	186,188.51
1973	2,566,196.80	213,922.24

THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

BOND AND INTEREST REDEMPTION FUND

FINANCIAL STATEMENT

JANUARY 1 - DECEMBER 31, 1973

RECEIPTS

Balance on Hand January 1, 1973	$271,793.47
June Tax Distribution	309,964.95
December Tax Distribution	269,844.45
TOTAL FUNDS	$851,602.87

EXPENDITURES

Current Obligations	$162,675.00
Debt Payments	400,000.00
TOTAL EXPENDITURES	$562,675.00

Balance on Hand January 1, 1974	$288,927.87

January 21, 1974

Mr. Paul E. Shaffer, President
Fort Wayne National Bank
110 West Berry Street
Fort Wayne, Indiana 46802

Dear Mr. Shaffer:

Sealed bids will be received by the Board of Trustees of Fort Wayne Public Library for a temporary loan of the sum of $600,000.00 for the general operating fund and the Public Library Board for Allen County for a temporary loan of the sum of $300,000.00 for the general operating fund. The Boards will require on an in and out basis a total of $900,000.00 for operating expenses for the period February 1, 1974 until June 28, 1974, all dates are inclusive.

Said sealed bids will be received at the regular meeting of said Board on January 28, 1974 at 4:00 p.m. in the board room of the Public Library at 900 Webster Street, Fort Wayne, Indiana, at which time and place all bids will be opened publicly and read aloud.

Such Public Library loan shall be made with the bidder submitting the lowest rate of interest, and submitting with his bid an Affidavit that no collusion exists between himself and any other bidder for such loan.

The Library Board reserves the right to reject any and all bids; it is not obligated to accept the lowest or any other bid; and may waive formalities in bidding.

No bid shall be withdrawn after the opening of bids without the consent of the Library Board, for a period of 15 days after the date of receiving bids.

Bids should be addressed to:

Charles E. Slater, President
Board of Trustees
Fort Wayne Public Library
900 Webster Street
Fort Wayne, Indiana 46802

Yours very truly,

Fred J. Reynolds
Head Librarian

FJR:jjb

January 21, 1974

Mr. Paul E. Shaffer, President
Fort Wayne National Bank
110 West Berry Street
Fort Wayne, Indiana 46802

Dear Mr. Shaffer:

Sealed bids will be received by the Board of Trustees of Fort Wayne Public Library for a temporary loan of the sum of $600,000.00 for the general operating fund and the Public Library Board for Allen County for a temporary loan of the sum of $300,000.00 for the general operating fund. The bonds will require on or about beats a total of $900,000.00 for operating expenses for the period February 1, 1974 until June 28, 1974, all dates are inclusive.

Said sealed bids will be received at the regular meeting of said Board on January 28, 1974 at 4:00 p.m. in the board room of the public library at 900 Webster Street, Fort Wayne, Indiana, at which time and place all bids will be opened publicly and read aloud.

Said Public Library loan shall be made with the bidder submitting the lowest rate of interest, and submitting with his bid an affidavit that no collusion exists between himself and any other bidder for said loan.

The Library Board reserves the right to reject any and all bids, it is not obligated to accept the lowest or any other bid; and may waive formalities in bidding.

Any bid shall be withdrawn after the opening of bids without the consent of the Library Board, for a period of 15 days after the date of receiving bids.

Bids should be addressed to:

Clarence E. Blake, President
Board of Trustees
Fort Wayne Public Library
900 Webster Street
Fort Wayne, Indiana 46802

Very truly yours,

Fred J. Reynolds
Head Librarian

FJR:lle

Copies also sent to:

Mr. Robert A. Morrow, President
Lincoln National Bank and Trust Co.
116 East Berry Street
Fort Wayne, Indiana 46802

Mr. Donnelly P. McDonald Sr., President
Peoples Trust and Savings Co.
913 South Calhoun Street
Fort Wayne, Indiana 46802

Mr. Richard T. Doermer, President
Indiana Bank and Trust Co.
915 South Clinton Street
Fort Wayne, Indiana 46802

Mr. Paul Gronauer, President
Anthony Wayne Bank
203 East Berry Street
Fort Wayne, Indiana 46802

copies also sent to:

Mr. Robert A. Hatten, President
Lincoln National Bank and Trust Co.
116 East Berry Street
Fort Wayne, Indiana 46801

Mr. Donald F. McDonald Sr., President
Peoples Trust and Savings Co.
911 South Calhoun Street
Fort Wayne, Indiana 46802

Mr. Richard T. Doerner, President
Indiana Bank and Trust Co.
911 South Calhoun Street
Fort Wayne, Indiana 46802

Mr. Paul Doerner, President
Anthony Wayne Bank
201 East Berry Street
Fort Wayne, Indiana 46802

AGENDA

Meeting of the Board of Trustees of the Fort Wayne Public Library

Monday, January 28, 1974, 4:00 p.m.

1. Approval of the minutes of the December 24th meeting.

2. Opening of bids to borrow money.

3. Request the Board to grant Bernice Gater an additional monthly increase of $23.00.

4. Request the Board's approval to allow the Park Board's Theatre group to use the old Shawnee Branch library to practice for plays.

5. Report to the Board on the roof of the main library building.

6. Seek the Board's permission to allow our staff to avail themselves of (Lincoln Life Insurance Co.) M.I.S. Co. plan.

7. Inform the Board of the contents and progress of HB1066A.

8. Ascertain the Board's disposition relative to use of the land adjacent to New Haven Branch Library as a parking area for Harper Funeral Home.

9. Approval of the bills from the Operating Fund in the amount of $89,832.86, Lincoln National Life Insurance Company bill in the amount of $1,408.50; and Phonograph Record Room Fund bills in the amount of $123.73.

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

January 28, 1974

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in regular session at the Main Library, 900 Webster Street, January 28, 1974 at 4:00 p.m. Members present were: Mr. Charles E. Slater, Mr. Allan J. Tremper, Mrs. Helen E. Knoblauch, Mr. Willard Shambaugh, Mr. Paul A. Lauletta and Mrs. Florence A. Buirley. Mr. Slater presided.

Approval of the minutes of the December 24th meeting was the first item on the agenda. Mrs. Knoblauch moved the minutes be approved as submitted, seconded by Mrs. Buirley and carried.

Opening of bids to borrow money was next on the agenda. Lincoln National Bank submitted a bid of 4.375% rate of interest and Fort Wayne National submitted a bid of 5.55% rate of interest less a premium of $4.00. Mr. Tremper moved the bid be awarded to Lincoln National Bank on their low bid, seconded by Mrs. Knoblauch and passed unanimously.

Mr. Reynolds next requested the Board's approval to grant Bernice Gater an additional monthly increase of $23.00. Mr. Shambaugh moved the approval to increase Mrs. Gater monthly salary $23.00, seconded by Mrs. Knoblauch and carried.

Mr. Reynolds next asked the Board's approval to allow the Park Board's Theatre group to use the old Shawnee Branch library to practice for plays. Mr. Tremper moved the approval for the group to meet there, seconded by Mr. Shambaugh and carried.

Mr. Reynolds reported to the Board about the roof of the main library building. 125 ceiling tile need to be replaced and a roof coating applied by our men after April. It was agreed to pay for the material out of the retainage held from the 1964 Library Building and Equipment Fund.

Mr. Reynolds asked the Board's permission to allow our staff to avail themselves of the Medical Information Service program offered through Lincoln Life Insurance Co. The Board had no objections.

Mr. Reynolds reported to the Board the status of Library Legislation at the present.

Mr. Reynolds ascertained the Board's disposition relative to the use of the land adjacent to New Haven Branch Library as a parking area for Harper Funeral Home. The Board agreed that the Funeral Home would pave it at their expense and it would be used jointly by the library and the funeral home.

Approval of the bills from the Operating Fund in the amount of $89,832.86, Lincoln National Life Insurance Company bill in the amount of $1,408.50; and Phonograph Record Room Fund bills in the amount of $123.73 was the last item on the agenda. Mrs. Buirley moved the bills be approved for payment, seconded by Mr. Tremper and carried.

When no further business appeared the Board adjourned.

ANTHONY WAYNE BANK

BERRY AT CLINTON • FORT WAYNE, INDIANA 46802

NORTHEAST BRANCH 3308 NORTH ANTHONY BOULEVARD
TIME CORNERS BRANCH 6102 U.S. HIGHWAY 24 WEST
S. ANTHONY BRANCH 5533 S. ANTHONY
NEW HAVEN BRANCH 1230 LINCOLN HIGHWAY EAST
WAYNEDALE BRANCH 7017 OLD TRAIL ROAD

January 28, 1974

Mr. Charles E. Slater
Fort Wayne Public Library
900 Webster Street
Fort Wayne, Indiana 46802

Dear Mr. Slater,

This is to acknowledge a letter addressed to Mr. Paul Gronauer concerning bids for the general operating funds of the Fort Wayne Public Library and the Public Library of Allen County.

Due to the total amount of loans discussed, being in excess of our legal lending limit, we will be unable to submit a bid at this time.

We hope in the future to be able to participate in your financial program and wish to thank you for this opportunity.

Sincerely,

Howard W. Zimmerman
Vice President

HWZ:vm

MEMBER FEDERAL DEPOSIT INSURANCE CORPORATION

TEMPORARY LOAN WARRANT

Fort Wayne, Indiana

$300,000.00

February 1, 1974

FOR VALUE RECEIVED, on or before June 28, 1974, the Public Library Board for Allen County, an Indiana municipal corporation, by and upon unanimous action, promises to pay to the order of Lincoln National Bank and Trust Company the sum of Three Hundred Thousand and No/100 Dollars ($300,000.00).

Negotiable and payable at Lincoln National Bank and Trust Company, Fort Wayne, Indiana, with interest at the rate of four and three eights per cent (4.375%) per annum from date until maturity, payable at the time the principal hereof is paid, and eight per cent (8%) after maturity, and attorney's fees.

Without any relief from valuation or appraisement laws.

All parties hereto, whether makers, drawers, endorsers, sureties, guarantors, or otherwise severally waive presentment for payment, protest, notice of protest, and notice of non-payment.

This warrant is made and executed pursuant to the authority to make and effect temporary loans, as provided in Chapter 321 of the Acts of 1947 of the General Assembly of the State of Indiana, as amended, and any and all other applicable statutes, for the purpose of defraying general operating expenses of the promissor in anticipation of the receipt by the promissor of the first semi-annual distribution of taxes due and payable in 1974.

To secure the payment of this warrant, the Public Library Board for Allen County hereby pledges any money on deposit with said bank at any time hereafter standing in the name of the Public Library of Fort Wayne and Allen County, with the unqualified right to appropriate and apply the name to this warrant, irrespective of priorities of liability, at any time, as well

before as at or after maturity, and further pledges the taxes due the Public Library for Allen County in the year 1974; and this pledge shall be a prior and paramount lien against said taxes, such pledges being made on the express condition that if the Board of Trustees of the Fort Wayne Public Library shall pay, or cause to be paid, to Lincoln National Bank and Trust Company, its successors or assigns, the above recited indebtedness as the same shall become due, then such pledges shall be and become void and of no effect.

PUBLIC LIBRARY BOARD FOR ALLEN COUNTY

Chas. E. Slater
President

Florence W. Bailey
Secretary

Russell E. Erb
Treasurer

RESOLUTION OF BOARD OF DIRECTORS

I, FLORENCE A. BUIRLEY, do hereby certify that I am the duly elected and qualified Secretary and the keeper of the records and corporate seal of the Public Library Board for Allen County, a Municipal Corporation organized and existing under the laws of the State of Indiana, and that the following is a true and correct copy of certain Resolutions duly adopted at a meeting of the Board of Directors thereof, convened and held in accordance with the law and the by-laws of said corporation on the 24th day of December, 1973, and that such Resolutions are now in full force and effect:

> RESOLVED, that the Public Library Board for Allen County shall enter into a 148-day loan of $300,000.00 for the period February 1, 1974 to June 28, 1974 to meet current operating expenses prior to semi-annual receipt of funds raised through application of a levy of taxes;
>
> BE IT FURTHER RESOLVED that notice is hereby to be given to the commercial banks operating in Fort Wayne, Allen County, Indiana, that bids will be received at a regular meeting of this board on the 28th day of January, 1974 at 4:00 p.m. in the Board Room of the Public Library, 900 Webster Street, Fort Wayne, Indiana.
>
> The motion was unanimously adopted.

I do further certify that the following is a true and correct copy of certain Resolutions duly adopted at a meeting of the Board of Directors thereof, convened and held in accordance with the law and the by-laws of said corporation on the 28th day of January, 1974, and that such Resolutions are now in full force and effect:

> RESOLVED, that Lincoln National Bank and Trust Company of Fort Wayne, Indiana, is the low bidder with the rate of 4.375% on an offer to borrow by the Public Library Board for Allen County for the sum of $300,000.00 for a period of 148-days from February 1, 1974 to June 28, 1974, to meet current operating expenses prior to semi-annual receipt of funds raised through the application of a levy of taxes, as authorized by law.

BE IT FURTHER RESOLVED that the President, Treasurer and Secretary of this corporation and Board are authorized to contract with Lincoln National Bank and Trust Company to borrow said money and incur liability for and in behalf and in the name of this corporation, and to act for this corporation in the transaction of all other business in connection with said loan.

AND BE IT FURTHER RESOLVED that the Secretary or any other officer of this corporation and Board be and is hereby authorized to certify to said bank a copy of these Resolutions and the names and signatures of this Board's officers, or employees thereby authorized to act in the premises, and said bank is hereby authorized to rely upon such certificate until formally advised by like certificate of any changes therein.

IN WITNESS WHEREOF, I have affixed my name as Secretary and have caused the corporate seal of said Corporation and Board to be hereunto affixed this 31st day of January, 1974.

Florence A. Buirley

Florence A. Buirley, Secretary

I, Charles E. Slater, a Director of said corporation, do hereby certify that the foregoing is a correct copy of certain resolutions as therein set forth.

Chas. E. Slater

Trustee

January 30, 1974

Lincoln National Bank and Trust Company
116 East Berry Street
Fort Wayne, Indiana 46802

Re: Allen County Contractual
Public Library
Temporary Loan Warrant

Gentlemen:

I have examined minutes, letter notices, bids and warrant pertaining to the temporary tax anticipation loan in the amount of $300,000.00 and I find them to be in substantial compliance with the controlling statutes.

It is therefore my opinion that the warrant dated February 1, 1974 in the amount of $300,000.00 is a valid and binding obligation of Allen County Contractual Public Library, formerly called Public Library of Allen County.

Yours truly,

David R. Heaton

David R. Heaton,
Attorney for Allen County
Contractual Public Library

DRH:jmp

January 30, 1974

Lincoln National Bank and Trust Company
116 East Berry Street
Fort Wayne, Indiana 46802

Re: Allen County Contractual
Public Library
Temporary Loan Warrant

Gentlemen:

I have examined minutes, latter notices, bids and warrant pertaining to the temporary tax anticipation loan in the amount of $300,000.00 and I find them to be in substantial compliance with the controlling statutes.

It is therefore my opinion that the warrant dated February 1, 1974 in the amount of $300,000.00 is a valid and binding obligation of Allen County Contractual Public Library, formerly called Public Library of Allen County.

Yours truly,

David R. Heaton,
Attorney for Allen County
Contractual Public Library

DRH:jmp

TEMPORARY LOAN WARRANT

Fort Wayne, Indiana

$600,000.00

February 1, 1974

FOR VALUE RECEIVED, on or before June 28, 1974, the Board of Trustees of the Fort Wayne Public Library, an Indiana municipal corporation, by and upon unanimous action, promises to pay to the order of Lindoln National Bank and Trust Company the sum of Six Hundred Thousand and No/100 Dollars ($600,000.00).

Negotiable and payable at Lincoln National Bank and Trust Company, Fort Wayne, Indiana, with interest at the rate of four and three eights per cent (4.375%) per annum from date until maturity, payable at the time the principal hereof is paid and eight per cent (8%) after maturity, and attorney's fees.

Without any relief from valuation or appraisement laws.

All parties hereto, whether makers, drawers, endorsers, sureties, guarantors, or otherwise, severally waive presentment for payment, protest, notice of protest, and notice of non-payment.

This warrant is made and executed pursuant to the authority to make and effect temporary loans, as provided in Chapter 321 of the Acts of 1947 of the General Assembly of the State of Indiana, as amended, and any and all other applicable statutes, for the purpose of defraying general operating expenses of the promissor in anticipation of the receipt by the promissor of the first semi-annual distribution of taxes due and payable in 1974.

To secure the payment of this warrant, the Board of Trustees of the Fort Wayne Public Library hereby pledges any money on deposit with said Bank at any time hereafter standing in the name of the Fort Wayne Public Library, with the unqualified right to appropriate and apply the same to this warrant, irrespective of priorities of liability, at any time, as well before as at

or after maturity, and further pledges the taxes due the Fort Wayne Public Library in the year 1974; and this pledge shall be a prior and paramount lien against said taxes, such pledges being made on the express condition that if the Board of Trustees of the Fort Wayne Public Library shall pay, or cause to be paid, to Lincoln National Bank and Trust Company, its successors or assigns, the above recited indebtedness as the same shall become due, then such pledges shall be and become void and of no effect.

BOARD OF TRUSTEES OF THE FORT WAYNE
PUBLIC LIBRARY

Chas. E. Slater
President

Florence W. Binley
Secretary

Russell E. Erb
Treasurer

RESOLUTION OF BOARD OF DIRECTORS

I, FLORENCE A. BUIRLEY, do hereby certify that I am the duly elected and qualified Secretary and the keeper of the records and corporate seal of Fort Wayne Public Library, a Municipal Corporation organized and existing under the laws of the State of Indiana, and that the following is a true and correct copy of certain Resolutions duly adopted at a meeting of the Board of Directors thereof, convened and held in accordance with the law and the by-laws of said corporation on the 24th day of December, 1973, and that such Resolutions are now in full force and effect:

> RESOLVED, that Fort Wayne Public Library shall enter into a 148-day loan of $600,000.00 for the period February 1, 1974 to June 28, 1974 to meet current operating expenses prior to semi-annual receipt of funds raised through application of a levy of taxes;
>
> BE IT FURTHER RESOLVED that notice is hereby to be given to the commercial banks operating in Fort Wayne, Allen County, Indiana, that bids will be received at a regular meeting of this Board on the 28th day of January, 1974 at 4:00 p.m. in the Board Room of the Public Library, 900 Webster Street, Fort Wayne, Indiana.
>
> The motion was unanimously adopted.

I do further certify that the following is a true and correct copy of certain Resolutions duly adopted at a meeting of the Board of Directors thereof, convened and held in accordance with the law and the by-laws of said corporation on the 28th day of January, 1974, and that such Resolutions are now in full force and effect:

> RESOLVED, that Lincoln National Bank and Trust Company, of Fort Wayne, Indiana, is the low bidder with the rate of 4.375% on an offer to borrow by Fort Wayne Public Library for the sum of $600,000.00 for a period of 148-days from February 1, 1974 to June 28, 1974, to meet current operating expenses prior to semi-annual receipt of funds raised through the application of a levy of taxes, as authorized by law.

BE IT FURTHER RESOLVED that the President, Treasurer and Secretary of this Corporation and Board, are authorized to contract with Lincoln National Bank and Trust Company to borrow said money and incur liability for and in behalf and in the name of this corporation, and to act for this corporation in the transaction of all other business in connection with said loan.

AND BE IT FURTHER RESOLVED that the Secretary or any other officer of this corporation and Board be and is hereby authorized to certify to said bank a copy of these Resolutions and the names and signatures of this Board's officers, or employees thereby authorized to act in the premises, and said bank is hereby authorized to rely upon such certificate until formally advised by like certificate of any changes therein.

IN WITNESS WHEREOF, I have affixed my name as Secretary and have caused the corporate seal of said Corporation and Board to be hereunto affixed this 31st day of January, 1974.

Florence A. Buirley

Florence A. Buirley, Secretary

I, Charles E. Slater, a Director of said corporation, do hereby certify that the foregoing is a correct copy of certain resolutions passed as therein set forth.

Chas E Slater

Trustee

January 30, 1974

Lincoln National Bank and Trust Company
116 East Berry Street
Fort Wayne, Indiana 46802

Re: Allen County Contractual
Public Library
Temporary Loan Warrant

Gentlemen:

I have examined minutes, letter notices, bids and warrant pertaining to the temporary tax anticipation loan in the amount of $300,000.00 and I find them to be in substantial compliance with the controlling statutes.

It is therefore my opinion that the warrant dated February 1, 1974 in the amount of $300,000.00 is a valid and binding obligation of Allen County Contractual Public Library, formerly called Public Library of Allen County.

Yours truly,

DRH:jmp

David R. Heaton,
Attorney for Allen County
Contractual Public Library

January 30, 1974

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116 East Berry Street
Fort Wayne, Indiana 46802

Re: Allen County Contractual
Public Library
Temporary Loan Warrant

Gentlemen:

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Yours truly,

DRH:jmp

David R. Heaton,
Attorney for Allen County
Contractual Public Library

January 30, 1974

Lincoln National Bank and Trust Company
116 East Berry Street
Fort Wayne, Indiana 46802

Re: Fort Wayne Public Library
Temporary Loan Warrant

Gentlemen:

I have examined minutes, letter notices, bids and warrants pertaining to the temporary tax anticipation loan in the amount of $600,000.00 and find them to be in substantial compliance with the controlling statutes.

It is therefore my opinion that the warrant dated February 1, 1974 in the amount of $600,000.00 is a valid and binding obligation of the Fort Wayne Public Library according to its terms.

Yours truly,

David R. Heaton

David R. Heaton,
Attorney for
Fort Wayne Public Library

DRH:jmp

January 30, 1974

Lincoln National Bank and Trust Company
116 East Berry Street
Fort Wayne, Indiana 46802

Re: Fort Wayne Public Library
Temporary Loan Warrant

Gentlemen:

I have examined minutes, letter notices, bids and warrants pertaining to the temporary tax anticipation loan in the amount of $800,000.00 and find them to be in substantial compliance with the controlling statutes.

It is therefore my opinion that the warrant dated February 1, 1974 in the amount of $800,000.00 is a valid and binding obligation of the Fort Wayne Public Library according to its terms.

Yours truly,

David R. Heaton,
Attorney for
Fort Wayne Public Library

DRH:jmp

LINCOLN NATIONAL BANK AND TRUST COMPANY
116 EAST BERRY STREET
FORT WAYNE, INDIANA 46802

January 28, 1974

Mr. Charles E. Slater, President
Board of Trustees
Fort Wayne Public Library
900 Webster Street
Fort Wayne, Indiana

Dear Mr. Slater:

Pursuant to the legal notices thereof recently published and under the terms outlined in your letter of January 21, for sealed bids to be submitted January 28, 1974 at 4:00 p.m. in the Public Library at 900 Webster Street, Fort Wayne, Indiana, this bank will be pleased to loan $600,000.00 to the Fort Wayne Public Library and $300,000.00 to the Public Library Board of Allen County on the basis outlined in the notices and letter at a rate of 4.375% per annum (365 day basis) with no premium. Interest will be payable at maturity computed from date of borrowing with right of prepayment.

This bid is subject to our receiving the usual resolution for authorization of subscribing officers and your own attorney's approving legal opinion.

Cordially,

David E. Caston
Assistant Vice President

DEC:jvt

LINCOLN NATIONAL BANK AND TRUST COMPANY

116 EAST BERRY STREET

FORT WAYNE, INDIANA 46802

NONCOLLUSION AFFIDAVIT

STATE OF INDIANA)
) SS:
COUNTY OF ALLEN)

D. E. CASTON, being duly sworn upon oath, says that he has executed the foregoing bid as Assistant Vice President of and for and on behalf of LINCOLN NATIONAL BANK AND TRUST COMPANY OF FORT WAYNE, being duly authorized so to do; and that said bid has been made and submitted by said Bank independently, free of any collusion or understanding of any kind with any other bidder.

D. E. Caston
Assistant Vice President

Subscribed and sworn before me this 28th day of January, 1974.

Sandra Sue Deahl
Notary Public

My Commission Expires:
april 20, 1975

FORT WAYNE NATIONAL BANK

FORT WAYNE, INDIANA 46802

TELEPHONE (219) 743-0555

DONALD J. MAUCH
VICE PRESIDENT

January 28, 1974

Mr. Charles E. Slater, President
Board of Trustees
Fort Wayne Public Library
900 Webster Street
Fort Wayne, Indiana 46802

Dear Mr. Slater:

In response to the letter of Mr. Fred J. Reynolds, Librarian, and in accordance with the advertisements for bids as published in the local newspapers, we wish to enter our bid for the temporary loan totaling $900,000 to be used for operating expenses during the period February 1, 1974 until June 28, 1974.

This loan will be made up of loans to the Board of Trustees of Fort Wayne Public Library for $600,000 and the Public Library Board for Allen County in the amount of $300,000. For the purchase of these loans totaling $900,000 we bid:

> Five and Fifty-Five Hundreths percent (5.55%) per annum, plus a premium of $4.00.

Interest will be charged only from the date of advance to the date of final payment.

We are always pleased to be able to bid on these loans and hope that we may be of help to you.

Very truly yours,

Don J. Mauch

Don J. Mauch

DJM/cs

AFFIDAVIT OF NON-COLLUSION

STATE OF INDIANA (
) SS:
COUNTY OF ALLEN (

DONALD J. MAUCH, Vice President of Fort Wayne National Bank, being duly sworn says that no collusion exists between Fort Wayne National Bank and any other bidder for temporary loans of $600,000 to the Board of Trustees of Fort Wayne Public Library and $300,000 to the Public Library Board for Allen County.

Further affiant saith naught.

Signed this 28th day of January, 1974.

FORT WAYNE NATIONAL BANK

BY Don J. Mauch
Donald J. Mauch, V. Pres.

Subscribed and sworn to before me this 28th day of January, 1974.

Catherine M. Spridgeon
Notary Public

My Commission expires:
August 13, 1976

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

January 28, 1974

FRED J. REYNOLDS
LIBRARIAN

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

FINES AND MISCELLANEOUS RECEIPTS

DECEMBER 1973

Main Library Fines		$2,073.55
Georgetown Branch Library	456.73	
Hessen Cassel Branch	216.56	
Little Turtle Branch	153.50	
Pontiac Branch	25.41	
Shawnee Branch	71.26	
Tecumseh Branch	76.00	
Waynedale Branch	117.85	
BW #3	13.00	
BW #4	14.85	
Lincoln Life	.35	
Lutheran Nurses Home	.20	1,145.71
Art & Recordings		316.41
Rent (Reitz IGA)		100.00
Rent (Tucker)		5.00
Parking Lot Receipts		1,000.00
Copier Receipts		1,050.77
Telephone Pay Station Commission		8.01
Subscription Card		20.00
Reserve Postals		16.60
Books		74.84
County Fines		70.70
		$5,881.59

APPROVED
Fred J. Reynolds
LIBRARIAN

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

FRED J. REYNOLDS
LIBRARIAN

January 28, 1974

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

SUNDRY EXPENDITURES DECEMBER 16, 1973 - JANUARY 15, 1974

1973					
Dec.	17	Postage	212	2.68	
	18	Flashlights & batteries	322	8.30	
		Postage	212	.24	
	19	Postage	212	2.32	
		Librarians expense (Indpls.)	214	13.37	
	20	Gasoline	215	3.00	
	21	Librarians expense (Chicago)	214	17.72	
	24	Postage	212	2.58	
	26	Postage	212	8.13	
	27	Pamphlets	731	29.78	
	28	Postage	212	1.88	
	31	Librarians expense (Chicago)	214	12.98	
1974					
Jan.	2	Postage	212	2.30	
	4	Postage	212	1.35	
	5	Cable & Connectors	441	3.93	
	7	Books	732	9.90	
		Postage	212	2.87	
	8	Postage	212	2.56	
		1½" cap	322	.96	
	9	Pamphlets	731	32.80	
		Postage	212	4.82	
	11	Postage	212	1.72	
	14	Batteries	322	5.91	
		Postage	212	2.87	
	15	Postage	212	1.20	$176.17

COUNTY

1973					
Dec.	17	Postage	212	.62	
	21	Postage	212	1.87	
	27	Postage	212	2.06	
	31	Hauling Trash	252	35.00	
1974					
Jan.	2	Postage	212	1.94	
	7	Postage	212	3.60	
	10	Postage	212	.21	
	14	Postage	212	2.29	$ 47.59
					$223.76

APPROVED
Fred J. Reynolds
LIBRARIAN

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

PHONOGRAPH RECORD ROOM FUND

Public Library Bills January 28, 1974

National Record Plan	Records	$123.73

Paul R. Fairbanks

Willard Shambaugh

Helen E. Snelbaker

Florence A. Bailey

Alcan Trampe

Chas. E. Slater

APPROVED

Fred J. Reynolds

LIBRARIAN

AGENDA

Meeting of the Board of Trustees of the Fort Wayne Public Library

Monday, February 25, 1974, 4:00 p.m.

1. Approval of the minutes of the January 28th meeting.

2. Ascertain the Board's disposition relative to leasing the space on our parking lot occupied by the diner for a three year period for $100.00 per month.

3. Ascertain the Board's disposition relative to increasing the parking rate on our parking lots from 15¢ to 20¢ per half hour.

4. Discuss with the Board and obtain a directive relative to the premium surplus of premium for the Lincoln National Life Group Insurance policy.

5. Read Mr. Conrad Jankowski's letter to the Board.

6. Discuss with the Board the meeting of April 4th & 5th of the Librarians of large libraries in Indiana.

7. Approval of the bills from the Operating Fund in the amount of $63,547.34, Lincoln National Life Insurance Company bill in the amount of $1,283.18; Library Building and Equipment Fund bills in the amount of $4,093.32; and 1964 Library Building and Equipment Fund bill in the amount of $616.23.

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

February 25, 1974

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in regular session at the Main Library, 900 Webster Street, February 25, 1974 at 4:00 p.m. Members present were: Mr. Allan J. Tremper, Mr. Russell E. Erb, Mr. Willard Shambaugh, Mrs. Helen Knoblauch, Mr. Paul Lauletta and Mrs. Florence Buriely. Mr. Tremper presided.

Approval of the minutes of the January 28th meeting was the first item on the agenda. Mrs. Buirley moved the minutes be approved as submitted, seconded by Mrs. Knoblauch and carried.

Mr. Reynolds asked the Board's disposition relative to leasing the space on our parking lot occupied by the diner for a three year period for $100.00 per month. Mr. Lauletta moved the approval for a three year lease for the space on the parking lot occupied by the diner for $100.00 per month, seconded by Mrs. Buirley and passed unanimously.

Mr. Reynolds next asked the Board's disposition relative to increasing the parking rate on our parking lots from 15¢ to 20¢ per half hour. The increase would be used mainly for increasing the wages of the parking lot attendants. Mr. Shambaugh moved the approval to increase the parking rate from 15¢ to 20¢ per half hour, seconded by Mr. Erb and passed unanimously.

Mr. Reynolds next asked the Board's directive relative to the premium surplus of premium for the Lincoln National Life Group Insurance policy in the amount of $5,656.00. This amount can be left in escrow account, used for the Medical Information Service or used to reduce the amount in the budget for 1975. Mr. Erb moved we leave the money in escrow with Lincoln National Life Insurance Company, seconded by Mr. Lauletta and passed unanimously.

Mr. Reynolds read the letter (h.i.) from Conrad Jankowski, the architect for the new Shawnee Branch Library.

Mr. Reynolds next informed the Board of the meeting of the Librarians of large libraries in Indiana on April 4th and 5th to be held in Fort Wayne. He invited all Board members to the dinner on April 4th.

Approval of the bills from the Operating Fund in the amount of $63,547.34, Lincoln National Life Insurance Company bill in the amount of $1,283.18; Library Building and Equipment Fund bills in the amount of $4,093.32; and 1964 Library Building and Equipment Fund bill in the amount of $616.23 was the last item on the agenda. Mrs. Knoblauch moved the bills be approved for payment, seconded by Mrs. Buirley and carried.

Mr. Reynolds asked the Board's approval to sell old Shawnee Branch Library on South Wayne Ave. for $21,000.00. Mr. Shambaugh moved the approval to accept the proposal to sell the Shawnee Branch Library on South Wayne Ave. for $21,000.00, seconded by Mrs. Buirley and passed unanimously.

When no further business appeared the Board adjourned.

January 30, 1974

Lincoln National Bank and Trust Company
116 East Berry Street
Fort Wayne, Indiana 46802

Re: Fort Wayne Public Library
Temporary Loan Warrant

Gentlemen:

I have examined minutes, letter notices, bids and warrants pertaining to the temporary tax anticipation loan in the amount of $600,000.00 and find them to be in substantial compliance with the controlling statutes.

It is therefore my opinion that the warrant dated February 1, 1974 in the amount of $600,000.00 is a valid and binding obligation of the Fort Wayne Public Library according to its terms.

Yours truly,

DRH:jmp

David R. Heaton,
Attorney for
Fort Wayne Public Library

January 30, 1974

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116 East Berry Street
Fort Wayne, Indiana 46802

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Yours truly,

DRH:jmp

David R. Weston,
Attorney for
Fort Wayne Public Library

TELEPHONE: 422-6456

CARL D. LIGHT, REALTOR
203 WEST WAYNE STREET
FORT WAYNE, INDIANA 46802

February 1, 1974

Mr. Fred Reynolds
Public Library
Fort Wayne, Indiana 46802

Re: 4011 South Wayne Avenue--Shawnee Branch

Dear Fred:

Dennis L. Jeffrey has submitted a proposition to buy this site on a Real Estate Contract.

Dennis is a single young man, aged 27, born in Fort Wayne and a graduate of Hoagland High School. He has been employed for 8½ years at the Fort Wayne Post Office and earns $12,010 a year.

In 1967 he started his JPC Professional Laboratories, a photographic business and has operated it as a part time enterprise. Through the years he has accumulated some $60,000 worth of photograpic equipment such as processors, printers, enlargers, developers, dryers, cameras, etc.

The Lincoln National Bank has serviced his business checking account since 1967.

Mr. Jeffrey would like to have the large counter and any and all of the miscellaneous tables, chairs, etc., that you can leave in the building.

After you accept the proposition to purchase, he would like to have possession so he can beginning the cleaning, painting and repairing necessary to get started in this new business venture.

Any questions, please contact me?

Sincerely,

Bob Hodell

ROBERT D. HODELL, REALTOR

RDH:hw

№ 1750

PROPOSITION TO PURCHASE

Fort Wayne, Ind., Feb. 1, 19 74

I herewith agree to purchase the following described property:

Known as 4011 South Wayne Avenue, Fort Wayne, Indiana 46807

Legal Description The South 26 feet of Lot 137, Fairfield Heights Addition, Fort Wayne, Allen County, Indiana

I will pay the sum of TWENTY ONE THOUSAND AND NO/100 ---------- DOLLARS ($ 21,000.00) for said property upon the following terms and conditions:

TWENTY FIVE HUNDRED AND NO/100 Dollars ($2,500.00) cash to be paid upon the delivery of a Real Estate Contract, the remainder of the purchase price to be paid as follows:

The balance of $18,500.00 to be paid in monthly installments of $200.00, or more, including principal and interest, for a term of Five (5) years ~~with the balance to be paid in full at the end of the five year period.~~ Buyer to insure property at $21,000, with copy to be furnished to Seller.

with interest from date of possession, computed monthly at 8 %. per annum.

The above price to include said property free from all liens, claims, and encumbrances:

Seller to provide a survey of said site.

SUBJECT TO CORRECT ZONING FOR BUYERS BUSINESS.

Insurance on property to be cancelled.

Possession for tenancy to be given on or before date of closing. Taxes due and payable in the Spring (May) of the year 1975 shall be paid by the buyer.

Prior to the execution of a ~~Warranty Deed~~ REAL ESTATE CONTRACT, the seller shall supply an abstract of title brought to date of said deed, showing a merchantable title to said premises and shall pay all water, gas and electric bills to date of possession.

I hereby agree to complete this transaction within THIRTY (30) days after being notified that all papers pertaining thereto have been properly prepared.

I hereby deposit with you the sum of FIVE HUNDRED AND NO/100 Dollars ($ 500.00) as earnest money to be applied on the cash payment herein provided for. If this proposition is accepted by the owner, or his authorized agent, and I should fail to comply with the terms named herein, you are to retain the amount paid as earnest money.

It is understood that if this proposition is not accepted by the owner, or his authorized agent, in writing, within TWENTY (20) days from date, it shall be null and void, and said earnest money shall be returned to us immediately thereafter.

Dennis L. Jeffrey

Address 7329 Monroeville Road
Hoagland, Indiana 46745

Telephone 639-3218

ACCEPTANCE

We accept this proposition this _____ day of February, 19 74, and agree to comply with its terms and to pay CARL D. LIGHT, REALTOR, out of the cash payment herein provided for, the standard rate of commission adopted by the Fort Wayne Real Estate Board, viz: $ 1,050.00.

Public Library of Fort Wayne-Allen County

Address

Charles E. Slater

Telephone

By: ~~Charles E. Slater, President of the~~ Board of Trustees

ROBERT D. HODELL, REALTOR
422-6456

PROPOSITION TO PURCHASE

No. 1760

Fort Wayne, Ind., _____ 19__

I, _____ agree to purchase the following described property:

_____

_____

_____

_____

I will pay the sum of _____ DOLLARS ($_____) for said property upon the following terms and conditions:

_____

_____ the remainder of the purchase price to be paid as follows:

_____

_____ to be paid in monthly installments of $_____, including principal and interest, for a term of five (5) years, _____ to be paid on the first day of the five years prior.

_____ above price to include said property free from all liens, claims, and encumbrances:

_____

_____ to the execution of a Warranty Deed, the seller shall supply an abstract of title brought to date _____ electric bills to

_____

_____ Dollars ($_____)

_____

_____

_____

_____

THE OFFICE OF JANKOWSKI • ASSOCIATES

ARCHITECTS PLANNERS

CONRAD C. JANKOWSKI ·AIA· 1966

February 14, 1974

Mr. Fred Reynolds, Librarian
Fort Wayne Public Library
900 Webster Street
Fort Wayne, Indiana

Dear Fred:

Kindly permit me to express the gratitude of this firm to you and to the Board of Trustees in granting us the privilege of designing the Shawnee Branch. The results have furthered our pride not only with our own efforts but in the library system and the community as well. We thank you, sincerely.

There are a number of details to be completed or corrected at Shawnee of which we are aware. We have been assured that the humidifier leaks will be remedied by a factory representative by the end of this month. The solution to some of the other difficulties, which are dependent on weather, will be given our full attention upon the seasonal change.

Thank you, once again. It is our hope that Shawnee will serve you well for many years to come.

Respectfully,

Con

Con Jankowski

CCJ:cv

VICTORIA SQUARE PROFESSIONAL CENTER
6001 S. ANTHONY BOULEVARD SUITE 115
FORT WAYNE, INDIANA 46816 (219) 447-2535

THE LINCOLN NATIONAL LIFE INSURANCE COMPANY

EXPERIENCE REPORT

POLICYHOLDER	GROUP NO.(s)
Fort Wayne Public Library	G-16,311

POLICY YEAR ENDING**		NUMBER INSURED (POLICY YEAR)	BEGINNING	ENDING
1st	12-31-73	→	147	140

TOTAL PREMIUMS RECEIVED .....$ 16,810

PREMIUM SUBJECT TO EXPERIENCE ACCOUNTING THIS POLICY YEAR .....$ 16,810

TOTAL CLAIM CHARGES

37.8 % of $ -0- Life Ins. Claims Paid* .....$ -0-

12.2 % of $ -0- AD & D Claims Paid* .....$ -0-

Life Pooling Charge .....$ 4,429

AD & D Pooling Charge .....$ 540

Life Conversion Charge @ $65 per $1,000 .....$ -0-

escrow acct.

M.L.S.

TOTAL LIFE AND AD & D CLAIM CHARGES .....$ 4,969

Other Claims Paid During Year .....$ 711

Add This Year's Reserve for Incurred Claims .....$ 1,670

Credit Last Year's Reserve for Incurred claims .....$ -0-

TOTAL OTHER CLAIMS .....$ 2,381

TOTAL CLAIM CHARGES .....$ 7,350

RETENTION FOR ALL EXPENSES & PROFIT .....$ 3,804

PREMIUM STABILIZATION FUND

Beginning of Year .....$		Retention Plus Total Claim Charges .....$	11,154
Interest @ % .....$		Balance for this Policy Year .....$	5,656
Credit ☐ Paid ☐		Previous Year's Balance .....$	-0-
Amount Transferred .....$		Transferred from P.S.F. .....$	-0-
End of Year Balance .....$		Net Balance for Experience Period .....$	5,656

Total Premium Received for Current Experience Period .....$ 16,810

(The Period Required for the Accumulation of $15,000 in Premiums Since the Completion of the Previous Experience Period)

**If the anniversary is not on the first of the month, the amount of premium is through the end of a policy year, but the amount of claims is through the end of the calendar month in which the anniversary occurs.

Excluded from the paid claim figures shown are:

GROUP OFFICE	DATE
Fort Wayne	Feb. 1974

FORM 10178 11-73

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

February 25, 1974

FRED J. REYNOLDS
LIBRARIAN

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

FINES AND MISCELLANEOUS RECEIPTS

JANUARY 1974

Main Library Fines		$2,253.42
Georgetown Branch Library	498.86	
Hessen Cassel Branch	204.98	
Little Turtle Branch	176.22	
Pontiac Branch	39.04	
Shawnee Branch	205.74	
Tecumseh Branch	92.50	
Waynedale Branch	135.64	
Urban Schools	85.30	
BW #3	24.95	
BW #5	31.50	
Lincoln Life	1.25	1,495.98
Art & Recordings		329.71
Rent (YWCA)		1,000.00
Rent (Reitz IGA)		100.00
Rent (Tucker & Washler)		10.00
Used Bookmobile		1,401.00
Interest on CD #13996		137.50
Telephone Pay Station Commission		13.29
Subscription Cards		60.00
Kinney-Bennett Commission		88.84
Copier Receipts		1,278.50
Reserve Postals		22.39
Books		109.85
County Fines		86.79
		$8,387.27

APPROVED
Fred J. Reynolds
LIBRARIAN

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

February 25, 1974

FRED J. REYNOLDS
LIBRARIAN

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

SUNDRY EXPENDITURES JANUARY 16 - FEBRUARY 15, 1974

Jan.16	Postage	212	3.36	
17	Postage	212	2.29	
21	Postage	212	2.10	
22	Postage	212	3.92	
23	Pamphlets	731	10.25	
	Postage	212	12.65	
25	Librarians expense (Chicago)	214	11.10	
	Postage	212	1.32	
28	Postage	212	6.60	
30	Postage	212	1.48	
31	Postage	212	1.20	
Feb. 1	Pamphlets	731	48.30	
	Postage	212	.60	
4	Postage	212	5.64	
	Postage	212	2.25	
5	Postage	212	3.43	
6	Anti syphon gas cones	216	1.03	
	Postage	212	2,82	
7	Postage	212	3.52	
8	Tire gauge	216	4.42	
11	Postage	212	10.95	
13	Postage	212	.68	
14	Special police commission (3)	540	9.00	
	Postage	212	1.15	
15	Librarians expense (Chicago)	214	8.65	
	Postage	212	1.95	$160.66

COUNTY

Jan.16	Postage	212	1.06	
21	Postage	212	4.61	
24	Postage	212	1.36	
29	Hauling trash	252	28.00	
	Postage	212	2.78	
Feb. 1	Postage	212	2.27	
12	Postage	212	1.63	$ 41.71
				$202.37

APPROVED
Fred J. Reynolds
LIBRARIAN

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

LIBRARY BUILDING AND EQUIPMENT FUND 1964

Public Library Bills February 25, 1974

Schlatter Hardware, Inc.	Roof coating	$616.23

Allan Kemper

Helen E. Knockhauck

Florence A. Bailey

Neil A. Fulton

William Shawaker

Russell E. Eck

APPROVED

Fred J. Reynolds

LIBRARIAN

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

LIBRARY BUILDING AND EQUIPMENT FUND

Public Library Bills February 25, 1974

Jankowski Associates	Architectural Services - Shawnee Branch - FINAL	$1,786.57
R. L. Electric Company	Electrical contract - Shawnee Branch - FINAL	2,306.75
		$4,093.32

Allan Kemper

Helen E. Trobaugh

Florence W. Bailey

Paul A. Tarlette

Willard Shumbaugh

Russell E. Erb

APPROVED

Fred J. Reynolds

LIBRARIAN

STATE of INDIANA

INDIANA STATE LIBRARY
MARCELLE K. FOOTE, *Director*

INDIANAPOLIS, 46204
140 North Senate Avenue
(317) 633-5440

ARCHIVES DIVISION
CATALOG DIVISION
EXTENSION DIVISION
GENEALOGY DIVISION
INDIANA DIVISION
REFERENCE DIVISION
DIVISION FOR THE PHYSICALLY HANDICAPPED

April 9, 1974

Ms. Florence A. Buirley, Secretary
Library Board of Trustees
Fort Wayne Public Library
900 Webster Street
Fort Wayne, Indiana 46802

Dear Ms. Buirley:

This is to acknowledge receipt of the Fort Wayne Public Library board's resolution adopting the joint agreement establishing the Indiana Cooperative Library Services Authority.

We are pleased your library is a charter member of InCoLSA and believe the organization of this legal entity holds much promise for Indiana libraries.

Sincerely,

Marcelle K. Foote

(Miss) Marcelle K. Foote
Director

MKF:ADH:ar

STATE OF INDIANA

INDIANA STATE LIBRARY
MARCELLE K. FOOTE, *Director*

INDIANAPOLIS, 46204

140 North Senate Avenue
(317) 633-5440

ARCHIVES DIVISION
CATALOG DIVISION
EXTENSION DIVISION
GENEALOGY DIVISION
INDIANA DIVISION
REFERENCE DIVISION
DIVISION FOR THE PHYSICALLY HANDICAPPED

April 15, 1974

Ms. Florence A. Buirley, Secretary
Library Board of Trustees
Fort Wayne Public Library
900 Webster Street
Fort Wayne, Ind. 46802

Dear Ms. Buirley:

There is to be a meeting on Monday, April 22, 1974, of all persons who have been designated as representatives by the various governing agencies which have joined the Indiana Cooperative Library Services Authority. This will be held at 1:00 P.M. in Room 409, Indiana State Library, 140 North Senate Avenue, Indianapolis.

I hope it will be possible for your designated representative to attend this organizational meeting on that date.

If you have not already done so, I shall appreciate very much receiving the name of your representative prior to the meeting.

Sincerely,

Marcelle K. Foote

(Miss) Marcelle K. Foote
Director

MKF:ar

AGENDA

Meeting of the Board of Trustees of the Fort Wayne Public Library

Monday, March 25, 1974, 4:00 p.m.

1. Approval of the minutes of the February 25th meeting.

2. Opening of bids for purchase of a wagon with snow blade.

3. Seek the Board's permission to add Natalie Anderson to the staff at an annual salary of $4,680.00.

4. Discussion of the main library roof problem and appearance of David Heaton.

5. Seek the Board's permission to send Jeanne Cox to a conference for the physically handicapped in Washington, D. C. on May 13 - 16, 1974.

6. Seek the Board's permission to send a group of seven employees to our bindery in Toledo, Ohio.

7. Present John Ross's painting of Dylon Thomas to the Board.

8. Discussion of the Alamo property on Webster Street.

9. Brief presentation of R.S.V.P. program to the Board.

10. Discussion of Revenue Sharing as it affects public libraries.

11. Discussion of Dobicil and acceptance or rejection by the Board of the proposed contract.

12. Ascertain which members of the Board will join the library group on April 4th, for the banquet.

13. Ascertain the Board's decision as to the hiring of a bus for two days to visit branches with the library group on April 4 and 5.

14. Approval of the bills from the Operating Fund in the amount of $54,882.89, electric current bill in the amount of $3,132.04, Lincoln National Life Insurance Company bill in the amount of $1,426.86; Library Building and Equipment Fund bills in the amount of $4,851.59; and Phonograph Record Room Fund bills in the amount of $379.51.

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

March 25, 1974

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in regular session at the Main Library, 900 Webster Street, March 25, 1974 at 4:00 p.m. All members were present. Mr. Slater presided.

Approval of the minutes of the February 25th meeting was the first item on the agenda. Mr. Erb moved the minutes be approved as submitted, seconded by Mrs. Knoblauch and carried.

Opening of bids for the purchase of a wagon with snow blade was next on the agenda. Only one bid was received and that was from Allen County Motors, Inc. in the amount of $4,591.00. Mr. Lauletta moved we accept the bid of Allen County Motors, Inc., seconded by Mrs. Buirley and passed unanimously.

Mr. Reynolds asked the Board's permission to add Natalie Anderson to the staff at an annual salary of $4,680.00. Mrs. Knoblauch moved the approval to add Natalie Anderson to the staff at the recommended salary, seconded by Mr. Shambaugh and passed unanimously.

A discussion of the main library roof problem was next on the agenda. Attorney David Heaton explained to the Board about filing suit against the General Contractor C. A. Lehman, the Sub-Contractor C. L. Schust, the supplier Owens-Corning and the Architect Carl Bradley if the Board wants to. By consent the Board agreed to follow the direction of the Attorney.

Mr. Reynolds next asked the Board's permission to send Jeanne Cox to a conference for the physically handicapped in Washington, D. C. on May 13 - 16, 1974. The cost would be approximately $250 - $275. Mr. Shambaugh moved the approval for Jeanne Cox to attend the conference with expenses paid, seconded by Mr. Erb and passed unanimously.

The approval to send seven employees to the bindery in Toledo, Ohio was next on the agenda. Mrs. Knoblauch moved the approval for seven employees to visit the bindery in Toledo, Ohio, seconded by Mrs. Buirley and carried.

A discussion of Cobicil and acceptance or rejection by the Board of the proposed contract was next on the agenda. Libraries in Indiana are now being given the opportunity to become members of the Indiana Cooperative Library Services Authority (the new name for CoBiCIL) which is being formed under the terms of the Library Services Authority Act of 1967 (IC 20-13-6, Burns 41-1201-1214). Mr. Erb moved the approval to adopt the resolution subject to review by counsel, seconded by Mrs. Buirley and passed unanimously.

A discussion of Revenue Sharing Funds as it affects public libraries was next on the agenda. On February 19, 1974, Governor Otis R. Bowen, signed into law Senate Bill 233, which permits a COUNTY, TOWNSHIP, CITY OR TOWN to appropriate general revenue sharing funds it receives under the State and Local Fiscal Assistance Act of 1972, as amended, to a public library board organized under the Public Library Law of 1947. The Board authorized Mr. Reynolds to talk to the trustee in Aboite Township about a branch library in this area.

Mr. Reynolds next told the Board the Alamo property on Webster Street across from the Main Library was for sale. The Board expressed the desire to have the fire station and to have Mr. Reynolds bring something on the Alamo property at the next meeting.

Mr. Reynolds next gave a brief presentation of the R.S.V.P. program. He stated that we have had 1,943 hours of help for a cost of $1,161.57 to the library from December 1972 to December 1973.

Mr. Reynolds next asked the members of the Board to join the library group on April 4th for the banquet. Mrs. Buirley, Mr. Tremper, Mr. Slater and Mr. Lauletta indicated they would attend.

Mr. Reynolds asked the Board's approval to hire a bus for two days to visit the branches with the library group on April 4th and 5th. Mr. Erb moved the approval to hire a bus, seconded by Mrs. Buirley and carried.

Approval of the bills from the Operating Fund in the amount of $54,882.89, electric current bill in the amount of $3,132.04, Lincoln National Life Insurance Company bill in the amount of $1,426.86; Library Building and Equipment Fund bills in the amount of $4,851.59; and Phonograph Record Room Fund bills in the amount of $379.51 was the last item on the agenda. Mr. Lauletta moved the bills be approved for payment, seconded by Mrs. Buirley and passed unanimously.

When no further business appeared the Board adjourned.

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

March 5, 1974

FRED J. REYNOLDS
LIBRARIAN

MAIN LIBRARY ROOF 900 WEBSTER STREET

PROBLEM:

Water leakage from the roof appears in many areas throughout the second floor ceilings, inclusive of around the air-shafts, outer-walls, central ceiling areas, etc. Some of the areas included are designated as --- Fine Arts, halls, Office, Machine Room, Technical Processes, Sign Room, Historical Genealogy, Staff Lounge, Art Display. On the first floor there is damage to ceilings in Lending Services and Children's Room.

DAMAGE TO PROPERTY:

Carpeting (Art Display and Office Area), ceiling tiles (about 200 including those previously replaced), electrical lighting fixtures, rust and rust stains.

REPAIRS NEEDED:

Ceiling tiles replaced, carpeting damage corrected, painting, electrical fixtures checked-out and replaced, if needed.

GENERAL:

It is necessary to have protective coverings in certain areas over files, desks, tables when area is unattended to protect library property from water (or potential) water damage. Without an alert staff throughout the last few years damage would have been much greater.

RHV

NOTICE TO AUTOMOBILE DEALERS

Notice is hereby given by the Board of Trustees of the Public Library of Fort Wayne and Allen County, Indiana, that sealed bids will be received at the office of the Board, 900 Webster Street, Fort Wayne, Indiana, until 12:00 o'clock noon, Monday, March 25, 1974, to meet their requirements for one (1) WAGON WITH SNOW PLOW. Full specifications are on file in the office of the Board.

Bids must be accompanied by surety bond or certified check and the necessary non-collusion affidavit as required by law. The Board reserves the right to reject any and all bids.

THE BOARD OF TRUSTEES OF THE
PUBLIC LIBRARY OF FORT WAYNE
AND ALLEN COUNTY, INDIANA

By Fred J. Reynolds
Librarian

March 8, 15, 1974

INDIANA STATE LIBRARY
140 North Senate Avenue
Indianapolis, Indiana 46204

Extension Division

February 20, 1974

To: All Public Libraries

From: Extension Division, Indiana State Library

Re: REVENUE SHARING FUNDS

On February 19, 1974, Governor Otis R. Bowen, M.D., signed into law Senate Bill 233, which permits a COUNTY, TOWNSHIP, CITY, OR TOWN TO APPROPRIATE GENERAL REVENUE SHARING FUNDS it receives under the State and Local Fiscal Assistance Act of 1972, as amended, to a public library board organized under the Public Library Law of 1947.

General revenue sharing funds received by a public library board from a county, township, city, or town shall be deposited in any of the funds defined in IC 1971, 20-13-1-21 (Public Library Law of 1947, Section 21). The funds shall be budgeted and expended in the manner required by law.

Since Senate Bill 233 contained an emergency clause, the act became effective upon passage.

ED/ISL
2-20-74

JOINT AGREEMENT
ESTABLISHING THE INDIANA COOPERATIVE LIBRARY SERVICES AUTHORITY
March 7, 1974

The governing authorities of the following public libraries located in Indiana:

together with the governing authorities of the following colleges and universities located in Indiana:

together with the governing authorities of the following special libraries located in Indiana:

together with the governing authorities of the following public school corporations located in Indiana:

all having library responsibilities, do hereby establish the INDIANA COOPERATIVE LIBRARY SERVICES AUTHORITY, located at 140 North Senate Avenue, Indianapolis, Marion County, Indiana.

The Indiana Cooperative Library Services Authority is to provide for the following services:

I. An administrative office and employment of a director and staff for the Authority and provision of basic equipment, supplies, and other resources to implement projects.

II. Development and refinement of a long-range plan for the Authority.

III. Effective liaison with library organizations and cooperative groups, in particular the Area Library Services Authorities in Indiana.

IV. Effective liaison with multi-state and national library networks and cooperative organizations.

V. Development and operation, either directly or by contract, of specific programs, including:

A. Contract with the Ohio College Library Center for use of their on-line computer system.

B. Development of programs for utilization of Machine Readable Cataloging (MARC tapes), including specifications for cataloging input of data into an Indiana data base via the Ohio College Library Center.

C. Development of detailed specifications for a statewide inter-library loan and resource sharing system.

D. Development of a centralized body of information on library cooperation, computer technology, and information retrieval systems and data bases.

E. Development of such other service programs as may be approved by the Authority, including, but not limited to, bibliographies and union lists, selective dissemination of information, automated cataloging services.

The Indiana Cooperative Library Services Authority is to lease, rent, or purchase such property and/or contract for such services as are necessary for the transaction of its business as provided under the provisions of the Library Services Authority Act (BURNS IND.STAT.ANN. Secs. 41-1201--1214; IC 1971, 20-13-6-1--20-13-6-14).

The member libraries adopting this Joint Agreement agree to appoint within ten (10) days after the legal establishment of the Authority a director to the Board of Directors of the Authority, which Board shall meet at 140 North Senate Avenue, Indianapolis, Marion County, Indiana, upon call of the convening chairman, Marcelle K. Foote, who shall set the date and time of the organizational meeting of the Board of Directors.

The Indiana Cooperative Library Services Authority herein created shall be a municipal corporation, and any power or powers, privileges or authority exercised or capable of being exercised by a public agency of this state, except that of levying taxes, may be exercised and employed by such Authority established under the Library Services Authority Act.

INDIANA STATE LIBRARY
140 North Senate Avenue
Indianapolis, Indiana 46204

March 11, 1974

Dear Librarian:

The feasibility study to determine whether a bibliographic center should be established in Indiana (CoBiCIL) has been concluded and the results of the study will be published shortly.

There is more than ample data to support the establishment of such a center, and the value of it to Indiana libraries of all persuasions will be great enough, that the Library Services and Construction Act Advisory Council and the Indiana Library and Historical Board have approved setting aside enough LSCA funds to establish and operate the Center for three years.

Libraries in Indiana are now being given the opportunity to become members of the Indiana Cooperative Library Services Authority (the new name for CoBiCIL) which is being formed under the terms of the Library Services Authority Act of 1967 (IC 20-13-6, Burns 41-1201-1214). This letter is to invite your library to become a member.

Those agencies joining the Authority at this time will not be asked to contribute <u>any</u> financial support for the first year and probably none for the second year except possibly a token fee. This would be decided by members of the Executive Board. There would be no need for such money the second year since the LSCA Advisory Council and the Indiana Library and Historical Board have both approved expenditure of the funds for the Indiana Cooperative Library Services Authority.

If any member of the Authority wishes to withdraw after the first year or in any subsequent year, there is legal authority for the member to do this.

Included with this letter are copies of the <u>Joint Agreement</u> and the <u>Resolution Adopting the Joint Agreement</u> which should be signed by your governing or administrative board if you wish to become a member and begin to receive the benefit of this statewide library cooperative project.

It is hoped that many resolutions will be filed with the State Library by April 7, 1974. However it will still be possible to join after that date should you wish to do so.

If you have further questions, please do not hesitate to write or call us. (317-633-5440 or 5621).

Sincerely,

Marcelle K. Foote

Marcelle K. Foote
Director

MKF/jn

Gates Engineering Company, Inc. 100 S. West St./Wilmington, DE 19899/P.O. Box 1711/(302)-656-9951

John G. Eagan
Regional Sales Manager
5311 Indiana Avenue
Woodhurst Section
Fort Wayne, In 46807
(219) 745-9987

March 24, 1973

Mr. Frank Reynolds
Ft. Wayne-Allen County Public Library
900 Webster
Ft. Wayne, Indiana

Dear Mr. Reynolds:

Thank you for your time on Friday, March 22, 1974, and for the assistance of Mr. Kenneth Schell during my inspection of the roof at the above referenced project.

You are aware from our discussion on Friday, that Mr. Schell and I feel the roof leaks are the result of ineffective flashing and expansion joints.

As you have requested, I am submitting a Bill of Materials of Gacoflex Contourflash in the order of locations that I feel have the greatest priority. I do, however, feel that all of the work should be finished before you can safely replace the ceiling tile.

Gates Engineering Company, Inc. will provide technical service at the start of the repairs. Please try to give us at least one week notice so that we may schedule this service.

Thank you again for your time and consideration of our materials.

Very truly yours,

John G. Eagan

John G. Eagan
Regional Sales Manager
5311 Indiana Avenue
Ft. Wayne, Indiana

Gates Engineering Company, Inc. 100 S. West St./Wilmington, DE 19899/P.O. Box 1711/(302)-656-9951

LOCATION		SIZE	SQ. FT.	COST
EXPANSION JT.	B-7 TO M-7	1/16" X 120'-0" X 3'-0"	360'	$234.60
EXPANSION JT.	A-13 TO E-13	1/16" X 38'-0" X 2'-0"	76	
	I-13 TO M-13	1/16" X 38'-0" X 2'-0"	76	$197.60
	A-19 TO E-19	1/16" X 38'-0" X 2'-0"	76	
	I-19 TO M-19	1/16" X 38'-0" X 2'-0"	76	
PERIMETER FLASHING	A-1 TO Y-1	1/16" X 245'-0" X 2'-0"	490	
	A-1 TO A-7	1/16" X 62'-0" X 2'-0"	124	
	A-7 TO B-7	1/16" X 12'-0" X 2'-0"	24	
	B-7 TO B-11	1/16" X 45'-0" X 2'-0"	90	
	A-11 TO B-11	1/16" X 12'-0" X 2'-0"	24	
	A-11 TO A-30	1/16" X 200'-0" X 2'-0"	400	$1487.20
	A-30 TO M-30	1/16" X 125'-0" X 2'-0"	250	
	M-11 TO M-30	1/16" X 200'-0" X 2'-0"	400	
	M-11 TO N-11	1/16" X 6'-0" X 2'-0"	12	
	N-7 TO N-11	1/16" X 45'-0" X 2'-0"	90	
	N-7 TO O-7	1/16" X 20'-0" X 2'-0"	40	
	O-7 TO O-9	1/16" X 22'-0" X 2'-0"	44	
	O-9 TO Y-9	1/16" X 110'-0" X 2'-0"	220	
	Y-1 TO Y-9	1/16" X 85'-0" X 2'-0"	170	
EXTERIOR SKYLIGHT	E-13 TO E-19	1/16" X 65'-0" X 2'-0"	130	
	E-19 TO I-19	1/16" X 50'-0" X 2'-0"	100	
	I-19 TO I-13	1/16" X 65'-0" X 2'-0"	130	$
	I-13 TO E-13	1/16" X 50'-0" X 2'-0"	100	514.80
INTERIOR SKYLIGHT	F-14 TO F-18	1/16" X 45'-0" X 2'-0"	90	
	F-18 TO H-18	1/16" X 38'-0" X 2'-0"	76	
	H-18 TO H-14	1/16" X 45'-0" X 2'-0"	90	
	H-14 TO F-14	1/16" X 38'-0" X 2'-0"	76	
NEW EXPANSION JT.	E-19 TO E-30	1/16" X 120'-0" X 2'-0"	240	$312.00
	I-19 TO I-30	1/16" X 120'-0" X 2'-0"	240	
		40 GAL. N-7 ADHESIVE		$300.00

John J. Eagan
3/24/74

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

March 25, 1974

FRED J. REYNOLDS
LIBRARIAN

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

FINES AND MISCELLANEOUS RECEIPTS

FEBRUARY 1974

Main Library Fines		$1,687.37
Georgetown Branch Library	292.70	
Hessen Cassel Branch	178.78	
Little Turtle Branch	112.35	
Pontiac Branch	56.20	
Shawnee Branch	190.89	
Tecumseh Branch	69.75	
Waynedale Branch	104.72	
BW #3	14.35	
BW #4	14.50	
BW #5	3.05	
Lincoln Life	2.20	1,039.49
Art & Recordings		254.57
Rent (YWCA)		1,000.00
Rent (Reitz IGA)		100.00
Rent (Tucker & Washler)		10.00
Parking Lot Receipts		1,000.00
Copier Receipts		1,207.15
Subscription Cards		40.00
Telephone Pay Station Commission		8.32
Reserve Postals		18.85
Books		349.60
County Fines		115.30
		$6,830.65

APPROVED
Fred J. Reynolds

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

March 25, 1974

FRED J. REYNOLDS
LIBRARIAN

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

SUNDRY EXPENDITURES FEBRUARY 16 - MARCH 15, 1974

Feb. 18	Librarians expense (Bloomington)	214	15.34	
	Postage	212	2.15	
19	Postage	212	10.55	
20	Book	732	9.31	
21	Chauffeurs license (Rust)	216	2.50	
22	Postage	212	3.40	
25	Postage	212	2.10	
	Librarians expense (Indianapolis)	214	6.85	
26	Postage	212	1.71	
28	Postage	212	3.53	
Mar. 1	Postage	212	.16	
4	Postage	212	2.49	
5	Postage	212	3.26	
6	Postage	212	7.98	
8	Pamphlets	731	40.10	
	Postage	212	.30	
11	Librarians expense (Chicago)	214	8.20	
	Postage	212	2.49	
12	Book	732	4.00	
	Postage	212	9.89	
13	Parts for pump	242	.60	
	Postage	212	1.84	
14	Postage	212	.38	
15	Postage	212	1.84	$140.97

COUNTY

Feb. 20	Postage	212	.36	
21	Gasoline	215	3.00	
25	Hauling trash	252	28.00	
	Postage	212	1.44	
27	Postage	212	4.68	
Mar. 4	Postage	212	4.30	
7	Postage	212	.84	
11	Postage	212	4.22	$ 46.84
				$187.81

APPROVED
Fred J. Reynolds

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

LIBRARY BUILDING AND EQUIPMENT FUND

Public Library Bills March 25, 1974

Library Bureau, Div. of Remington Rand	Steel shelving	$4,435.59
Schlatter Hardware, Inc.	Ladder	416.00
		$4,851.59

Chas. E. Slater

Allan Trampe

Helen E. Knoblauch

Florence A. Bowling

Willard Shambaugh

Neil C. Sullivan

Russell E. Erb

APPROVED

Fred J. Reynolds

TREASURER

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

PHONOGRAPH RECORD ROOM FUND

Public Library Bills		March 25, 1974
Eastin-Phelan Distributing Corp.	8mm film	$224.09
National Record Plan	Records	155.42
		$379.51

Chas. E. Slater

Alan Tramper

Helen E. Knoblauch

Florence B. Bailey

William Steinbrugh

Ruth P. Lawlitz

Russell E. Erb

APPROVED

Fred J. Reynolds

AGENDA

Meeting of the Board of Trustees of the Fort Wayne Public Library

Monday, April 22, 1974, 4:00 p.m.

1. Approval of the minutes of the March 25th meeting.

2. Set a meeting date for the May Board meeting.

3. Request the Board to grant a leave of absence to Virginia Bloomfield for four to six months.

4. Request the Board to grant a leave of absence to Susan Kent to attend library school from August 1974 to May of 1975.

5. Seek the Board's approval to pay expenses of staff members who belong to ILA who may choose to attend the Portland meeting on May 8th. Ascertain which members of the Board may wish to attend.

6. Discussion of the Annex property and additional parking facilities near the main library.

7. Approval of the bills from the Operating Fund in the amount of $67,931.20, electric current bill in the amount of $3,046.80, and Lincoln National Life Insurance Company bill in the amount of $1,445.22.

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

April 22, 1974

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in regular session at the Main Library, 900 Webster Street, April 22, 1974 at 4:00 p.m. Members present were: Mr. Charles E. Slater, Mr. Allan J. Tremper, Mr. Russell E. Erb, Mrs. Florence A. Buirley, Mr. Willard Shambaugh and Mr. Paul A. Lauletta. Mr. Slater presided.

Approval of the minutes of the March 25th meeting was the first item on the agenda. Mrs. Buirley moved the minutes be approved as submitted, seconded by Mr. Erb and passed unanimously.

Since the fourth Monday in May falls on the Memorial Day Holiday, the Board set the next meeting day for Tuesday, May 28th at 4:00 p.m.

Mr. Reynolds next requested the Board to grant a leave of absence to Virginia Bloomfield for four to six months upon her doctor's advice. Mr. Shambaugh moved the approval to grant a leave of absence to Mrs. Bloomfield, seconded by Mr. Tremper and carried.

Mr. Reynolds next requested the Board to grant a leave of absence to Susan Kent to attend library school from August 1974 to May of 1975 to earn her library degree. Mr. Shambaugh moved the approval to grant a leave of absence to Susan Kent to attend library school and to pay her an additional two weeks of vacation, seconded by Mrs. Buirley and passed unanimously.

Next Mr. Reynolds asked the Board's approval to pay expenses of staff members who belong to ILA who may choose to attend the Portland meeting on May 8th. Mr. Lauletta moved the approval to pay expenses of the ILA members who attend the Portland meeting on May 8th, seconded by Mr. Shambaugh and passed unanimously. Mr. Reynolds asked which Board members would like to attend. Mrs. Buirley and Mrs. Knoblauch indicated they would attend.

A discussion of the Annex property and additional parking facilities near the main library was next on the agenda. Mr. Troutner has not given a price for the Alamo property on Webster Street and he indicated he would like to have the listing on the property in the 600 block of West Washington and West Wayne Streets. Mr. Reynolds told the Board he had talked to the Mayor and mentioned the fire station. The Mayor indicated they would like to have the property in the 600 block of West Washington and West Wayne Streets and maybe they could make a trade. The Board discussed trading the Washington Street property for the fire station and if the City wanted the property on Wayne Street maybe a deal could be made about the Alamo Apt. property. By consent the Board authorized Mr. Reynolds to explore the matter more with the Mayor and to tell Mr. Troutner that we are not interested at this time.

Mr. Reynolds told the Board that Mr. Berryhill of the Army Reserves called and asked about having a table in the main lobby with pamphlets and an individual behind the table to explain about the Army Reserve. The Board agreed that if we let the Army Reserve do this we would be opening the door for other agencies to do the same, and they preferred not to expand our present policy at this time.

Approval of the bills from the Operating Fund in the amount of $67,931.20, electric current bill in the amount of $3,046.80, and Lincoln National Life Insurance Company bill in the amount of $1,445.22 was the last item on the agenda. Mr. Erb moved the bills be approved for payment, seconded by Mr. Lauletta and passed unanimously.

When no further business appeared the Board adjourned.

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

FRED J. REYNOLDS
LIBRARIAN

April 22, 1974

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

FINES AND MISCELLANEOUS RECEIPTS

MARCH 1974

Main Library Fines		$2,047.23
Georgetown Branch Library	480.00	
Hessen Cassel Branch	158.33	
Little Turtle Branch	178.35	
Pontiac Branch	53.38	
Shawnee Branch	203.49	
Tecumseh Branch	84.50	
Waynedale Branch	150.75	
Urban Schools	107.91	
BW #3	18.33	
BW #4	48.00	
BW #5	28.20	
Lincoln Life	1.90	1,513.14
Art and Recordings		259.03
Rent (YWCA)		1,000.00
Rent (Reitz IGA)		100.00
Rent (Tucker & Washler)		10.00
Parking Lot Receipts		1,068.75
Copier Receipts		1,885.37
Subscription Cards		60.00
Telephone Pay Station Commission		11.97
JPC Professional Laboratories (Shawnee)		450.00
Reserve Postals		26.59
Books		171.38
County Fines		98.35
		$8,701.81

APPROVED
Fred J. Reynolds
LIBRARIAN

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

FRED J. REYNOLDS
LIBRARIAN

April 22, 1974

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

SUNDRY EXPENDITURES MARCH 16 - APRIL 15, 1974

Mar.	18	Postage	212	2.20	
	19	Postage	212	17.52	
	20	Librarian's expense (Chicago)	214	10.53	
	21	Postage	212	.41	
	22	Operators license (R. Reynolds)	216	5.00	
		Postage	212	1.62	
	25	Postage	212	2.25	
	26	Postage	212	4.26	
	27	Postage	212	2.34	
	28	Thread	313	3.33	
		Postage	212	6.48	
	29	Cloth material	313	4.94	
		Postage	212	3.93	
Apr.	1	Postage	212	24.22	
		Postage	212	2.33	
	2	Postage	212	6.84	
	3	Postage	212	5.27	
	4	Postage	212	1.98	
	8	Postage	212	2.27	
	9	Postage	212	2.31	
	10	Postage	212	8.11	
	11	Librarian's expense (Chicago)	214	8.41	
		Postage	212	11.03	
	12	Postage	212	2.68	$140.26

COUNTY

Mar.	20	Postage	212	2.03	
	25	Hauling trash	252	28.00	
		Postage	212	1.74	
Apr.	5	Postage	212	2.51	
	8	Postage	212	.09	
	11	Postage	212	1.18	$ 35.55

$175.81

APPROVED
Fred J. Reynolds
LIBRARIAN

DAVID R. HEATON
ATTORNEY AT LAW
2412 FORT WAYNE NATIONAL BANK BUILDING
PHONE: 743-6213
FORT WAYNE, INDIANA 46802

April 3, 1974

Board of Trustees
Fort Wayne Public Library
900 S. Webster Street
Fort Wayne, Indiana 46802

Re: Indiana Cooperative Library
Services Authority

Gentlemen:

I have examined the proposed Agreement establishing the Indiana Cooperative Library Services Authority and the Library Services Authority Act on which it is based.

I find no legal objection to your joining in the proposed Authority, but there are a few points that you should have in mind.

The Authority will be controlled by a Board of Directors consisting of one member from each member or organization. This could result in something like the General Assembly of the United Nations in that small libraries which may have different interests in the services to be rendered may have a voting majority.

Although money may be available from other sources for the first year or two, thereafter the budget will be prorated among the member organizations on the basis of a formula devised by this Board of Directors.

If any member becomes dissatisfied with the program or budget apportionment, the member may withdraw. Care should be taken to give notice of withdrawal before April 1. Otherwise you would be committed both for the current year and for the following year.

Yours truly,

David R. Heaton

David R. Heaton

DRH:jmp

April 3, 1974

Board of Trustees
Fort Wayne Public Library
900 S. Webster Street
Fort Wayne, Indiana 46802

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DRH:jmp

David R. Heaton

April 3, 1974

Board of Trustees
Fort Wayne Public Library
900 S. Webster Street
Fort Wayne, Indiana 46802

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If any member becomes dissatisfied with the program or budget apportionment, the member may withdraw. Care should be taken to give notice of withdrawal before April 1. Otherwise you would be committed both for the current year and for the following year.

Yours truly,

DRH:jmp

David R. Heaton

JOINT AGREEMENT
ESTABLISHING THE INDIANA COOPERATIVE LIBRARY SERVICES AUTHORITY
March 7, 1974

The governing authorities of the following public libraries located in Indiana:

together with the governing authorities of the following colleges and universities located in Indiana:

together with the governing authorities of the following special libraries located in Indiana:

together with the governing authorities of the following public school corporations located in Indiana:

all having library responsibilities, do hereby establish the INDIANA COOPERATIVE LIBRARY SERVICES AUTHORITY, located at 140 North Senate Avenue, Indianapolis, Marion County, Indiana.

The Indiana Cooperative Library Services Authority is to provide for the following services:

I. An administrative office and employment of a director and staff for the Authority and provision of basic equipment, supplies, and other resources to implement projects.

II. Development and refinement of a long-range plan for the Authority.

III. Effective liaison with library organizations and cooperative groups, in particular the Area Library Services Authorities in Indiana.

IV. Effective liaison with multi-state and national library networks and cooperative organizations.

V. Development and operation, either directly or by contract, of specific programs, including:

A. Contract with the Ohio College Library Center for use of their on-line computer system.

B. Development of programs for utilization of Machine Readable Cataloging (MARC tapes), including specifications for cataloging input of data into an Indiana data base via the Ohio College Library Center.

C. Development of detailed specifications for a statewide inter-library loan and resource sharing system.

D. Development of a centralized body of information on library cooperation, computer technology, and information retrieval systems and data bases.

E. Development of such other service programs as may be approved by the Authority, including, but not limited to, bibliographies and union lists, selective dissemination of information, automated cataloging services.

The Indiana Cooperative Library Services Authority is to lease, rent, or purchase such property and/or contract for such services as are necessary for the transaction of its business as provided under the provisions of the Library Services Authority Act (BURNS IND.STAT.ANN. Secs. 41-1201--1214; IC 1971, 20-13-6-1--20-13-6-14).

The member libraries adopting this Joint Agreement agree to appoint within ten (10) days after the legal establishment of the Authority a director to the Board of Directors of the Authority, which Board shall meet at 140 North Senate Avenue, Indianapolis, Marion County, Indiana, upon call of the convening chairman, Marcelle K. Foote, who shall set the date and time of the organizational meeting of the Board of Directors.

The Indiana Cooperative Library Services Authority herein created shall be a municipal corporation, and any power or powers, privileges or authority exercised or capable of being exercised by a public agency of this state, except that of levying taxes, may be exercised and employed by such Authority established under the Library Services Authority Act.

INDIANA STATE LIBRARY
140 North Senate Avenue
Indianapolis, Indiana 46204

March 11, 1974

Dear Librarian:

The feasibility study to determine whether a bibliographic center should be established in Indiana (CoBiCIL) has been concluded and the results of the study will be published shortly.

There is more than ample data to support the establishment of such a center, and the value of it to Indiana libraries of all persuasions will be great enough, that the Library Services and Construction Act Advisory Council and the Indiana Library and Historical Board have approved setting aside enough LSCA funds to establish and operate the Center for three years.

Libraries in Indiana are now being given the opportunity to become members of the Indiana Cooperative Library Services Authority (the new name for CoBiCIL) which is being formed under the terms of the Library Services Authority Act of 1967 (IC 20-13-6, Burns 41-1201-1214). This letter is to invite your library to become a member.

Those agencies joining the Authority at this time will not be asked to contribute <u>any</u> financial support for the first year and probably none for the second year except possibly a token fee. This would be decided by members of the Executive Board. There would be no need for such money the second year since the LSCA Advisory Council and the Indiana Library and Historical Board have both approved expenditure of the funds for the Indiana Cooperative Library Services Authority.

If any member of the Authority wishes to withdraw after the first year or in any subsequent year, there is legal authority for the member to do this.

Included with this letter are copies of the <u>Joint Agreement</u> and the <u>Resolution Adopting the Joint Agreement</u> which should be signed by your governing or administrative board if you wish to become a member and begin to receive the benefit of this statewide library cooperative project.

It is hoped that many resolutions will be filed with the State Library by April 7, 1974. However it will still be possible to join after that date should you wish to do so.

If you have further questions, please do not hesitate to write or call us. (317-633-5440 or 5621).

Sincerely,

Marcelle K. Foote

Marcelle K. Foote
Director

MKF/jn

THE OFFICE OF JANKOWSKI • ASSOCIATES

ARCHITECTS PLANNERS

CONRAD C. JANKOWSKI ·AIA· 1888

Inspection Report
Shawnee Branch Library
April 12, 1974

Mr. Fred Reynolds, Librarian
Fort Wayne Public Library
900 Webster
Fort Wayne, Indiana

Dear Fred:

A review of our observations is listed below:

A. Corrective work completed:

1. Repair of rear exit alarm
2. Adjustment of rear exit door
3. Miscellaneous caulking
4. Repair of weather stripping--staff room exit
5. Replacement of medicine cabinet
6. Inspection of broken glass

B. Corrective work incomplete:

1. Repair of leaks--east and west walls
2. Replacement of broken glass
3. Sealing of laminated timber joints
4. Repair of humidifier leaks
5. Landscaping
6. Installation of benches
7. Repair of public walks
8. Fastening of bicycle stands

C. Analysis - Structural Timber

A combination of factors have influenced the apparent effect on the structural timber joints.

1. Shrinkage and checking of wood
2. Normal building movement and settlement

VICTORIA SQUARE PROFESSIONAL CENTER
5001 S. ANTHONY BOULEVARD SUITE 115
FORT WAYNE, INDIANA 46815 (219) 447-2535

3. Thermal expansion and contraction
4. Fabrication, construction and erection tolerances
5. Geometric configuration

Due to the nature of the structural timber, which is neither monolithic nor inert, some movement at the joints is evidence that the members are doing their work. The cosmetic problem will be watched and treated.

D. Analysis - East and West Walls

Corrective action is required to seal the east and west walls and at the window areas where open joints occur. Revision of the grading at the base of some of the walls is also required.

E. Analysis - Humidifier

Numerous attempts to stop leaking have been unsuccessful. Corrective action by Paller Engineering's factory engineer has been assured.

F. Analysis - Broken Glass

The establishment of a cause-effect relationship of the situation is not clearly determinable at this point. Probable apparent causes are as follows:

1. Improper installation or tolerances
2. Deflection or warping of roof deck
3. Combination of the above

All damage to class has occurred at points where screw heads fasten to the frame. Binding is evidenced in some locations. The thermopane window in the meeting room is broken on the exterior pane only. Clearances around the glass are adequate and no evidence of external stress is apparent. The hole in the glass on the south wall was caused by a workman removing the glass stop. Corrective action is required.

G. Analysis - Landscaping

Work is incomplete and we are waiting out the advent of the growing season to observe and resolve. The contractor has not been paid.

H. Walks, Benches, and Bicycle Stands

Contractor will install or take corrective action. The adapting of bicycle stands for locks has not yet been completed by library personnel.

These matters will be attended to and I will be in touch shortly.

Respectfully,

Conrad C. Jankowski

AGENDA

Meeting of the Board of Trustees of Fort Wayne Public Library

Tuesday, May 28, 1974, 4:00 p.m.

1. Approval of the minutes of the April 22nd meeting.

2. Opening ob bids for purchase of a van type truck.

3. Request the Board to grant an additional two weeks vacation with pay for Mary Jean Leffers and Geraldine Pilotte.

4. Request the Board for permission to spend $350.00 from the Gift Fund for Christmas Decorations for Branch Libraries and $200.00 for the departments at main library from the Gift Fund.

5. Report to the Board on the present status of their lawsuit regarding the installation of the roof at main library.

6. Discuss the minimum hourly rate law.

7. Discuss the Indiana Documents Depository Act.

8. Inform the Board of the imminent purchase of the teletype machine for TWX centers.

9. Ascertain the Board's disposition relative to the proposal from Early Elevator Co.

10. Discuss briefly trends in the use of public libraries.

11. Approval of the bills from the Operating Fund in the amount of $85,255.00, electric current bill in the amount of $3,282.48, Lincoln National Life Insurance Company bill in the amount of $1,539.16; and Library Building and Equipment Fund bill in the amount of $1,180.93.

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

May 28, 1974

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in regular session at the Main Library, 900 Webster Street, May 28, 1974 at 4:00 p.m. Members present were: Mr. Charles E. Slater, Mr. Allan J. Tremper, Mr. Russell E. Erb, Mrs. Florence A. Buirley and Mrs. Helen E. Knoblauch. Mr. Slater presided.

Approval of the minutes of the April 22nd meeting was the first item on the agenda. Mrs. Buirley moved the minutes be approved as submitted, seconded by Mr. Erb and passed unanimously.

Opening of bids for the purchase of a van type truck was next on the agenda. C. W. Schrader & Sons, Inc. of Columbia City submitted a bid of $4,025.00 with no trade-in. This was the only bid received. Mr. Erb moved we accept the bid of C. W. Schrader & Sons, Inc., seconded by Mrs. Buirley and carried. Mr. Reynolds asked the Board if they wanted to sell the trade-in to Kenneth Schell since they did not want it on the new van truck. Mr. Erb moved we sell the trade-in to Kenneth Schell for $150.00, seconded by Mrs. Buirley and passed unanimously.

Mr. Reynolds next requested the Board to grant an additional two weeks vacation with pay for Mary Jean Leffers and Geraldine Pilotte while attending the summer session of library school. Mrs. Knoblauch moved the approval to grant an additional two weeks vacation with pay to Mary Jean Leffers and Geraldine Pilotte, seconded by Mr. Tremper and carried.

Mr. Reynolds next asked the Board's permission to spend $550.00 from the Gift Fund for Christmas decorations for the seven branch libraries and the departments at the main library. Mrs. Buirley moved the approval to increase the previous motion to $350.00 for the branches and $200.00 for the departments at the main library, seconded by Mr. Erb and passed unanimously.

Mr. Reynolds reported to the Board on the present status of their lawsuit regarding the installation of the roof at the main library (h.i.). By consent the Board agreed Attorney David Heaton should proceed and they will take his advice.

The minimum hourly rate law was next discussed. The library is required to pay the minimum hourly rate and also time and a half for all over forty hours. A new hourly rate list will be presented for approval at the next Board meeting.

Mr. Reynolds next told the Board that the Fort Wayne Public Library is being considered for the state documents depository for Region 3. Depository status means that the State Library will send us all the state publications which it is able to obtain. We will also be required to adhere to the Regulations for Depository Libraries (h.i.).

Mr. Reynolds informed the Board of the imminent purchase of the teletype machine for TWX centers. The Indiana Library and Historical Board has approved the expenditure of LSCA funds to purchase the teletype machines for the TWX center Libraries. A contract for a grant to cover the purchase of the machine will be sent to each Center Library in the near future.

Next on the agenda was to ascertain the Board's disposition relative to the proposal from Early Elevator Co. By consent the Board agreed to stay with Otis Elevator Company and pursue the reduction in price by eliminating some of the service we now carry.

Mr. Reynolds discussed briefly trends in the use of public libraries.

Approval of the bills from the Operating Fund in the amount of $85,255.00, electric current bill in the amount of $3,282.48, Lincoln National Life Insurance Company bill in the amount of $1,539.16; and Library Building and Equipment Fund bill in the amount of $1,180.93 was the last item on the agenda. Mrs. Knoblauch moved the bills be approved for payment, seconded by Mrs. Buirley and passed unanimously.

When no further business appeared the Board adjourned.

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

May 28, 1974

FRED J. REYNOLDS
LIBRARIAN

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

FINES AND MISCELLANEOUS RECEIPTS

APRIL 1974

Main Library Fines		$2,329.10
Georgetown Branch Library	482.92	
Hessen Cassel Branch	255.19	
Little Turtle Branch	176.15	
Pontiac Branch	53.80	
Shawnee Branch	246.76	
Tecumseh Branch	111.50	
Waynedale Branch	151.67	
BW #3	10.00	
BW #4	19.30	
BW #5	20.00	
Lincoln Life	3.15	1,530.44
Art & Recordings		337.69
Rent (YWCA)		1,000.00
Rent (Reitz IGA)		100.00
Rent (Tucker)		5.00
Parking Lot Receipts		2,000.00
J.P.C. Professional Laboratories		1,200.00
Copier Receipts		1,464.14
Subscription Card		20.00
Kinney-Bennett Inc. Commission		93.67
REMC Power Rate Refund		.56
Insurance Claim		89.25
Telephone Pay Station Commission		4.37
Reserve Postals		24.23
Books		157.16
County Fines		165.54
		$10,521.15

APPROVED
Fred J. Reynolds
LIBRARIAN

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

May 28, 1974

FRED J. REYNOLDS
LIBRARIAN

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

SUNDRY EXPENDITURES APRIL 16 - MAY 15, 1974

Apr.	15	Postage	212	4.82	
	16	Pamphlets	731	4.16	
		Postage	212	.99	
	17	Postage	212	1.12	
		Librarians expense (Wabash)	214	6.08	
	18	Pamphlets	731	5.56	
		Postage	212	22.99	
	22	Postage	212	1.78	
		Postage	212	2.27	
	23	Librarians expense (Indpls.)	214	13.39	
		Chauffeurs license (Niezer)	216	2.50	
	24	Postage	212	.30	
	25	Librarians expense	214	4.50	
		Pamphlets	731	2.00	
		Postage	212	.36	
	26	Postage	212	.39	
	29	Postage	212	2.33	
	30	Postage	212	14.87	
May	1	Pamphlets	731	6.50	
		Postage	212	10.68	
	6	Title for new car	216	5.50	
		Postage	212	2.33	
	7	Postage	212	1.29	
	8	Librarians expense (Portland)	214	12.30	
	9	Postage	212	2.68	
	10	Librarians expense (Chicago)	214	10.50	
		Postage	212	10.93	
	13	Postage	212	2.00	
	14	Postage	212	2.58	
	15	Gasoline	215	2.00	
		Postage	212	2.57	$162.27

COUNTY

Apr.	15	Postage	212	.48	
	19	Postage	212	4.42	
	23	Hauling trash	252	21.00	
		Postage	212	1.07	
	29	Postage	212	7.92	
May	2	Postage	212	5.01	
	3	Postage	212	10.86	
	8	Postage	212	.56	
	13	Postage	212	2.47	
	15	Librarians expense (Toledo)	214	19.62	$ 73.41
					$235.68

APPROVED
Fred J. Reynolds
LIBRARIAN

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

LIBRARY BUILDING AND EQUIPMENT FUND

Public Library Bills May 28, 1974

Library Bureau, Div. of Remington Rand	Furniture for Tecumseh Branch	$1,180.93

Chas. E. Slater

Allan Kramer

Florence A. Bailey

Helen E. Knoblauch

Russell E. Eck

APPROVED
Fred J. Reynolds
LIBRARIAN

FILED CLERK'S OFFICE
ROBERT D. HAWSON, CLERK
1974 MAY 14 AM 11:04
ALLEN SUPERIOR COURT

STATE OF INDIANA)
)SS:
COUNTY OF ALLEN)

IN THE ALLEN SUPERIOR COURT

CAUSE NO. S-74-1356

FORT WAYNE PUBLIC LIBRARY,
Plaintiff

-VS-

OWENS-CORNING FIBERGLASS CORPORATION, C. L. SCHUST CO., INC., C. A. LEHMAN & SONS, INC., and CARL L. BRADLEY,
Defendants

ANSWER AND CROSS-CLAIM

ANSWER

Comes now defendant Carl L. Bradley by counsel, and for answer to plaintiff's complaint says:

1. He admits the allegations of rhetorical paragraphs 1, 2 and 3.

2. He admits all of that portion of rhetorical paragraph 4 except the following: "and supervised its construction by defendant C. L. Schust Co., Inc. and C. A. Lehman & Sons, Inc.", which said portion of said allegation is denied.

3. He admits the allegations of rhetorical paragraph 5.

4. He lacks personal knowledge or information sufficient to form a belief as to the truth of the averments contained in rhetorical paragraphs 6, 7 and 8.

WHEREFORE, said defendant Carl L. Bradley prays for judgment in his favor, that plaintiff take nothing by its complaint, and for all other proper relief in the premises.

ROTHBERG, GALLMEYER,
FRUECHTENICHT & LOGAN

By: George E. Fruechtenicht,
Attorney for Defendant Carl L. Bradley

Mezzanine Floor,
Indiana Bank Building
Fort Wayne, Indiana 46802
Phone: 422-9454

CROSS-CLAIM AGAINST DEFENDANTS
OWENS-CORNING FIBERGLASS CORPORATION,
C. L. SCHUST CO., INC. and C. A.
LEHMAN & SONS, INC.

Comes now defendant Carl L. Bradley, by counsel, and for his cross-claim against defendants Owens-Corning Fiberglass Corporation, C. L. Schust Co., Inc. and C. A. Lehman & Sons, Inc., says:

1. That pursuant to agreement executed January 27, 1964, he was employed to perform professional services as an architect by plaintiff, a copy of which agreement being attached hereto and marked Exhibit "A".

2. In accordance with the terms of said agreement, cross-claimant prepared plans and specifications for architectural, structural, plumbing, heating, electrical and other mechanical work in connection with the construction of a library for plaintiff, made daily visits to the construction site but was not responsible for the contractors' failure to carry out the construction work in accordance with the plans and specifications.

3. That defendant Owens-Corning Fiberglass Corporation supplied all the plans and specifications for the roof of said library building which said plans and specifications, having been approved by the said Owens-Corning Fiberglass Corporation were incorporated by cross-claimant into the plans and specifications for the entire construction project.

4. That cross-defendant Owens-Corning Fiberglass Corporation provided a "roofing guarantee" dated May 5, 1970 to plaintiff Fort Wayne Public Library, a copy of which being attached hereto and marked Exhibit "B". As a condition for granting said guarantee, cross-defendant Owens-Corning Fiberglass Corporation

required compliance with all of the items set forth in the "Roof, Deck and Structural Design Criteria" which comprises the second page of said Exhibit "B".

5. In addition, as a condition for the submission of said guarantee, cross-defendant Owens-Corning Fiberglass Corporation required that cross-defendant C. L. Schust Co., Inc. be employed as contractor to install said roof in accordance with the plans and specifications provided therefor.

6. All of said conditions and criteria were met and complied with by cross-claimant on behalf of plaintiff.

7. Cross-defendant C. A. Lehman & Sons, Inc. performed certain labor in connection with the construction of said roof as did C. L. Schust Co., Inc. All of the leaks in said roof to which reference is made in plaintiff's complaint arose out of design defects in the roof system supplied by Owens-Corning Fiberglass Corporation or defective materials supplied by said cross-defendant in connection therewith or by defective workmanship on the part of cross-defendants C. L. Schust Co., Inc. and C. A. Lehman & Sons, Inc.

8. If the plaintiff herein recovers a verdict against defendant Carl L. Bradley for damages as complained in its complaint, such will have been brought about and caused by the negligence, breaches of warranty and acts of defendants Owens-Corning Fiberglass Corporation, C. L. Schust Co., Inc. and C. A. Lehman & Sons, Inc. and not by reason of any carelessness or negligence or any other act of defendant Carl L. Bradley.

WHEREFORE, defendant-cross-claimant Carl L. Bradley prays for judgment that if there is any liability to the plaintiff,

defendants Owens-Corning Fiberglass Corporation, C. L. Schust Co., Inc. and C. A. Lehman & Sons, Inc. either or all of them are solely liable to the plaintiff and in the event a verdict is recovered by plaintiff against defendant Carl L. Bradley, that defendants Owens-Corning Fiberglass Corporation, C. L. Schust Co., Inc. and C. A. Lehman & Sons, Inc., either or all of them be held primarily liable and that Carl L. Bradley have judgment over and against said defendants either or all of them for the amount recovered by plaintiff against defendant Carl L. Bradley, together with his costs and for all other just and proper relief in the premises.

ROTHBERG, GALLMEYER,
FRUECHTENICHT & LOGAN

By: _____
George E. Fruechtenicht,
Attorney for Defendant-Cross-Claimant Carl L. Bradley

Mezzanine Floor
Indiana Bank Building
Fort Wayne, Indiana 46802
Phone: 422-9454

CERTIFICATE OF SERVICE

I certify that a copy of the above and foregoing Answer and Cross-Claim was mailed to all attorneys of record on this 14 day of May, 1974.

_____
George E. Fruechtenicht

A.I.A. DOCUMENT NO. B-121
1961 Edition

A STANDARD FORM OF AGREEMENT BETWEEN OWNER AND ARCHITECT

Issued by The American Institute of Architects for use when a percentage of the cost of the work forms the basis of payment, and engineers' fees are included in the architect's compensation.

Copyright 1948-1951-1958 © 1961 by The American Institute of Architects, 1735 New York Ave., N.W., Washington 6, D. C.

THIS AGREEMENT made as of the 27th day of January in the year Nineteen Hundred and Sixty Four by and between Board of Trustees, Fort Wayne-Allen County Public Library hereinafter called the Owner, and Bradley and Bradley hereinafter called the Architect,

WITNESSETH, that whereas the Owner intends to erect a new main public library building, to cost approximately $3,000,000.00, including construction, furnishings, new equipment, landscaping, and professional fees, hereinafter called the Project.

NOW, THEREFORE, the Owner and the Architect for the considerations hereinafter named, agree as follows:

A The Architect agrees to perform, for the above-named Project, professional services as hereinafter set forth.

1961 Edition

EXHIBIT A

B The Owner agrees to pay the Architect for such services a fee of five per cent of the construction cost of the Project, with other payments and reimbursements as hereinafter provided, the said percentage being hereinafter called the Basic Rate.

This fee shall be applicable to the design and/or specification of furniture, furnishings, equipment, landscaping and other items contributory to the total building project.

C The parties hereto further agree to the following conditions:

1 THE ARCHITECT'S SERVICES

The Architect's professional services consist of the necessary conferences, the preparation of preliminary studies, working drawings, specifications, large scale and full size detail drawings, for architectural, structural, plumbing, heating, electrical, and other mechanical work; assistance in the drafting of forms of proposals and contracts; the issuance of Certificates for Payment; the keeping of accounts and the general administration of the construction contracts.

2 REIMBURSEMENTS

The Owner is to reimburse the Architect the costs of transportation and living incurred by him and his assistants while traveling in discharge of duties connected with the Project; the cost of all reproductions of drawings; the cost of any special consultants other than for normal plumbing, heating, electrical, and other mechanical work; and other reimbursements for his account approved by the Owner.

3 BASIC RATE

The Basic Rate applies to work let under one single contract. For any portions of the Project let under separate contracts, or on account of extra service hereby required, the same shall be for such portion, and for substantially all of the Project is to be at the higher rate shall apply to the entire Project, except that there shall be no such increase (b) on the plumbing, heating, electrical and other mechanical work on (3) on any contract in connection with which the Owner reimburses special consultants fees to the Architect, or (4) for materials not designed by the Architect but purchased under his direction.

4 EXTRA SERVICES AND SPECIAL CASES

If the Architect is caused extra drafting or other expense due to changes ordered by the Owner, or due to the delinquency or insolvency of the Owner or Contractor, or as a result of damage by fire, he shall be equitably paid for such extra expense and the service involved.

Work let on any cost-plus basis shall be the subject of a special charge in accord with the special service required.

If any work designed or specified by the Architect is abandoned or suspended, in whole or in part, the Architect is to be paid for the service rendered on account of it.

5 PAYMENTS

Payments to the Architect on account of his fee shall be made as follows, subject to the provisions of Article 4:

Upon completion of the preliminary studies, a sum equal to 25% of the basic rate computed upon a reasonable estimated cost.

During the period of preparation of specifications and general working drawings, monthly payments aggregating at the completion thereof, a sum sufficient to increase payments to 75% of the rate or rates of commission arising from this Agreement, computed upon a reasonable cost estimated on such completed specifications and drawings, or if bids have been received, then computed upon the lowest bona fide bid or bids.

From time to time during the execution of work and in proportion to the amount of service rendered by the Architect, payments shall be made until the aggregate of all payments made on account of the Architect's compensation under this Article, but not including any covered by the provisions of Article 4, shall be a sum equal to the rate or rates of commission arising from this Agreement, computed upon the final cost of the Project.

Payments to the Architect, other than those on his compensation, fall due from time to time as his work is done or as costs are incurred.

No deductions shall be made from the Architect's compensation on account of penalty, liquidated damages, or other sums withheld from payments to contractors.

6 INFORMATION FURNISHED BY OWNER

The Owner shall, so far as the work under this Agreement may require, furnish the Architect with the following information: A complete and accurate survey of the building site, giving the grades and lines of streets, pavements, and adjoining properties; the rights, restrictions, easements, boundaries, and contours of the building site, and full information as to sewer, water, gas and electrical service. The Owner is to pay for borings or test pits and for chemical, mechanical, or other tests when required.

The Owner shall provide all legal advice and services required for the operation.

The architect shall advance the cost of surveys and borings, to be repaid by the Owner subsequent to the sale of bonds.

7 GENERAL ADMINISTRATION

a) The Architect shall check and approve samples, schedules, shop drawings and other submissions only for conformance with the design concept of the Project and for compliance with the information given by the Contract Documents, prepare change orders and assemble written guarantees required of the Contractors.

b) The Architect will make ~~periodic~~ daily visits to the site to familiarize himself generally with the progress and quality of the work and to determine in general if the work is proceeding in accordance with the Contract Documents. He will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the work and he will not be responsible for the Contractors' failure to carry out the construction work in accordance with the Contract Documents. During such visits and on the basis of his observations while at the site, he will keep the Owner informed of the progress of the work, will endeavor to guard the Owner against defects and deficiencies in the work of Contractors, and he may condemn work as failing to conform to the Contract Documents. Based on such observations and the Contractors' Applications for Payment, he will determine the amount owing to the Contractor and will issue Certificates for Payment in such amounts. These Certificates will constitute a representation to the Owner, based on such observations and the data comprising the Application for Payment, that the work has progressed to the point indicated. By issuing a Certificate for Payment, the Architect will also represent to the Owner that, to the best of his knowledge, information and belief, based on what his observations have revealed, the quality of the work is in accordance with the Contract Documents. He will conduct inspections to determine the dates of substantial and final completion and issue a final Certificate for Payment.

c) If more extensive representation at the site is required, the conditions under which such representation shall be furnished and a Project Representative selected, employed and directed, shall be agreed to by the Owner and the Architect and set forth in an exhibit to this Agreement.

8 PRELIMINARY ESTIMATES

When requested to do so the Architect will furnish preliminary estimates on the cost of the Project, but he does not guarantee such estimates.

9 CONSTRUCTION COST OF THE PROJECT

The construction cost of the Project, as herein referred to, means the cost to the Owner, but such cost shall not include any Architect's or special consultants' fees or reimbursements or the cost of a Project Inspector.

When labor or material is furnished by the Owner below its market cost, the cost of the work shall be computed upon such market cost.

10 OWNERSHIP OF DOCUMENTS

Drawings and specifications as instruments of service are the property of the Architect whether the work for which they are made be executed or not, and are not to be used on other work except by agreement with the Architect.

11 SUCCESSORS AND ASSIGNS

The Owner and the Architect, each binds himself, his partners, successors, legal representatives, and assigns to the other party to this Agreement, and to the partners, successors, legal representatives and assigns of such other party in respect to all covenants of this Agreement.

Except as above, neither the Owner nor the Architect shall assign, sublet or transfer his interest in this Agreement without written consent of the other.

12 ARBITRATION

Arbitration of all questions in dispute under this Agreement shall be at the choice of either party and shall be in accordance with the provisions, then obtaining, of the Standard Form of Arbitration Procedure of The American Institute of Architects. This Agreement shall be specifically enforceable under the prevailing arbitration law and judgment upon the award rendered may be entered in the court of the forum, state or federal, having jurisdiction. The decision of the arbitrators shall be a condition precedent to the right of any legal action.

IN WITNESS WHEREOF the parties hereto have made and executed this Agreement, the day and year first above written.

Owner James R. McCobb

Philip J. Sanborn

Arthur J. Meyer

Architect Carl L. Bradley

OWENS-CORNING FIBERGLAS CORPORATION

ROOFING GUARANTEE

OWENS-CORNING FIBERGLAS CORPORATION, a corporation of the State of Delaware, with offices at 717 Fifth Avenue, New York, New York, hereinafter referred to as "OCF", hereby issues to:

NAME Fort Wayne Public Library

ADDRESS 900 Webster Street, Fort Wayne, Indiana

hereinafter referred to as "OWNER", a guarantee covering the OCF built-up roofing materials, including the roof insulation, applied on the following building:

JOB NAME Ft. Wayne-Allen Cty. Public Library BUILDING Library

JOB ADDRESS 900 Webster Street, Fort Wayne, Indiana

ROOF SPECIFICATION NUMBER 420-TMD SQUARES 474

DATE OF COMPLETION June 8, 1968

ROOFING CONTRACTOR G. L. Schust Company, Inc.

The conditions hereof are:

OCF guarantees that during a period of Twenty [illegible] years [illegible] with the date of completion [illegible] the OCF built-up roofing materials, including the roof insulation, applied on the above-described building will resist the ordinary wear and tear of the elements and will also resist the adverse effects of expansion and contraction of the roof deck materials due to changes in temperature of the outside air or shrinkage of said materials from loss of standard moisture content and sufficient to cause cracks in the roof deck materials not exceeding .333 inch in width at their widest point. The term, "ordinary wear and tear of the elements" shall not include the effects of Lightning, Gales, Hurricanes, Tornadoes, Hailstorms, Icing, or other unusual action of the elements nor shall it include damage resulting from exposure to chemicals, solvents or fumes deleterious to the bitumen, roofing felts, or insulation.

2. If the OCF built-up roofing materials, including the roof insulation, do not perform as set forth above, OCF will, at its own expense, make or cause to be made such repairs to these materials as may be necessary to maintain the roof in a watertight condition, excluding flashing metal work and repairs required by reason of metal defects or movement. Provided, however, that under no circumstances or conditions shall OCF be responsible for any failure of the roof of the above-described building due to, caused by or resulting from the failure of any Roofing Contractor to apply roofing materials strictly in accordance with good roofing practices and OCF's published specifications, whether upon initial installation or at any subsequent application.

3. OCF shall not be liable for any damage to the roof of the above-described building in areas where water is ponded or allowed to stand without freely draining to outlets, nor for any damage to the roof system due to such standing water.

4. Under no circumstances or conditions shall OCF be responsible for any loss or damage to the building described above, or its contents, or for any indirect or consequential damages.

5. OCF shall not be responsible to make any repairs of damage caused by or resulting from settlement, distortion, failure or cracking of the walls or foundations of the above-described building, or expansion and contraction of the roof deck materials sufficient to cause cracks in said materials exceeding .333 inch in width at any point, or any defect or failure of materials over which the built-up roofing materials and roof insulation are applied.

6. No subsequent alteration of, or addition to, the roof surface of any kind, including but without being limited to radio aerials, framework for signs, water towers, fan housings for cooling systems, or any other change in or on the roof structure shall be made unless OCF shall first be notified in writing of such proposed alteration or change, and such proposed alteration or change shall be acceptable to OCF. OCF shall have the right to submit its recommendation for any new roofing or new flashing materials required with the understanding that the same shall be installed by a Roofing Contractor approved by OCF. This guarantee shall be void and of no effect in the event that the surface of the roof, or the roof deck itself, is altered in any way without prior written approval of OCF.

7. OCF will not be responsible for any damage to the roof caused by traffic of any nature over the roof, or resulting from the use of the roof as a storage area, walking, or recreational surface, or for any other similar purpose.

8. No statement or recommendation made, or assistance given, by OCF, its employees, agents or representatives to the owner of the building described above, or to his employees, agents or representatives, in connection with the use or installation of any product referred to herein shall constitute a waiver by OCF of any provision hereof or affect the liability of OCF as herein set forth.

9. Any examination of the plans or specifications for the building described above by OCF, its employees, agents or representatives, is made solely for the purpose of recommending a particular roofing material or system and OCF shall under no circumstances or conditions be responsible for any faults, defects, inclusions or omissions of building design or construction. Responsibility for proper building design and construction, including compliance with the Roof Deck and Structural Design Criteria set forth on the reverse side hereof, is that of the owner, architect and general contractor. Any changes to construction plans and specifications made after OCF has recommended specific roofing materials or roof system shall render this Guarantee null and void.

10. Any amendment to or alteration in the terms of this Guarantee, including the Roof Deck and Structural Design Criteria set forth on the reverse side hereof, must be made in writing and signed by an officer or authorized representative of OCF.

11. This Guarantee shall be of no force or effect unless there is complete compliance with the Roof Deck and Structural Design Criteria set forth on the reverse side hereof.

RECEIVED
MAY 12 1970
BRADLEY & BRADLEY
ARCHITECTS

OWENS-CORNING FIBERGLAS CORPORATION

Vice President, I&CC Div. Date May 5, 1970

ROOF DECK AND STRUCTURAL DESIGN CRITERIA

Required for Guaranteed Roofing Systems, except as altered or amended in writing by an Authorized Representative of Owens-Corning Fiberglas Corporation.

All decks must be covered with Fiberglas Roof Insulation, the thickness to be as required in the specifications or as required by the flute width of the steel decks.

All decks must be installed in accordance with the recommendation of the manufacturer and the applicable trade association, in addition to any other item as set forth herein.

All decks shall be designed to have a minimum load of 30 pounds per square foot and have no unrepaired soft spots, sags, deformations, holes or irregularities.

Expansion joints must be provided as follows:

Every 300 lineal feet of roof deck through structural steel, deck system and deck material.

Where steel framing, structural steel, or deck materials change direction and where separate wings of "L", "U", "T", and similar structures exist.

Where the type of deck material changes such as where precast concrete and steel decks meet.

Through Built-Up Roofing where control, expansion or contraction joints are provided in structural steel, deck material, or deck system.

Steel decks shall be a minimum of 22 gauge and 22 gauge decks shall not exceed 5' spans. All steel decks must h[illegible]le laps fastened at mid-span by welding, button punching or crimping.

Treated nailers, of the same thickness as the insulation, must be provided around all projections through the roof and extend 1" beyond the metal flange. Nailers must also be provided at the edge of buildings and with curb flashings in order to nail the roofing materials. Wood treatments, such as Penta and Creosote, which attach or dissolve asphalt shall not be used.

All curbs and nailers for flashings must be attached to the deck system. Thus, expansion joint type details are required.

Curb type flashings using metal counter flashings are required for complete coverage under the Guarantee. Gravel stop type flashings are acceptable but damage due to the metal movement is excluded from the Guarantee coverage.

Provisions must be made to prevent asphalt drippage where cracks, joints or holes occur in the deck.

Long span precast type slabs must have the ends fastened to prevent movement.

Walk-ways must be provided where foot traffic occurs for items such as maintenance, scrap removal, etc.

Provisions must be made for the removal of water; that is, gutters, drains.

Local codes and insurance requirements must be complied with as well as standard design and construction practices.

FILED CLERK'S OFFICE
ROBERT D. HANSON, CLERK
1974 MAY 16 AM 8:51
ALLEN SUPERIOR COURT

STATE OF INDIANA)
)SS:
COUNTY OF ALLEN)

IN THE ALLEN SUPERIOR COURT

CAUSE NO. S-74-1356

FORT WAYNE PUBLIC LIBRARY)
)
VS.)
) ANSWER AND CROSS-CLAIM OF
OWENS-CORNING FIBERGLAS) C. A. LEHMAN & SONS, INC.
CORPORATION, C. L. SCHUST)
CO., INC., C. A. LEHMAN &)
SONS, INC., and CARL)
L. BRADLEY)

FIRST DEFENSE

For its first defense to Plaintiff's Complaint, defendant, C. A. Lehman & Sons, Inc., says:

1. It admits the allegations of Paragraphs 1, 2, 3, and 4, except that it denies that it purchased any materials from Owens-Corning Fiberglas Corporation for said roof and denies that it constructed said roof.

2. With respect to the allegations of Paragraphs 5, 6, and 7, this defendant admits that the roof has leaked, but it is without sufficient information to form a belief as to the truth of the precise allegations and, therefore, denies the same.

3. It denies the allegations of Paragraph 8.

SECOND DEFENSE

For its second defense, this defendant says:

1. The Complaint herein was filed more than two years after the date of alleged injury.

WHEREFORE, said defendant prays that the plaintiff take nothing by way of its Complaint, and for all other just and proper relief in the premises.

CROSS-CLAIM

The defendant, C. A. Lehman & Sons, Inc., for its Cross-Claim against the defendants, C. L. Schust Co., Inc. and Owens-Corning Fiberglas Corporation, says:

1. As a result of a contract between C. A. Lehman & Sons, Inc. and the Board of Trustees of the Fort Wayne Public Library, this defendant entered into an agreement for the furnishing of material and the construction of the roof on the building, which is the subject of plaintiff's Complaint, which agreement is contained in Exhibits A and B hereto, which are incorporated by reference.

2. Pursuant to that agreement, the defendant, C. L. Schust Co., Inc., contracted with Owens-Corning Fiberglas Corporation for the furnishing of the design and materials for said roof.

3. Owens-Corning Fiberglas Corporation expressly and impliedly warranted, as a part of its written contract, to furnish the materials and design, that the roof would be free from defects in design and materials, which contract and which warranties were breached by Owens-Corning Fiberglas Corporation.

4. In addition to said warranties and covenants of contract, Owens-Corning Fiberglas Corporation furnished a guarantee of the roof, which guarantee exists as Exhibit B to the Cross-Claim of the defendant, Carl Bradley, and which is incorporated herein by reference.

5. In the event plaintiff recovers judgment against this defendant herein, this defendant is entitled to indemnity for all costs, judgments, and expenses from the defendants, C. L. Schust Co., Inc. and Owens-Corning Fiberglas Corporation.

WHEREFORE, this defendant prays that it have and recover over from the defendants, C. L. Schust Co., Inc. and Owens-Corning Fiberglas Corporation, any and all amounts adjudged against it and any and all expenses incurred by it as a result of plaintiff's Complaint.

HUNT, SUEDHOFF, BORROR, EILBACHER & LEE

By _____

Leonard E. Eilbacher
625 Lincoln Bank Tower
Fort Wayne, Indiana 46802
Attorney for Defendant,
C. A. Lehman & Sons, Inc.

CERTIFICATE OF SERVICE

The undersigned hereby certifies that on the_____day of_____, 19___, he did mail or deliver to all attorneys of record a true and correct copy of the foregoing.

_____

ACKNOWLEDGEMENT COPY

ORDER NO. 3388

C. A. Lehman & Sons, Inc.

No. 3388

901 HAYDEN STREET FORT WAYNE, INDIANA TELEPHONE ANTHONY 1461

GENERAL CONTRACTORS

TO C. L. Schust Company, Inc.
2300 Taylor St.
Fort Wayne, Ind.

SHIP TO Ft.Wayne Public Library
Washington & Webster
Fort Wayne, Ind.

PLEASE ENTER OUR ORDER FOR THE FOLLOWING:

ORDER DATE	JOB NAME OR NUMBER	DELIVERY	SPECIAL INSTRUCTIONS
2-14-66	J-256		

QUANTITY	DESCRIPTION	PRICE
	Furnish material and labor necessary to complete waterproofing of exterior walls of basement and sub-basement to grade as per specifications and Addenda - Division 7-Moisture Protection, Item 7A-Waterproofing. Also included in this order is waterproofing of reflecting pools with lead membrane, asphalt impregnated felt and asphalt as detailed by specifications under same Item 7A. . . . . PRICE - $5,400.00	
	Not included in this order is the waterproofing of the underside of the sub-basement floor by the application of a pre-moulded membrane or the polyvinylchloride waterstops as described in Paragraph 3I.	
	Sales Tax Exempt - Certificate attached.	

ACKNOWLEDGEMENT COPY

ALL SUBCONTRACT PURCHASE ORDERS ARE COMPLETE AS PER PLANS AND SPECS. UNLESS OTHERWISE NOTED. INVOICES CANNOT BE HONORED UNLESS ACKNOWLEDGEMENT COPY IS RETURNED.

C. A. Lehman & Sons, Inc.

ACCEPTED C. L. Schust Co. Inc. PER D. L. Schust DATE 2/15/66 BY R L Humbarger /cw

RETURN AT ONCE

EXHIBIT A

ACKNOWLEDGEMENT COPY

ORDER NO. 3390

C. A. Lehman & Sons, Inc.

No. 3390

901 HAYDEN STREET FORT WAYNE, INDIANA TELEPHONE ANTHONY 1461

GENERAL CONTRACTORS

TO C. L. Schust Company, Inc.
2300 Taylor Street
Fort Wayne, Indiana

SHIP TO Ft. Wayne Public Library
Washington & Webster
Fort Wayne, Ind.

PLEASE ENTER OUR ORDER FOR THE FOLLOWING:

ORDER DATE	JOB NAME OR NUMBER	DELIVERY	SPECIAL INSTRUCTIONS
2-14-66	J-256		

QUANTITY	DESCRIPTION	PRICE
	Furnish labor and material necessary to complete roof insulation, roofing, sheet metal work, and skylights all as per Architect's Specifications - Division 7, Paragraphs 7C, 7D, 7E, and 7F.	
	PRICE: $37,000.00	
	Sales Tax Exempt	

ACKNOWLEDGEMENT COPY

ALL SUBCONTRACT PURCHASE ORDERS ARE COMPLETE AS PER PLANS AND SPECS. UNLESS OTHERWISE NOTED. INVOICES CANNOT BE HONORED UNLESS ACKNOWLEDGEMENT COPY IS RETURNED.

C. A. Lehman & Sons, Inc.

ACCEPTED C. L. Schust Co. PER D. L. Schust Jr. DATE 2 15 66

BY R L Humbarger w/w

RETURN AT ONCE

EXHIBIT B

STATE OF INDIANA)
)SS:
COUNTY OF ALLEN)

IN THE ALLEN SUPERIOR COURT

CAUSE NO. S-74-1356

FILED CLERK'S OFFICE
ROBERT D. HANSON, CLERK
1974 APR 18 PM 2:31
ALLEN SUPERIOR COURT

FORT WAYNE PUBLIC LIBRARY,

Plaintiff,

V.

OWENS-CORNING FIBERGLAS CORPORATION, C. L. SCHUST CO., INC., C. A. LEHMAN & SONS, INC., and CARL L. BRADLEY,

Defendants.

MOTION TO DISMISS

The defendant, Owens-Corning Fiberglas Corporation, moves the Court as follows:

1. To dismiss the action as to it because the Complaint fails to state a claim against this defendant upon which relief can be granted.

BARRETT, BARRETT & McNAGNY

J. A. Bruggeman
395 Lincoln Bank Tower
Fort Wayne, Indiana 46802
Telephone: (219) 423-9551
ATTORNEYS FOR DEFENDANT,
OWENS-CORNING FIBERGLAS CORP.

I certify that true and correct copies of the above and foregoing were served on Counsel of record in the above proceeding by depositing same in the United States mail, postage prepaid, and addressed to their office (s) on this 18th day of Apr, 1974

J. A. Bruggeman

MEMORANDUM

This is a complaint for damage to property arising out of conduct which occurred more then two years before the filing of this action and it is, therefore, barred by the statute of limitations.

There is no allegation in the Complaint which imposes upon this defendant any duty to the plaintiff the breach of which would support a cause of action for damages.

The only material allegation of fact in the Complaint relative to the defendant is that some other defendants purchased some materials from it and the supplier of materials is not liable to someone with whom it has no contractual obligations merely because it sold materials to contractors who constructed the building according to plans furnished by an architect.

BARRETT, BARRETT & McNAGNY

J. A. Bruggeman
395 Lincoln Bank Tower
Fort Wayne, Indiana 46802
Telephone: (219) 423-9551
ATTORNEYS FOR DEFENDANT,
OWENS CORNING FIBERGLAS CORP.

OTIS ELEVATOR COMPANY

3028 South Calhoun Street
Fort Wayne, Indiana 46807

May 2, 1974

Mr. Fred Reynolds
Chief Librarian

Fort Wayne Public Library
900 Webster Street
Fort Wayne, Indiana 46802

Dear Mr. Reynolds:

With reference to our recent telephone conversation with reference to elevator maintenance at your building. We would like to comment as follows:

Our list below are reasons why we believe it is good practice to have manufactures fully maintain their own equipment.

1. The manufacturer is definitely interested in having his own equipment out-perform and give longer life than that of others.

   We are attaching a technical article outlining changes we have made to your equipment that is a constant benefit that you receive from our engineering. When changes to equipment and circuitry become available we do this automatically to furnish better service from the equipment with less outage of elevator service.

2. Leading manufacturers who install and service have control over their production departments. The non-manufacturing competitor cannot stop other companies from going out of business, changing design or discontinue the making of parts for older units.

3. The manufacturer carries in stock all the materials necessary for emergency replacement of his own units. At this time this is more important than normal.

4. The manufacturer carries spare lending inventory of major replacement parts, such as motors, armature, rotating elements, ect., to prevent any extended shutdowns.

5. National operating manufacturers receive unlimited experience and knowledge from maintaining similar units under service.

May 2, 1974

6. Non-manufacturing competitors do not have the special tools, manuals, technical articles, improved designs and know-how that is offered by the manufacturer. The national operating manufacturers have supervisors, repair crews, field engineers, adjusters, design engineers, engineering department, warehousing department, factories, backing up the maintenance mechanic.

For these reasons, as well as many others, it is always best to have the manufacturer maintain his own equipment. He can then be held responsible for his performance because there is no divided responsibility. The most competent, dedicated individual is not a substitute for a completely staffed, equipped, and supervised organization willing and able to assume full responsibility for servicing your elevators.

Yours truly,

Roger L. Asplin
Local Manager

RLA: klk

Encl.

OTIS ELEVATOR COMPANY

INTER-OFFICE CORRESPONDENCE

New York, N.Y. 10001

December [illegible]

[illegible] ARTICLE IV [illegible]-43E

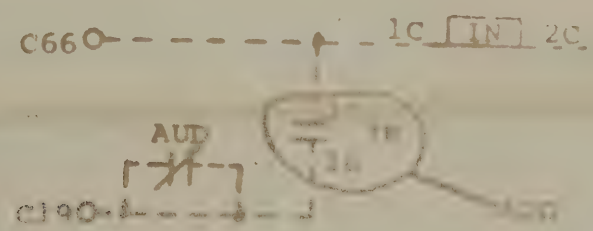
TO: All Regional Field [illegible]
All Regional [illegible] Superintendents
All Regional Service S[illegible]
All Regional S[illegible]

SUBJECT: Accidental Pulling in of IN relay [illegible]
1 and 2 Car [illegible] or 1 and [illegible] Controllers

It has been found that should the [illegible] accidentally [illegible] hot in the subject controllers the car would be taken [illegible] by accidentally pulling in IN. When this occurs a car [illegible] operation would take off at normal speed. Adding [illegible] as described below prevents accidentally pulling in IN through this circuit. This change has been made on controllers shipped after December 6, 1972.

10-, 21-, 30-UCLS Controllers

AREA 5



[illegible]

Duplex: Replace IN 15/16 with SPC 15/16 and change the SPC contact arrangement to 1-2

Simplex: Replace IN 15/16 contact with SPC [illegible]

This is the type of info our Engr Dept passes thru to us.

STATE of INDIANA

INDIANA STATE LIBRARY
MARCELLE K. FOOTE, *Director*

INDIANAPOLIS, 46204

140 North Senate Avenue
(317) 633-5440

ARCHIVES DIVISION
CATALOG DIVISION
EXTENSION DIVISION
GENEALOGY DIVISION
INDIANA DIVISION
REFERENCE DIVISION
DIVISION FOR THE PHYSICALLY HANDICAPPED

May 24, 1974

To: TWX Center Libraries

From: Marcelle K. Foote, Director, Indiana State Library

We are enclosing three copies of a contract between your library and the Indiana State Library for the continuation of your participation in the Indiana Teletype Network from July 1, 1974 through June 30, 1975.

Please sign and return all copies of the contract to the Extension Division. A copy will be returned to you for your files when the Attorney General's signature is obtained.

ED/ISL
5/24/74

STATE of INDIANA

INDIANA STATE LIBRARY
MARCELLE K. FOOTE, *Director*

INDIANAPOLIS, 46204

140 North Senate Avenue
(317) 633-5440

ARCHIVES DIVISION
CATALOG DIVISION
EXTENSION DIVISION
GENEALOGY DIVISION
INDIANA DIVISION
REFERENCE DIVISION
DIVISION FOR THE PHYSICALLY HANDICAPPED

May 16, 1974

Mr. Fred Reynolds, Director
Fort Wayne Public Library
900 Webster Street
Fort Wayne, Indiana 46802

Dear ~~Mr. Reynolds~~ Fred:

Under the provisions of the Indiana Documents Depository Act (P.L. 27, 1973) the Indiana State Library is charged with selecting depository libraries for Indiana state publications. The State Library is presently naming one depository in each ALSA (or Planning and Development) Region.

Your library is being considered for the state documents depository for Region 3, and we would like to know if you are interested.

Depository status means that the State Library will send you all the state publications which it is able to obtain; you will be expected to place your name on the mailing list for periodicals published by state agencies. Last year the State Library received approximately 500 state documents (this is a piece count, not a title count). While we are striving to increase the number of documents received, it is doubtful that publishing in state government will increase dramatically.

You will also be required to adhere to the Regulations for Depository Libraries, a copy of which is attached. These regulations are expected to be approved by the Library and Historical Board in July. They are patterned after federal depository regulations and require you to retain state documents for at least five years and to provide reference and inter-library loan service for your area. There are no restrictions on the manner of classifying or storing your documents.

We hope that you will be interested in becoming a state documents depository, and we look forward to your questions and comments on this matter.

Sincerely yours,

Marcelle

Marcelle K. Foote, Director

MKF/z

Proposed
Regulations for Indiana Document Depository Libraries

Indiana document depository libraries are designated according to Public Law 27, Laws of the State of Indiana 1973.

Under the law, the four state university libraries are designated as depository libraries. Selection of secondary depository libraries shall be made by the Indiana State Library; said depositories to be located in the several geographic sections of the state.

Depository libraries must provide interlibrary loan and reference service in connection with Indiana state documents to the libraries and to citizens in their respective regions, and make every effort to see that depository items are available to the general public and to promote their reference use.

All depository documents must be retained at least five years. Only the four state university libraries must request the approval of the State Library before disposing of depository documents retained five years or longer; other depository libraries may, at their discretion, dispose of older materials they do not wish to retain permanently in their collection, unless the State Library has given advance notice that certain documents are needed for the State Library's collection.

Selection of depository items shall be made by the Indiana State Library and shall be determined by the availability and the general interest of the item.

Periodicals published by the state and documents available only through purchase must be obtained directly from the issuing agencies.

For further information contact:

Mary Golichowski
Coordinator of Services to State Government
Indiana State Library
633-6811

Synopsis of "Documents Depository Act".
P.L. 27, 1973

The Indiana State Library is designated as the depository library for Indiana public documents and is to maintain the official file of Indiana state documents. Two copies of each document published by the state are needed for the official file of Indiana documents.

A public document is defined as any book, booklet, magazine, or periodical, pamphlet, leaflet, sheet or other published items produced by printing press, multility, multigraph, mimeograph, or similar quantity duplication means, and issued by an official department, division, bureau, board, commission, educational institution or other agency of state government of Indiana for public information, guidance, or regulation. Copies of the annual reports of state departments made to the Governor, whether printed, processed or typewritten are also included.

Completely exempt from the law authorizing departments to furnish the State Library with documents are publications of state university presses, directives for internal administration, intra-office and inter-office publications, forms, memoranda, and contracts.

The law further provides that up to fifty (50) copies of a public document of general interest are to be furnished the State Library for deposit in the libraries of the four state universities, the Library of Congress, and designated depository libraries throughout the state. The number of each document to be furnished the State Library for distribution purposes shall be determined by the library according to the availability of the document, and the general interest as a depository item.

Provisions are made in other acts for the distribution of certain state publications, such as the session laws of the General Assembly, the journals of the Indiana House and Senate, the Supreme and Appellate Court reports, and the publications of the Indiana Historical Bureau. These publications are exempt from this section of the law dealing with distribution of documents.

May 23, 1974

Marcelle K. Foote, Director
Indiana State Library
140 North Senate Avenue
Indianapolis, Indiana 46204

Dear Marcelle:

We most certainly are interested in having this library become one of the depository libraries for state documents. We shall be happy to adhere to the Regulation's for Depository Libraries.

I have forwarded your letter and the Regulations to our Mr. William Crane, Head of Government Documents Dept. He is an excellent librarian and will be most happy to begin receiving state documents. Only last month we began receiving on a regular basis copies of all reports and papers of municipal departments, boards and commissions.

Thank you for considering us for Area #3.

Sincerely,

Fred J. Reynolds
Head Librarian

FJR:jjb

C.C. William Crane

May 25, 1974

Mr. Fred J. Reynolds
Director
Indiana State Library
140 South Senate Avenue
Indianapolis, Indiana 46204

Dear Mr. Reynolds:

We most sincerely are interested in having this library become one of the depository libraries for state documents. We shall be happy to adhere to the Commission's for Documents Indexing.

I have forwarded your letter and the Regulations to our Mr. William Crane, Head of Government Documents Dept. He is an excellent librarian and will be most happy to begin receiving state documents. Only last month we began functioning as a regular depository of all Puerto Rico and Commonwealth Indexing and Commissions.

Thank you for considering us for this depository.

Sincerely,

Fred J. Reynolds
Dean Libraries

FJR:jjb

c/c: William Crane

FØRT WAYNELIB
ISL 5/9/74 4:25 PM

TØ: THE DIRECTØR

THE INDIANA LIBRARY AND HISTØRICAL BØARD HAS APPRØVED THE EXPENDITURE ØF LSCA FUNDS TØ PURCHASE THE TELETYPE MACHINES FØR THE TWX CENTER LIBRARIES. A CØNTRACT FØR A GRANT TØ CØVER THE PURCHASE ØF THE MACHINE WILL BE SENT TØ EACH CENTER LIBRARY IN THE NEAR FUTURE.

EXTENSIØN DIVISIØN
INDIANA STATE LIBRARY.
END

July 12, 1974

Dear Mr. Reynolds:

The attached contract is for your files.

Jewell M. Hansell
Indiana State Library
Extension Division

CONTRACT FOR SUPERVISION OF LOCAL AGENCIES

UNDER LIBRARY SERVICES AND CONSTRUCTION ACT AS AMENDED

BY THE LIBRARY SERVICES AND CONSTRUCTION AMENDMENTS OF 1970

THIS AGREEMENT, made and executed this 18th day of June, 1974, by and between Indiana State Library, the party of the first part, and Fort Wayne Public Library, the party of the second part,

WITNESSETH THAT:

WHEREAS, Public Law 91-600, Library Services and Construction Act, Title III, entitled Interlibrary Cooperation, provides that the several states, including the State of Indiana, shall share in Federal funds provided under the terms of said Act and made available to the states at such times and in such amounts, and subject to such conditions as the Congress shall determine;

WHEREAS, by the terms of section 6 of the Act any State desiring to receive its allotment for any purpose under this Act for any fiscal year shall (1) have in effect for such fiscal year a basic State plan which shall provide for the administration, or supervision of the administration, of the programs authorized by this Act by the State library administrative agency; and (2) submit an annual program describing the specific activities to be carried out annually for which allotments are desired;

WHEREAS, it is the wish and intent of the parties to the contract that the party of the second part administer certain functions, hereinafter described, as part of the required State plan to be developed by the party of the first part; and,

WHEREAS, this contract is authorized pursuant to IC 1971, 5-19-1, 4-23-7-6, 18-5-2, and other laws pertaining to local and district library systems including inter alia, IC 1971, 20-13-1;

NOW THEREFORE, it is mutually understood and agreed that the party of the second part will administer the following described functions in relation to the Indiana Teletype Network under the State plan:

1. By using a teletypewriter in the library, for interlibrary communication;

2. By accepting telephone calls regarding the interlibrary lending of materials or information or reference requests from such other libraries as the Indiana State Library may designate;

3. By lending library materials to and answering requests for information and reference assistance from satellite libraries and from the Indiana State Library for other teletype network libraries, within the limits of the capacity of the party of the second part and in accordance with the interlibrary policies and procedures agreed to by both parties;

4. And by transmitting all unfilled requests to the Indiana State Library and not contacting directly other teletype centers with requests, with the exception of requests for the Indiana University School of Medicine Library.

IT IS FURTHER mutually understood and agreed that the administration of the above-described program will be supervised by the party of the first part, and that such supervision will be exercised as follows:

1. By requiring submission of reports at reasonable intervals from second party.

2. By requiring submission of lists of equipment or other property purchased by second party pursuant to this contract.

3. By requiring consultation with State Library personnel by second party.

IT IS FURTHER mutually understood and agreed that the party of the first part will furnish supplies, consultation and advisory services, and will pay all in-state teletype message charges and telephone credit card charges incurred by the party of the second part as a participant in the Indiana Teletype Network for the period July 1, 1974-June 30, 1975, contingent upon the availability of funds from the Library Services and Construction Act.

AND IT IS FURTHER mutually understood and agreed that any funds paid under the Library Services and Construction Act which have been lost or diverted from

the purpose for which they were paid will be refunded.

AND IT IS FURTHER mutually understood and agreed that the second party shall comply with the reasonable supervisory requirements of the first party as described above and with all other provisions of this contract.

IN WITNESS WHEREOF, Indiana State Library and Fort Wayne Public Library have caused this contract to be executed this 18th day of June, 1974.

INDIANA STATE LIBRARY

By Marcelle K. Foote
Marcelle K. Foote, Director

Fort Wayne Public LIBRARY

By Chas. E. Slater
President, Library Board

Charles E. Slater
(Type Name)

Approved as to legality and form this 10 day of July, 1974.

Theodore L. Sendak,
Attorney General of Indiana Theodore L. Sendak

THIS INSTRUMENT PREPARED BY: Jean Jose, Library Consultant, Extension Division, Indiana State Library

RECEIVED

CONTRACT FOR SUPERVISION OF LOCAL AGENCIES

UNDER LIBRARY SERVICES AND CONSTRUCTION ACT AS AMENDED

BY THE LIBRARY SERVICES AND CONSTRUCTION AMENDMENTS OF 1970

THIS AGREEMENT, made and executed this 19th day of June, 1974 by and between Indiana State Library, the party of the first part, and Fort Wayne-Allen County Public Library, Fort Wayne, Indiana, the party of the second part,

WITNESSETH THAT:

WHEREAS, the Congress of the United States has enacted the Library Services and Construction Amendments of 1970 to assist the States in the extension and improvement of public library services in areas of the States which are without such services or in which such services are inadequate, in the improvement of such other State library services as library services for physically handicapped, institutionalized, and disadvantaged persons, and in strengthening State library administrative agencies;

WHEREAS, by the terms of section 6 of the Act any State desiring to receive its allotment for any purpose under this Act for any fiscal year shall (1) have in effect for such fiscal year a basic State plan which shall provide for the administration, or supervision of the administration, of the programs authorized by this Act by the State library administrative agency; and (2) submit an annual program describing the specific activities to be carried out annually for which allotments are desired;

WHEREAS, it is the wish and intent of the parties to this agreement that the party of the second part administer certain functions, hereinafter described, as part of the required State plan to be developed by the party of the first part, and,

WHEREAS, this contract is authorized pursuant to IC 1971, 5-18-1, 4-23-7-6, 18-5-2, and other laws pertaining to local and district library systems including inter alia, IC 1971, 20-13-1;

NOW THEREFORE, it is mutually understood and agreed that the party of the second part will administer the following described functions under the State plan: Receive and disburse money during fiscal year 1975 (July 1, 1974-June 30, 1975) to provide library service to the physically handicapped. The Fort Wayne-Allen County Public Library is a subregional library serving the following counties: Adams, Allen, Blackford, DeKalb, Jay, Huntington, Noble, Steuben, Wells, and Whitley,

IT IS FURTHER mutually understood and agreed that the administration of the above-described program will be supervised by the party of the first part, and that such supervision will be exercised as follows:

1. By requiring submission of reports at reasonable intervals from second party.
2. By requiring submission of lists of equipment or other property purchased by second party pursuant to this contract.
3. By requiring consultation with State Library personnel by second party.

AND IT IS FURTHER mutually understood and agreed that the party of the first part will furnish consultant service, advisory services and money grants in such sums as may be determined by first party.

AND IT IS FURTHER mutually understood and agreed that any funds paid under the Library Services and Construction Act which have been lost or diverted from the purpose for which they were paid will be refunded.

AND IT IS FURTHER mutually understood and agreed that demonstration budget plans will be reviewed every six months, and that any balance which has accumulated because of unavoidable delays in putting the attached plan into operation will be deducted from the funds to be paid for the operation of

the plan in the next six-month period; or, if in the determination of the party of the first part, the expenditure of the accumulated balance is needed to meet a condition not foreseen at the inauguration of the plan, the balance will be added to the funds to be paid in the following six-month period. Any unobligated balances at the end of the project period are to be returned to the party of the first part.

AND IT IS FURTHER mutually understood and agreed that the second party shall comply with the reasonable supervisory requirements of the first party as described above and with all other provisions of this contract; and for breach in any material respect, the property acquired hereunder shall revert to first party.

IN WITNESS WHEREOF, Indiana State Library and Fort Wayne-Allen County Public Library, Fort Wayne, Indiana have caused this agreement to be executed this 19th day of June, 1974.

Indiana State Library

by Marcelle K. Foote
Director- Marcelle K. Foote

Fort Wayne-Allen County Public Library

by Chas. E. Slater
President Library Board

(Type name) Charles E. Slater

Approved as to legality and form this 10 day of July, 1974.

Theodore L. Sendak,
Attorney General of Indiana Theodore L. Sendak

THIS INSTRUMENT PREPARED BY: Jewell Hansell, LSCA Titles Coordinator, Extension Division, Indiana State Library.

RECEIVED
JUL - 1 1974
ATTORNEY GENERAL
OF WISCONSIN

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

June 20, 1974

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in special session at the Main Library, 900 Webster Street, Thursday, June 20, 1974 at 7:00 p.m. Members present were: Mr. Charles E. Slater, Mr. Allan J. Tremper, Mrs. Florence A. Buirley, Mrs. Helen E. Knoblauch, Mr. Russell E. Erb, Mr. Willard Shambaugh, Mr. William E. Miller, Mrs. Vera Dulin and Mr. Paul A. Lauletta. Mr. Slater presided.

Mr. Reynolds presented to the Board the proposed 1975 budgets for their approval and explained the increases or decreases in each budget item. The Board authorized a 5% increase for the Head Librarian. Mr. Shambaugh moved the approval of the City Operating Budget with the adjustment of a 5% increase for the Head Librarian, and the Bond and Interest Redemption Budget as submitted. Mr. Erb seconded the motion and it passed unanimously. Mr. Miller moved the approval of the County Operating Budget with the adjustment of a 5% increase for the Head Librarian, seconded by Mrs. Dulin and passed unanimously.

Mr. Shambaugh next made a motion that the Board mutually agree that they would expect Mr. Reynolds to stay on a minimum of two years after age 65 even though a successor to him was employed. Mr. Lauletta seconded the motion and it passed unanimously.

Mr. Reynolds next read to the Board a draft of a bill drawn up by Attorney David Heaton in regards to appointments of Library Board members. Mr. Lauletta moved that because of a desire to conform with the adopted practice of appointing members to Library Boards in the state of Indiana, the Board requests Mr. Reynolds to proceed with introducing the bill in the state legislature. Mrs. Buirley seconded the motion and it passed unanimously.

When no further business appeared the Board adjourned.

AGENDA

Meeting of the Board of Trustees of Fort Wayne Public Library

Monday, June 24, 1974, 4:00 p.m.

1. Approval of the minutes of the May 28th meeting.

2. Approval of the hourly rate list and any discussion the Board may care to make.

3. Establish a date for the re-organization meeting.

4. Discuss our Comprehensive Glass Insurance Policy.

5. Seek the Board's approval to transfer $20,000.00 from the operating fund to the LIRF.

6. Discuss the Otis Elevator Contract which is now reduced from $825.16 per month to $697.00 per month.

7. Approval of the bills from the Operating Fund in the amount of $64,516.03, electric current bill in the amount of $4,647.75, Lincoln National Life Insurance Company bill in the amount of $1,542.16; and Bond and Interest Redemption Fund bills in the amount of $280,924.48.

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

June 24, 1974

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in regular session at the Main Library, 900 Webster Street, June 24, 1974 at 4:00 p.m. All members were present. Mr. Slater presided.

Approval of the minutes of the May 28th meeting was the first item on the agenda. Mrs. Knoblauch moved the minutes be approved as submitted, seconded by Mrs. Buirley and carried.

Approval of the minutes of a special meeting held June 20th was next given to the Board. Mr. Erb moved the minutes be approved as submitted, seconded by Mrs. Buirley and carried.

Approval of the hourly rate list was next on the agenda. Mr. Reynolds told the Board that he would like the Board to act on any hourly increase from this time on. Mr. Lauletta moved the approval of the hourly rate list as submitted, seconded by Mrs. Knoblauch and passed unanimously.

A date for the re-organization meeting was set for Wednesday, July 3, 1974 at 12:00 noon at the Lincoln Bank.

A discussion was held on the Comprehensive Glass Policy which covers only the entrances of the Main Library. The premium of $562.00 each year and the 50-50 plan endorsement which the insured agrees to pay any and all losses occurring during each policy year on glass insured under this policy, until the total sum so paid during each policy year amounts to $562.00. The Company shall assume all liability for losses, occurring during each policy year, over and above the amount of $562.00. Mrs. Buirley moved the approval of the policy as submitted, seconded by Mr. Erb and carried.

The Board's approval to transfer $20,000.00 from the operating fund to the LIRF was next on the agenda. Mr. Erb moved the approval to transfer the amount budgeted to the LIRF, seconded by Mr. Lauletta and passed unanimously.

Mr. Reynolds next discussed with the Board the Otis Elevator Contract which is now reduced from $825.16 per month to $697.00 per month by eliminating some of the service which was really not necessary.

Approval of the bills from the Operating Fund in the amount of $64,516.03, electric current bill in the amount of $4,647.75, Lincoln National Life Insurance Company bill in the amount of $1,542.16; and Bond and Interest Redemption Fund bills in the amount of $280,924.48 was the last item on the agenda. Mrs. Knoblauch moved the bills be approved for payment, seconded by Mrs. Buirley and passed unanimously.

By consent the Board agreed to pay the expenses for Mr. Reynolds and Mr. Tremper to fly to Chicago for a farewell reception for Mr. Joseph Wolf of the Newberry Library.

When no further business appeared the Board adjourned.

[illegible]

[illegible]

[illegible]

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

FRED J. REYNOLDS
LIBRARIAN

June 24, 1974

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

FINES AND MISCELLANEOUS RECEIPTS

MAY 1974

Main Library Fines		$2,293.63
Georgetown Branch Library	435.97	
Hessen Cassel Branch	244.50	
Little Turtle Branch	172.75	
Pontiac Branch	48.10	
Shawnee Branch	209.95	
Tecumseh Branch	94.00	
Waynedale Branch	118.94	
Urban Schools	64.35	
BW #3	20.00	
BW #4	19.00	1,427.56
Art & Recordings		362.60
Rent (YWCA)		1,000.00
Rent (Reitz IGA)		100.00
Rent (Washler & Tucker)		15.00
Parking Lot Receipts		2,000.00
Copier Receipts		1,546.74
Subscription Cards		60.00
Telephone Pay Station Commission		12.32
Reserve Postals		30.04
Books		473.71
County Fines		83.65
		$9,405.25

APPROVED
Fred J. Reynolds
LIBRARIAN

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

June 24, 1974

FRED J. REYNOLDS
LIBRARIAN

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

SUNDRY EXPENDITURES MAY 16 - JUNE 15, 1974

May 16	Postage	212	2.28	
	Gasoline	215	1.00	
20	Postage	212	2.05	
	Pete moss	322	3.66	
22	Postage	212	11.98	
24	Postage	212	12.71	
28	Postage	212	2.33	
29	Librarian's expense (Bremen)	214	20.20	
	Postage	212	.45	
30	Postage	212	2.16	
31	Postage	212	2.42	
June 3	Postage	212	2.33	
4	Postage	212	5.38	
5	Librarian's expense (Chicago)	214	13.45	
	Cup grease	242	1.37	
	Librarian's expense (OSHA meeting)1	214	10.00	
	Postage	212	3.11	
6	Postage	212	3.91	
7	Librarian's expense (Indpls.)	214	10.82	
	Postage	212	6.07	
11	Postage	212	2.38	
12	Postage	212	3.38	
14	Postage	212	6.84	$130.28

COUNTY

May 17	Postage	212	.27	
20	Postage	212	1.61	
21	Postage	212	5.13	
23	Postage	212	7.31	
28	Postage	212	5.74	
June 3	Postage	212	1.13	
5	Hauling trash	252	3.00	
10	Postage	212	4.31	
11	Postage	212	2.92	
13	Postage	212	1.51	$ 32.93

$163.21

APPROVED
Fred J. Reynolds
LIBRARIAN

HOURLY RATE LIST JUNE 1974

Ahmed, Syed Hussain	3.00	Xerox
Arnold, Cynthia	1.90	Circulation
Attarwala, Abbasi	2.25	Xerox and Circulation
Backs, Edna	2.40	Waynedale Branch
Backus, Lucia	3.75	Historical Genealogy
Bailey, Curtis	2.25	Maintenance
Bassett, Frank	2.25	Maintenance
Bauman, Philip A.	2.65	Art & Recordings
Becker, Barbara	2.40	Waynedale Branch
Behrns, Susan M.	1.90	Little Turtle Branch
Bender, Richard	2.00	Technical Processes
Berry, Laura E.	1.90	Hessen Cassel Branch
Bloomfield, Teresa	1.90	Historical Genealogy
Boltz, Deborah	2.50	Art & Recordings
Bradtmiller, Keith	2.35	Circulation
Bradtmiller, Kraig	2.05	Circulation
Brady, Ann Marie	2.00	Circulation
Brown, Clara	2.20	Press Room
Brown, John E.	1.90	Reference
Carpenter, William	2.45	Maintenance
Carroll, Betty	2.70	Technical Processes
Cole, Denelle	1.90	Historical Genealogy
DeVault, Mary	3.45	Technical Processes
Ditton, Ralph	2.00	Maintenance
Doescher, Catherine M.	2.10	County
Eagan, Beth	1.90	Shawnee Branch
Eckman, Charles	4.00	Business & Technology
Fitch, Anita J.	2.25	County

HOURLY RATE LIST JUNE 1974

Fleckenstein, Jean	2.60	Technical Processes
Fleckenstein, Susan	1.90	Bookmobile
Fortriede, Daniel	2.25	Maintenance
Galbreath, Morris	2.25	Maintenance
Gaunt, Wayne	2.25	Maintenance & Bookmobile
Geisenhof, Dora E.	2.00	Historical Genealogy
Gerig, Mary	2.15	Shawnee Branch
Gilbert, Steve	1.90	Children's Room
Pamela Gray	2.25	Circulation
Gruse, John	2.25	Maintenance
Gruse, Karla	1.90	Bookmobile
Haley, Debra	2.35	Waynedale Branch
Hamilton, Samuel E.	2.35	Maintenance
Harrow, Margaret E.	2.35	Maintenance
Gayle, W. Hayes	2.00	Extension Headquarters
Hendricksen, Daniel W.	1.90	Young Adults Room
Hess, Clare	2.50	Technical Processes
Howard, Martha	2.50	Hessen Cassel Branch
Huff, Ronnie Jr.	2.60	Maintenance
Hughes, Eloise	2.70	Historical Genealogy
Huntington, Stanley	3.00	Circulation
Kanning, Eleanor	2.00	Shawnee Branch
Kazi, Khairuddin J.	2.35	Maintenance
Kettering, Beatrice	2.00	Circulation
Klinger, Kathy	1.90	Technical Processes
Lauer, Beth	2.00	Technical Processes
Lauer, Virginia	1.90	Shawnee Branch
Lockwood, Phyllis	2.00	Historical Genealogy

HOURLY RATE LIST JUNE 1974

Luqmani, Mushtaq	3.30	Xerox
Luqmani, Zahida	1.90	Xerox Project
McCaffery, Laura	3.90	Young Adults Room
McClain, Dora E.	2.50	Record Room
Markland, Bonnie	2.35	Technical Processes
Marquart, Sara Jo	1.90	Young Adults Room
Martz, Joseph A.	2.25	Maintenance
Marx, Daniel	1.90	Circulation
Mendel, Robert	1.90	Physically Handicapped
Meyer, Kimberley	1.90	Historical Genealogy
Miyakawa, Susan	3.85	Georgetown Branch
Morell, Louise	2.50	Reference
Mustin, Susan C.	1.90	County
Neidigh, Pearl A.	2.60	County
Olsen, Glenn L.	2.75	Shawnee Branch
Overmyer, DeVane	2.25	Maintenance
Palmer, Louise	2.35	Historical Genealogy
Petras, Lois	2.80	Technical Processes
Pierce, Kenneth	2.45	Maintenance
Quraeshi, Zahir A.	3.50	Xerox
Quraishi, Pervez Akhter	2.15	Circulation
Qureshi, Rehana	2.00	Xerox Project
Qureshi, M. Saleem	3.50	Xerox
Ramer, Nellie	2.35	Maintenance
Reynolds, Maud	2.00	Technical Processes
Richardson, Kevin	1.90	Young Adults Room
Riedel, Kenneth	2.50	Maintenance
Roembke, Jeannette	2.25	Children's Room
Rust, Larry	3.00	Press Room

HOURLY RATE LIST JUNE 1974

Sadler, Barbara	1.90	Technical Processes
Sapp, Emily E.	3.70	Technical Processes
Schell, Schellie	1.90	Bookmobile
Schellenbach, William	2.70	Security Officer
Seslar, Nicholas	1.90	Hessen Cassel Branch
Simpson, Eleanore B.	2.25	Extension Headquarters
Slevin, Ruth	2.20	Historical Genealogy
Sloniawski, Dorothy A.	2.80	Technical Processes
Spencer, Katherine P.	2.45	Little Turtle Branch
Steele, Barbara	2.00	Technical Processes
Stewart, Charlean	3.25	Technical Processes
Swank, Garneta	2.30	Technical Processes
Swank, Sandra Lee	1.90	Historical Genealogy
Tayyab, Muhammad	2.15	Business & Technology
Thompson, Leann	1.90	Waynedale Branch
Timinsky, Victoria	2.30	Technical Processes
Tucker, Patricia	2.00	Press Room
Wagner, Maxine	2.60	Government Documents
Whitenack, Marie A.	1.90	Hessen Cassel Branch
Williams, Hildreth	2.95	Technical Processes
Wismer, Katherine	2.35	Technical Processes
Wismer, Kathy	1.90	Technical Processes
Zorn, Hazel F.	2.85	Historical Genealogy
Zuttermeister, Phyllis	3.70	Technical Processes

Cox, Jeanne T.	2.65	LSCA
Walters, Marion W.	2.00	LSCA

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

BOND AND INTEREST REDEMPTION FUND

Public Library Bills — June 24, 1974

Indiana Bank & Trust Company	Bonds and coupons due July 1, 1974	$136,200.00
Lincoln National Bank & Trust Company	Bonds and coupons due July 1, 1974	144,724.48
		$280,924.48

Chas. E. Slater

Arran Kemper

Florence Burley

Helen E. Knobloch

Willard Steinbaugh

Paul A. Paletta

Russell E Erb

APPROVED

Fred J. Reynolds

LIBRARIAN

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

July 3, 1974

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in special session at the Lincoln National Bank, Fort Wayne, Indiana, July 3, 1974 at 12:00 noon to elect officers. Members present were: Mr. Charles E. Slater, Mr. Allan J. Tremper, Mr. Willard Shambaugh, Mrs. Helen E. Knoblauch, Mrs. Juanita R. Edwards and Mrs. Florence A. Buirley. Mr. Reynolds presided.

Mr. Reynolds called for nominations for President. Mr. Tremper nominated Mr. Slater for President, seconded by Mr. Shambaugh. Mr. Slater was elected President unanimously.

Mr. Reynolds called for nominations for Vice-President. Mr. Slater nominated Mr. Tremper for Vice-President, seconded by Mr. Shambaugh. Mr. Tremper was elected Vice-President unanimously.

Mr. Reynolds called for nominations for Secretary. Mrs. Buirley nominated Mrs. Knoblauch for Secretary, seconded by Mr. Shambaugh. Mrs. Knoblauch was elected Secretary unanimously.

Mr. Reynolds called for nominations for Treasurer. Mrs. Knoblauch nominated Mrs. Buirley for Treasurer, seconded by Mr. Slater. Mrs. Buirley was elected Treasurer unanimously.

When no further business appeared the Board adjourned.

AGENDA

Meeting of the Board of Trustees of Fort Wayne Public Library

Monday, July 22, 1974, 4:00 p.m.

1. Approval of the minutes of the June 24th and July 3rd meetings.

2. Designate a legal InCoLSA representative from the Fort Wayne Public Library.

3. Seek the Board's permission to add Peter Scott to the staff at an annual salary of $6,000.00.

4. Seek the Board's approval to advertise the 1975 budgets.

5. Seek the Board's permission to increase Abbassi Attarwala's hourly rate from $2.25 to $2.50 per hour.

6. Discuss the problem involved in moving the carpenter shop from the Annex to Little Turtle Branch Library.

7. Ascertain the Board's disposition relative to making extra salary increases for selected staff members at the August meeting.

8. Approval of the bills from the Operating Fund in the amount of $60,230.72, electric current bill in the amount of $5,781.51, City Utilities bills in the amount of 2,185.09, Lincoln National Life Insurance Company bill in the amount of $1,473.60.

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

July 22, 1974

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in regular session at the Main Library, 900 Webster Street, July 22, 1974 at 4:00 p.m. All members were present. Mr. Slater presided.

Approval of the minutes of the June 24th meeting was the first item on the agenda. Mrs. Knoblauch moved the minutes be approved as submitted, seconded by Mrs. Buirley and carried.

Mr. Reynolds asked the Board to designate a legal InCoLSA representative from the Fort Wayne Public Library. Mr. James T. Broderick was duly appointed a director to the Indiana Cooperative Library Services Authority.

Mr. Reynolds next asked the Board's permission to add Peter Scott to the staff at an annual salary of $6,000.00. Mrs. Knoblauch moved the approval to add Peter Scott to the staff at the recommended salary, seconded by Mr. Lauletta and passed unanimously.

Mr. Reynolds asked the Board's approval to advertise the 1975 budgets. Mrs. Buirley moved the approval to advertise the 1975 budgets as presented, seconded by Mr. Lauletta and passed unanimously.

Mr. Reynolds next asked the Board's permission to increase Abbasi Attarwala's hourly rate from $2.25 to $2.50 per hour. Mr. Shambaugh moved the approval to increase Abbasi Attarwala's hourly rate from $2.25 to $2.50, seconded by Mrs. Knoblauch and carried.

Next item on the agenda was the discussion of the problem involved in moving the carpenter shop from the Annex to Little Turtle Branch Library. The Building Department would not permit the carpenter shop to be moved on the second floor of the Little Turtle Branch Library on Sherman Street but would okay the carpenter shop to be put in the basement of the Tecumseh Branch Library on State Street. The Board agreed they would not make any decision now and decided to stay in the Annex and look around for a suitable place.

Mr. Reynolds next informed the Board that in late summer or early fall we might see that we need more money for paper and would asked the Board to transfer funds out of supplies to budget item 312 at that time.

Mr. Reynolds asked the Board's disposition relative to making extra salary increases for selected staff members at the August meeting since we will have $5,000 - $6,000 in services personal. The Board authorized Mr. Reynolds to present a list of selected staff members at the August meeting.

Approval of the bills from the Operating Fund in the amount of $60,230.72, electric current bill in the amount of $5,781.51, City Utilities bills in the amount of $2,185.09, Lincoln National Life Insurance Company bill in the amount of $1,473.60 was the last item on the agenda. Mrs. Knoblauch moved the bills be approved for payment, seconded by Mrs. Edwards and passed unanimously.

When no further business appeared the Board adjourned.

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

July 22, 1974

FRED J. REYNOLDS
LIBRARIAN

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

FINES AND MISCELLANEOUS RECEIPTS

JUNE 1974

Main Library Fines		$1,808.80
Georgetown Branch Library	454.06	
Hessen Cassel Branch	135.48	
Little Turtle Branch	135.60	
Pontiac Branch	28.00	
Shawnee Branch	208.87	
Tecumseh Branch	110.00	
Waynedale Branch	134.89	
Urban Schools	26.32	
BW #3	11.00	
BW #4	19.50	
Lincoln Life	1.50	
Parkview Nurses	.40	1,265.62
Art & Recordings		257.80
Rent (YWCA)		1,000.00
Rent (Reitz IGA)		100.00
Rent (Tucker & Washler)		10.00
Parking Lot Receipts		1,137.50
Copier Receipts		1,219.10
JPC Professional Laboratories (May)		200.00
Government Printing Office Refund		6.50
Insurance Premium Refunds		57.00
Telephone Pay Station Commission		4.20
Subscription Refund		3.00
Reserve Postals		22.85
Books		94.29
County Fines		146.25
		$7,332.91

APPROVED
Fred J. Reynolds
LIBRARIAN

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

July 22, 1974

FRED J. REYNOLDS
LIBRARIAN

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

SUNDRY EXPENDITURES JUNE 16 - JULY 15, 1974

June 17	Postage	212	2.33	
18	Postage	212	.54	
19	Postage	212	3.04	
20	Librarians expense (Chicago)	214	20.41	
21	Postage	212	1.25	
24	Postage	212	2.33	
25	Postage	212	.18	
26	Postage	212	1.78	
28	Postage	212	2.10	
	Librarians expense (Chicago)	214	19.46	
July 1	Postage	212	2.04	
2	Postage	212	2.11	
3	Postage	212	7.55	
5	Postage	212	.98	
8	Postage	212	2.33	
9	Postage	212	20.38	
	Librarians expense (Chicago)	214	13.95	
11	Pamphlets	731	8.11	
	Postage	212	6.78	
13	Air filter	216	3.95	$121.60

COUNTY

June 17	Postage	212	1.92	
20	Postage	212	2.35	
24	Postage	212	8.08	
27	Postage	212	2.90	
July 2	Postage	212	1.42	
10	Postage	212	4.81	
12	Postage	212	.86	$ 22.34
				$143.94

APPROVED
Fred J. Reynolds
LIBRARIAN

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

COMPARATIVE BUDGET July 22, 1974

	1974 Budget	Proposed 1975 Budget		Plus or Minus
1 SERVICES PERSONAL				
11 Salary of Librarian	15,759.00	16,547.00	+	788.00
12 Salary of Assistants				
121 Regular Assistants	735,595.00	772,375.00	+	36,780.00
122 Substitute and Part Time	145,665.00	152,950.00	+	7,285.00
13 Wages of Janitors	124,770.00	131,010.00	+	6,240.00
14 Other Compensation				
141 Technical and Professional	5,000.00	5,000.00		
142 Employer Participation in Group Insurance	20,790.00	22,290.00	+	1,500.00
TOTAL	$1,047,579.00	$1,100,172.00	+	$52,593.00
2 SERVICES CONTRACTUAL				
21 Communication and Transportation				
211 Freight, Express and Drayage	600.00	600.00		
212 Postage	7,000.00	7,750.00	+	750.00
213 Telephone Tolls and Telegrams	17,825.00	17,825.00		
214 Professional Meetings	2,100.00	3,000.00	+	900.00
215 Gasoline and Oil	1,500.00	1,500.00		
216 Other Transportation Expense	750.00	750.00		
22 Heat, Light, Power and Water				
221 Electric Current	94,000.00	94,000.00		
224 Water	5,590.00	5,590.00		
225 Sewer	3,980.00	3,980.00		
23 Printing and Advertising				
231 Advertising and Publication of Notices	500.00	500.00		
232 Printing, Other than Office Supplies	75.00	75.00		
24 Repairs				
241 Buildings and Structures	9,500.00	9,500.00		
242 Equipment	9,000.00	9,000.00		
243 Rebinding and Repair of Books and Binding of Magazines and Documents	49,750.00	49,750.00		
244 Miscellaneous Repairs	300.00	300.00		
25 Services, Other Contractual				
252 Labor	4,800.00	4,800.00		
253 Rental on Equipment	28,900.00	28,900.00		
256 Service on Mechanical Equipment	21,000.00	23,000.00	+	2,000.00
257 Expense Developing Microfilm	600.00	600.00		
TOTAL	$257,770.00	$261,420.00	+	$3,650.00

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

COMPARATIVE BUDGET July 22, 1974

	1974 Budget	Proposed 1975 Budget		Plus or Minus
3 SUPPLIES				
31 Office Supplies				
311 Official Records	50.00	50.00		
312 Stationery and Printing	9,000.00	9,000.00		
313 Other Office Supplies	3,800.00	3,800.00		
32 Other Supplies				
320 Photography Supplies	3,500.00	3,500.00		
321 Other Library Supplies	23,500.00	26,000.00	+	2,500.00
322 Janitors Supplies	12,000.00	12,000.00		
33 Coal, Fuel Oil and Gas	47,680.00	47,680.00		
TOTAL	$99,530.00	$102,030.00	+	$2,500.00
4 MATERIAL				
41 Building				
411 Branch Buildings	200.00	200.00		
412 Other Material	200.00	200.00		
44 General				
441 Materials and Parts for Equipment	3,750.00	3,750.00		
442 Other General Materials	2,300.00	2,300.00		
TOTAL	$6,450.00	$6,450.00		
5 CURRENT CHARGES				
51 Insurance and Bond Premiums	25,950.00	26,450.00	+	500.00
54 Dues	1,500.00	1,500.00		
55 Employer's Contribution, Retirement, O.A.S.I.	64,655.00	72,520.00	+	7,865.00
56 Transfer to Improvement Reserve Fund	20,000.00	20,000.00		
TOTAL	$112,105.00	$120,470.00	+	$8,365.00
6 CURRENT OBLIGATIONS				
62 Interest	12,000.00	12,000.00		
TOTAL	$12,000.00	$12,000.00		
7 PROPERTIES				
71 Buildings, Structures and Improvements				
711 Buildings and Fixed Equipment	500.00	500.00		

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

COMPARATIVE BUDGET July 22, 1974

	1974 Budget	Proposed 1975 Budget	Plus or Minus
72 Equipment			
721 Furniture	1,000.00	1,000.00	
722 Office	1,500.00	1,500.00	
723 Cars	6,000.00	3,000.00	- 3,000.00
724 Other Equipment	4,000.00	4,000.00	
73 Books, Periodicals, Newspapers, Audio-Visual Materials	300,000.00	300,000.00	
TOTAL	$313,000.00	$310,000.00	- $3,000.00
GRAND TOTAL	$1,848,434.00	$1,912,542.00	+ $64,108.00

BOND AND INTEREST REDEMPTION FUND

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

COMPARATIVE BUDGET July 22, 1974

	1974 Budget	Proposed 1975 Budget		Plus or Minus
6 CURRENT OBLIGATIONS				
62 Interest	146,125.00	129,025.00	-	17,100.00
TOTAL	$146,125.00	$129,025.00	-	$17,100.00
8 DEBT PAYMENTS				
81 Bonds	420,000.00	420,000.00		
TOTAL	$420,000.00	$420,000.00		
GRAND TOTAL	$566,125.00	$549,025.00	-	$17,100.00

ALLEN COUNTY CONTRACTUAL LIBRARY

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

COMPARATIVE BUDGET July 22, 1974

	1974 Budget	Proposed 1975 Budget		Plus or Minus
1 SERVICES PERSONAL				
11 Salary of Librarian	10,506.00	11,031.00	+	525.00
12 Salary of Assistants				
121 Regular Assistants	218,090.00	228,995.00	+	10,905.00
122 Substitute and Part Time	34,280.00	35,995.00	+	1,715.00
13 Wages of Janitors	35,505.00	37,280.00	+	1,775.00
14 Other Compensation				
141 Technical and Professional	500.00	500.00		
142 Employer Participation in Group Insurance	8,055.00	8,655.00	+	600.00
TOTAL	$306,936.00	$322,456.00	+	$15,520.00
2 SERVICES CONTRACTUAL				
21 Communication and Transportation				
211 Freight, Express and Drayage	300.00	300.00		
212 Postage	2,700.00	3,000.00	+	300.00
213 Telephone Tolls and Telegrams	3,050.00	3,050.00		
214 Professional Meetings	1,000.00	1,500.00	+	500.00
215 Gasoline and Oil	2,500.00	2,500.00		
216 Other Transportation Expense	2,250.00	2,000.00	-	250.00
22 Heat, Light, Power and Water				
221 Electric Current	4,500.00	4,500.00		
224 Water	125.00	125.00		
225 Sewer	125.00	125.00		
23 Printing and Advertising				
231 Advertising and Publication of Notices	250.00	250.00		
24 Repairs				
241 Buildings and Structures	3,500.00	3,500.00		
242 Equipment	4,500.00	4,500.00		
243 Rebinding and Repair of Books	25,000.00	25,000.00		
244 Miscellaneous Repairs	200.00	200.00		
25 Services, Other Contractual				
252 Labor	750.00	750.00		
253 Rental on Equipment	8,500.00	8,500.00		
254 Inter-Library Service	165,000.00	165,000.00		
255 Depository Fees	100.00	100.00		
256 Service on Mechanical Equipment	3,800.00	4,000.00	+	200.00
257 Expense Developing Microfilm	300.00	300.00		
TOTAL	$228,450.00	$229,200.00	+	$ 750.00

ALLEN COUNTY CONTRACTUAL LIBRARY
PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

COMPARATIVE BUDGET July 22, 1974

	1974 Budget	Proposed 1975 Budget	Plus or Minus
3 SUPPLIES			
31 Office Supplies			
311 Official Records	50.00	50.00	
312 Stationery and Printing	3,500.00	3,500.00	
313 Other Office Supplies	1,200.00	1,200.00	
32 Other Supplies			
320 Photography Supplies	500.00	500.00	
321 Other Library Supplies	7,500.00	7,500.00	
322 Janitors Supplies	2,750.00	2,750.00	
33 Coal, Fuel Oil and Gas	1,500.00	1,500.00	
TOTAL	$17,000.00	$17,000.00	
4 MATERIAL			
41 Building			
411 Branch Buildings	200.00	200.00	
412 Other Material	200.00	200.00	
44 General			
441 Materials and Parts for Equipment	2,000.00	2,000.00	
442 Other General Materials	1,500.00	1,500.00	
TOTAL	$3,900.00	$3,900.00	
5 CURRENT CHARGES			
51 Insurance and Bond Premiums	5,250.00	5,650.00	+ 400.00
52 Rents	36,130.00	36,130.00	
54 Dues	250.00	250.00	
55 Employer's Contribution, Retirement, O.A.S.I.	20,800.00	21,300.00	+ 500.00
57 Rent on Books and Music Records Loaned by City	85,000.00	85,000.00	
TOTAL	$147,430.00	$148,330.00	+ $ 900.00
6 CURRENT CHARGES			
62 Interest	4,500.00	5,000.00	+ 500.00
TOTAL	$4,500.00	$5,000.00	+ $ 500.00

ALLEN COUNTY CONTRACTUAL LIBRARY
PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

COMPARATIVE BUDGET July 22, 1974

	1974 Budget	Proposed 1975 Budget	Plus or Minus
7 PROPERTIES			
72 Equipment			
721 Furniture	300.00	300.00	
722 Office	1,200.00	1,200.00	
723 Cars	6,000.00	6,500.00	+ 500.00
724 Other Equipment	2,500.00	5,000.00	+ 2,500.00
73 Books, Periodicals, Newspapers, Audio-Visual Materials	145,000.00	145,000.00	
TOTAL	$155,000.00	$158,000.00	+ $3,000.00
GRAND TOTAL	$863,216.00	$883,886.00	+ $20,670.00

STATE OF INDIANA

INDIANA STATE LIBRARY
MARCELLE K. FOOTE, *Director*

INDIANAPOLIS, 46204

140 North Senate Avenue
(317) 633-5343

ADMINISTRATIVE SERVICES
LIBRARY DIVISION
EXTENSION DIVISION
GENEALOGY DIVISION
INDIANA DIVISION
REFERENCE DIVISION
DIVISION FOR THE PHYSICALLY HANDICAPPED

July 2, 1974

COPY

To: InCoLSA Members

From: Marcelle K. Foote, Director, Indiana State Library

Re: Appointment of Directors to InCoLSA Board

We do not have on file an official letter designating the legal InCoLSA representative from your institution. Please have the secretary of your board sign the form set out below, noting the name of the person appointed by your board as a director of InCoLSA. Please return the form to the Extension Division, Indiana State Library, 140 North Senate Avenue, Indianapolis, Indiana 46204.

CERTIFICATE

At a meeting of the governing authority of the Fort Wayne Public Library, held July 22, 1974, Mr. James T. Broderick (name of director) was duly appointed a director to the Indiana Cooperative Library Services Authority, representing our library, effective within ten days after legal establishment of InCoLSA.

Signed _____ (name), Secretary

Fort Wayne Public Library Library

our copy

INDIANA ARTS COMMISSION AGREEMENT

THIS AGREEMENT made and entered into this 1 day of July, 1974, by and between the Indiana Arts Commission, hereinafter referred to as the "Commission", with offices at Suite 614, 155 East Market Street, Indianapolis, Indiana 46204, and

Public Library of Fort Wayne and Allen County
(Name of Organization)

900 Webster Street
(Address)

Fort Wayne, Indiana 46802

hereinafter referred to as the "Participant", and providing as follows:

1. The subject arts project is Video Access Program DYN-AIR Project

2. In respect to this arts project, the Participant shall perform the following services: As cited in proposal #3, Radio/TV - Received April 30, 1974

3. The Participant shall perform the above services within the period from September 1, 1974 to August 31, 1975.

4. The Commission shall pay to the Participant an amount not to exceed the sum of Six hundred sixty dollars ($ 660.00) in support of the arts project as described in Article 1, in the following manner: After completion of the arts project, upon receipt of the Participant's financial report, as outlined in Article 9, detailing all sources of income and all expenses incurred by the arts project, the Commission will process a warrant made payable to the Participant for the amount as stated above in this Article. Said amount shall be not more than the maximum amount. The

Commission shall not be responsible or liable for any deficit arising from the arts project. If the Participant is unable to complete the subject arts project without interim financial assistance, the Commission will process, upon request of the Participant, a warrant made payable to the Participant for a sum not to exceed fifty percent (50%) of the amount stated in this Article.

5. In the arts project involved, the Participant will forward to the Commission copies of all publicity, pictures and printed materials. The Participant further agrees to include in all promotion, publicity, and printed programs the following credit line: "With the support of the National Endowment for the Arts and the Indiana Arts Commission". This statement shall be prominently positioned, and shall appear in close proximity to the name of the sponsoring organization. In addition, the Participant agrees to include in all printed programs and related material the following statement in its entirety:

> This program is supported by a grant from the National Endowment for the Arts in Washington, D. C., a Federal agency, and the Indiana Arts Commission, a state agency. The Commission provides aid for a wide variety of programs and services in the performing, visual, and literary arts, available to community groups and organizations throughout the State. For further information on how this agency can contribute to the cultural growth of your community, write to: Indiana Arts Commission, 155 East Market Street, Suite 614, Indianapolis, Indiana 46204.

When printed programs are not used, verbal credit shall be given prior to each performance.

6. The Participant shall submit to the Commission the date, time, and location of performance(s), exhibition(s), program(s) or project(s).

7. In the event the Participant fails to perform the herein described services, other than for reasons described in Article 10, and has previously received assistance from the Commission, the Participant will reimburse the Commission to the full extent of payment made under this grant.

8. The Participant hereby certifies that no IAC Commissioner or IAC staff member has received, or will receive, direct or indirect remuneration of financial benefit from this grant.

9. The Participant shall notify all persons with whom they contract that the Participant shall be solely responsible for payment and shall not represent that the operation constitutes a joint financial venture with the Commission. The Participant shall submit a full and certified accounting, summarizing all expenditures, to the Commission in duplicate within twenty-one (21) days after the completion of the arts project. Copies of all receipts and financial records must be retained for three full years. This accounting shall be subject to audit by appropriate agencies of the State of Indiana and the Federal Government.

10. If the Participant is unable to complete the arts project by virtue of any act or regulation of any public authority, or on account of any rule or order of any military or civil authority, or on account of war, labor difficulties, strikes, riots, epidemics, interruptions of transportation services, act of God, or any other cause beyond the Participant's control, the Commission shall still be obligated to make the payment required herein, to the extent that the Participant has incurred expenses or obligations in connection therewith, which obligations could not otherwise be discharged, due to the occurrence of one of the above circumstances.

11. There shall be no variance from this Agreement without prior written approval of the Commission. If any such change, substitution, or variance shall occur, the Commission shall have the right to reduce its obligation under this Agreement to the extent it judges itself damaged (which judgment shall be conclusive and binding upon the Participant), or the Commission may terminate this Agreement and thereafter have no further obligation to the Participant.

12. The Participant shall not assign this Agreement or any part thereof without the written consent of the Commission.

13. It is hereby agreed that there shall be no additional liability of any kind upon the part of the Commission beyond that agreed to herein.

14. The Participant agrees that each of the convenants of the Commission contained herein are dependent upon the fulfillment of all the covenants of the Participant contained herein.

15. The Participant agrees to hold the Commission and the State of Indiana harmless from any claims of any kind for injuries or damages which result from the making of any arrangements for said arts project or in performance of said project.

16. In order to provide members of the appropriate Commission committees and Commission executive staff with opportunity to appraise the caliber of presentations supported by the Commission, the Participant agrees to admit said individuals to presentations upon request and without charge.

17. This Agreement is conditioned upon the availability of funds appropriated to the Commission or available to it from other sources.

18. No person shall be excluded from participation in nor denied the benefits of any program, activity, or service on the basis of race, color, national origin, or ancestry, and the Participant agrees not to discriminate against any employee or applicant for employment, to be hired in the performance of this Agreement, with respect to his hire, tenure, terms, conditions or privileges of employment, or any privileges of employment, or any matter directly or indirectly related to employment, because of his race, color, religion, national origin, or ancestry.

19. The Participant will furnish adequate assurance that (1) all professional performers and related or supporting professional personnel employed on projects or productions which are financed under this Agreement

will be paid, without subsequent deduction or rebate on any account, not less than the minimum compensation as determined by the Secretary of Labor to be the prevailing minimum compensation for persons employed in similar activities; and (2) no part of any project or production which is financed under this Agreement will be performed or engaged in under working conditions which are unsanitary or hazardous or dangerous to the health and safety of the employees engaged in such project or production. Compliance with the safety and sanitary laws of the State in which the performance or part thereof is to take place shall be prima-facie evidence of compliance.

IN WITNESS HEREOF, the parties affix their signatures to this Agreement, executed in triplicate, on the date(s) indicated.

STATE OF INDIANA

INDIANA ARTS COMMISSION	PARTICIPANT
By: John M. Bitterman John M. Bitterman	By: Paul E. Holmes
Executive Director Position	Audio - Visual Specialist Position
July 12, 1974 Date	July 29, 1974 Date

NOTICE TO AUTOMOBILE DEALERS

Notice is hereby given by the Board of Trustees of the Public Library of Fort Wayne and Allen County, Indiana, that sealed bids will be received at the office of the Board, 900 Webster Street, Fort Wayne, Indiana, until 12:00 o'clock noon, Monday, September 23, 1974, to meet their requirements for one (1) 1975 Van Truck. Full specifications are on file in the office of the Board.

Bids must be accompanied by surety bond or certified check and the necessary non-collusion affidavit as required by law. The Board reserves the right to reject any and all bids.

THE BOARD OF TRUSTEES OF THE
PUBLIC LIBRARY OF FORT WAYNE
AND ALLEN COUNTY, INDIANA

By Fred J. Reynolds
Librarian

August 30, Sept. 6, 1974

Form Prescribed by State Board of Accounts — General Form No. 99 P (Rev. 1967)

Public Library of Ft. Wayne & Allen Co.
(Governmental Unit)

Allen County, Ind.

To JOURNAL-GAZETTE Dr.

FORT WAYNE, INDIANA

PUBLISHER'S CLAIM

LINE COUNT

Display Matter (Must not exceed two actual lines, neither of which shall total more than four solid lines of the type in which the body of the advertisement is set) — number of equivalent lines		
Head	number of lines	1
Body	number of lines	15
Tail	number of lines	4
	Total number of lines in notice	20

COMPUTION OF CHARGES

20 lines, 1 columns wide equals 20 equivalent lines at 288¢ cents per line — $ 5.76

Additional charge for notices containing rule or tabular work (50 per cent of above amount) —

Charge for extra proofs of publication (50 cents for each proof in excess of two) —

TOTAL AMOUNT OF CLAIM — $ 5.76

DATA FOR COMPUTING COST

Width of single column 11 ems — Size of type 5½ point

Number of insertions 2 — Size of quad upon which type is cast 5½

Pursuant to the provision and penalties of Ch. 89, Acts 1967,

I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid.

Arvilla De Wald

Date September 6, 19 74 — Title CLERK

NOTICE TO AUTOMOBILE DEALERS

Notice is hereby given by the Board of Trustees of the Public Library of Fort Wayne and Allen County, Indiana, that sealed bids will be received at the office of the Board, 900 Webster Street, Fort Wayne, Indiana, until 12:00 o'clock noon, Monday, September 23, 1974, to meet their requirements for one (1) 1975 Van Truck. Full specifications are on file in the office of the Board.

Bids must be accompanied by surety bond or certified check and the necessary non-collusion affidavit as required by law. The Board reserves the right to reject any and all bids.

THE BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA
By FRED J. REYNOLDS, Librarian.
8-30-9—6.

ADVERTISEMENT OF HERE

PUBLISHER'S AFFIDAVIT

State of Indiana, ALLEN County } ss:

Personally appeared before me, a notary public in and for said county and state, the undersigned ARVILLA DEWALD who, being duly sworn, says that she is CLERK of the JOURNAL-GAZETTE a DAILY newspaper of general circulation printed and published in the English language in the city ~~town~~ of FORT WAYNE, INDIANA in state and county aforesaid, and that the printed matter attached hereto is a true copy, which was duly published in said paper for 2 time S, the dates of publication being as follows:

8/30 & 9/6/74

Arvilla De Wald

Subscribed and sworn to before me this 6th day of September 19 74

Elmer C. Roemke
Notary Public

My commission expires October 25, 1975

Form #904

Claim No...... **Warrant No.**.....

IN FAVOR OF

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On Account of Appropriation for

.....

Appropriation No......

Allowed.....**, 19**.....

In the sum of $.....

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I have examined the within claim and hereby certify as follows:

That it is in proper form.

That it is duly authenticated as required by law.

That it is apparently { Correct / Incorrect

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I certify that the within claim is true and correct; that the services therein itemized and for which charge is made were ordered by me and were necessary to the public business.

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.....196.....

TABLE SHOWING PRICE PER LINE AND PER INSERTION FOR

SIZE OF TYPE	11 Em Column (132 Points) Number of Insertions			
	1	2	3	4
5½	.192	.288	.384	.480
6	.176	.264	.352	.440
7	.151	.227	.302	.378
7½	.14	.21	.28	.35
8	.132	.198	.264	.33
9	.117	.176	.234	.293
10	.106	.159	.212	.265
12	.088	.132	.176	.22

Note: Above table is based on a square of 250 ems.

Form Prescribed by State Board of Accounts — General Form No. 99 P (Rev 1967)

Public Library of Ft. Wayne & Allen Co. (Governmental Unit) — To NEWS-SENTINEL Dr.

Allen County, Ind. — FORT WAYNE, INDIANA

PUBLISHER'S CLAIM

LINE COUNT

Display Matter (Must not exceed two actual lines, neither of which shall total more than four solid lines of the type in which the body of the advertisement is set) — number of equivalent lines		
Head	number of lines	1
Body	number of lines	15
Tail	number of lines	4
	Total number of lines in notice	20

COMPUTION OF CHARGES

20 lines, 1 columns wide equals 20 equivalent lines at .288¢ cents per line	$ 5.76
Additional charge for notices containing rule or tabular work (50 per cent of above amount)	
Charge for extra proofs of publication (50 cents for each proof in excess of two)	
TOTAL AMOUNT OF CLAIM	$ 5.76

DATA FOR COMPUTING COST

Width of single column 11 ems — Size of type $5\frac{1}{2}$ point

Number of insertions 2 — Size of quad upon which type is cast $5\frac{1}{2}$

Pursuant to the provision and penalties of Ch. 89, Acts 1967,

I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid.

V. E. Gerken

Date September 6, 19 74 — Title Clerk

NOTICE TO AUTOMOBILE DEALERS

Notice is hereby given by the Board of Trustees of the Public Library of Fort Wayne and Allen County, Indiana, that sealed bids will be received at the office of the Board, 900 Webster Street, Fort Wayne, Indiana, until 12:00 o'clock noon, Monday, September 23, 1974, to meet their requirements for one (1) 1975 Van Truck. Full specifications are on file in the office of the

s must be accompanied by surety bond or certified check and the necessary non-collusion affidavit as required by law. The Board reserves the right to reject any and all bids.

THE BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA
By FRED J. REYNOLDS, Librarian.

8 9—6.

PY OF ADVERTISEMENT HERE

PUBLISHER'S AFFIDAVIT

State of Indiana
ALLEN County ss:

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8/30 & 9/6/74

V. E. Gerken

Subscribed and sworn to before me this 6th day of September 19 74

Elmer C. Roemke
Notary Public

My commission expires October 25, 1975

Form #903

Claim No..... Warrant No.....

IN FAVOR OF

.....

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$.....

On Account of Appropriation for

.....

Appropriation No.....

Allowed..... , 19.....

In the sum of $.....

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12	.088	.132	.176	.22

Note: Above table is based on a square of 250 ems.

NOTICE TO FUEL OIL DEALERS

Notice is hereby given by the Board of Trustees of the Public Library of Fort Wayne and Allen County, Indiana, that sealed proposals will be received until 12:00 o'clock noon Monday, September 23, 1974, at its office in the Public Library, 900 Webster Street, for furnishing Fifty Thousand (50,000) gallons more or less of fuel oil for delivery from October 1, 1974 through July 1975. Specifications are on file in the Library office.

The Board reserves the right to reject any and all bids.

BOARD OF TRUSTEES OF THE PUBLIC
LIBRARY OF FORT WAYNE AND ALLEN
COUNTY

By Fred J. Reynolds
Librarian

August 30, September 6, 1974

Form Prescribed by State Board of Accounts

General Form No. 99 P (Rev. 1967)

Public Library of Ft. Wayne & Allen Co.
(Governmental Unit)

To JOURNAL-GAZETTE Dr.

Allen County, Ind.

FORT WAYNE, INDIANA

PUBLISHER'S CLAIM

LINE COUNT

Display Matter (Must not exceed two actual lines, neither of which shall total more than four solid lines of the type in which the body of the advertisement is set) — number of equivalent lines		
Head	number of lines	1
Body	number of lines	13
Tail	number of lines	4
	Total number of lines in notice	18

COMPUTION OF CHARGES

18 lines, 1 columns wide equals 18 equivalent lines at 28¾¢ cents per line	$ 5.18
Additional charge for notices containing rule or tabular work (50 per cent of above amount)	
Charge for extra proofs of publication (50 cents for each proof in excess of two)	
TOTAL AMOUNT OF CLAIM	$ 5.18

DATA FOR COMPUTING COST

Width of single column 11 ems

Size of type 5½ point

Number of insertions 2

Size of quad upon which type is cast 5½

Pursuant to the provision and penalties of Ch. 89, Acts 1967,

I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid.

Arvilla DeWald

Date September 6, 1974

Title CLERK

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The Board reserves the right to reject any and all bids.
THE BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA
By FRED J. REYNOLDS, Librarian
8—30-9—6.

ATTACH COPY OF ADVERTISEMENT HERE

PUBLISHER'S AFFIDAVIT

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ALLEN County } ss:

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8/30/ & 9/6/74

Arvilla DeWald

Subscribed and sworn to before me this 6th day of September 1974

Emer C. Roemke
Notary Public

My commission expires October 25, 1975

Form #904

Claim No...... **Warrant No.**.....

IN FAVOR OF

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On Account of Appropriation for

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Appropriation No......

Allowed.....**, 19**.....

In the sum of $.....

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Public Library of Ft. Wayne & Allen Co.
(Governmental Unit)

To NEWS-SENTINEL Dr.

Allen County, Ind.

FORT WAYNE, INDIANA

PUBLISHER'S CLAIM

LINE COUNT

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Head	number of lines	1
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Tail	number of lines	4
	Total number of lines in notice	18

COMPUTION OF CHARGES

18 lines, 1 columns wide equals 18 equivalent lines at .288¢ cents per line	$ 5.18
Additional charge for notices containing rule or tabular work (50 per cent of above amount)	
Charge for extra proofs of publication (50 cents for each proof in excess of two)	
TOTAL AMOUNT OF CLAIM	$ 5.18

DATA FOR COMPUTING COST

Width of single column 11 ems — Size of type $5\frac{1}{2}$ point

Number of insertions 2 — Size of quad upon which type is cast $5\frac{1}{2}$

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I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid.

V. E. Gerken

Date September 6, 19 74 — Title Clerk

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8—30-9—6.

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Notary Public

My commission expires October 25, 1975

Form #903

Claim No..... Warrant No.....

IN FAVOR OF

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NOTICE TO BOOK BINDERS

Sealed bids will be received by the undersigned at the office of the Board of Trustees of the Public Library of Fort Wayne and Allen County, 900 Webster Street, Fort Wayne, Indiana, until 12:00 o'clock noon, Monday, September 23, 1974, for book binding requirements of the Public Library of Fort Wayne and Allen County for the year 1975, all in accordance with specifications and instructions to bidders on file in the office of the Board. These specifications will be furnished upon request.

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THE BOARD OF TRUSTEES OF THE PUBLIC
LIBRARY OF FORT WAYNE AND ALLEN
COUNTY, FORT WAYNE, ALLEN COUNTY, IND.

By Fred J. Reynolds
Librarian

August 30, September 6, 1974

Form Prescribed by State Board of Accounts | General Form No. 99 P (Rev. 1967)

Public Library of Allen Co. & Ft. Wayne
(Governmental Unit)

Allen County, Ind.

To JOURNAL-GAZETTE Dr.

FORT WAYNE, INDIANA

PUBLISHER'S CLAIM

LINE COUNT

Display	Matter (Must not exceed two actual lines, neither of which shall total more than four solid lines of the type in which the body of the advertisement is set) — number of equivalent lines	
Head	number of lines	1
Body	number of lines	15
Tail	number of lines	5
	Total number of lines in notice	21

COMPUTION OF CHARGES

21 lines, 1 columns wide equals 21 equivalent lines at .288¢ cents per line — $ 6.05

Additional charge for notices containing rule or tabular work (50 per cent of above amount) —

Charge for extra proofs of publication (50 cents for each proof in excess of two) —

TOTAL AMOUNT OF CLAIM — $ 6.05

DATA FOR COMPUTING COST

Width of single column 11 ems

Size of type 5½ point

Number of insertions 2

Size of quad upon which type is cast 5½

Pursuant to the provision and penalties of Ch. 89, Acts 1967,

I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid.

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Date September 6, 19 74

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By FRED J. REYNOLDS, Librarian,
8—30-9—6.

OF HERE

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By FRED J. REYNOLDS, Librarian.
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Note: Above table is based on a square of 250 ems.

Broadway Christian Church

Robert Yawberg · Minister

910 Broadway Fort Wayne, Indiana 46802 (219/423-2347)

August 15, 1974

Mr. Fred Reynolds
Public Library of
Fort Wayne and Allen County
900 Webster
Fort Wayne, Indiana

Dear Mr. Reynolds:

In reference to your phone conversation with Mr. Lee Graves on August 13, 1974, regarding parking in your lot on West Wayne Street. We will maintain a record of the dates we use the parking lot and at the close of each month we will send you this list of dates along with a check for the rental fee at the rate of $5.00 per day.

A reliable person will be assigned to open and close the lot and also give assurance that only authorized vehicles will be allowed in the lot.

The congregation of the Broadway Christian Church would like to express their appreciation for your continued efforts in helping us with our parking needs.

Sincerely in Christ,

Eldon Page

Eldon Page
Building Manager

EP:jr

August 15, 1971

STATE of INDIANA

INDIANA STATE LIBRARY
MARCELLE K. FOOTE, *Director*

INDIANAPOLIS, 46204

140 North Senate Avenue
(317) 633-5440

ARCHIVES DIVISION
CATALOG DIVISION
EXTENSION DIVISION
GENEALOGY DIVISION
INDIANA DIVISION
REFERENCE DIVISION
DIVISION FOR THE PHYSICALLY HANDICAPPED

August 19, 1974

Memo to: Public Library Directors

From: Abbie Heitger, Head
Extension Division

Re: Revenue Sharing funds.

Quoted below is a letter received by Miss Foote from Mr. Carleton Phillippi, Chairman, State Board of Tax Commissioners.

"August 14, 1974

"Miss Marcelle K. Foote, Director
Indiana State Library
407 Library and Historical Building
Indianapolis, Indiana

"Dear Miss Foote:

"Based on the July 10, 1974 Unofficial Advisory Letter to Mr. Kenneth Beesley, State Examiner, State Board of Accounts, and because of litigation in the State of Illinois, we are not approving several additional appropriations of Federal Revenue Sharing money from counties, townships and cities to public libraries.

"The only clear authority for such appropriations involve only libraries which provide contractual services to residents of townships which are not a part of a library taxing district.

"Sincerely,

"s/Carleton L. Phillippi, Chairman
State Board of Tax Commissioners"

Send copy to Fred Kerper

~~Board~~

The Allen County-Fort Wayne Historical Society
1424 WEST JEFFERSON STREET
FORT WAYNE, INDIANA 46804

GARY ERNEST
Director

July 23, 1974

5 7/24

RECEIVED
JUL
OFFICE OF THE MAYOR

Ivan A. Lebamoff, Mayor
City of Fort Wayne
City-County Building
One Main Street
Fort Wayne, Indiana 46802

Dear Ivan:

I have discussed the question of the library annex with my Board of Directors. We feel that the Society is in no financial position to do anything about taking over the annex. It would take a substantial amount of remodeling and relocating expenses. As you are aware, the legislature limits our appropriation at this time to $30,000.00 per year. We are attempting to get this changed but it hasn't been done yet.

In addition to this, we feel that the location of the Swinney Homestead is a far better location for a museum. This is because of access, because of its historical character, and because of the attractive location.

It is my feeling and the feeling of the Board that the best thing to do would be to still consider an addition to the Swinney Homestead for exhibit space.

Thank you very much for your interest in this matter. I really do wish we were in a position to take over a building like the annex, but it is just impossible at the present time.

Very truly yours,

Max E. Hobbs
President

MEH/jw

AGENDA

Meeting of the Board of Trustees of Fort Wayne Public Library

Monday, August 26, 1974, 4:00 p.m.

1. Approval of the minutes of the July 22nd meeting.

2. Hearing on the budgets.

3. Approval of salary increases for selected staff members.

4. Approval of hourly rate increases for selected employees.

5. Seek the Board's permission to add to the staff the following employees with their suggested salaries:

1. Anita Fitch	$4,920.00
2. Victoris Timinsky	$5,200.00
3. Glenn Olsen	$6,480.00
4. Mary Gerig	$4,680.00
5. Stanley Huntington	$6,600.00

6. Seek the Board's approval to hire the following new hourly rated employees:

1. Stephen Richards	$3.75
2. Mary Jo Girardot	1.90
3. Linda Sue Lauer	1.90
4. Michael Meyer	1.90
5. Steven Holley	1.90
6. Daniel Phend	2.00
7. Hattie Bryant	2.25
8. Richard Harkless	2.25
9. Ronald Stiles	2.25
10. Edwin Doerr	2.75

7. Seek the Board's permission to increase Deanna Beeching's salary to $8,400.00 as the new head of Hessen Cassel Branch.

8. Seek the Board's permission to increase Margaret Stalter's salary to $7,080.00 as Head of Lending Services.

9. Seek the Board's permission to send Dorothy Lower with expenses paid to Lancaster, Pa. and Western Reserve Historical Society at Cleveland, Ohio.

10. Inform the Board of the Indiana Arts Commission grant of $660.00.

11. Inform the Board of my arrangement with Broadway Christian Church relative to our parking lot.

12. Discussion of the permanent insurance proposal of Lincoln National Life Insurance Co.

13. Seek the Board's approval to make a charge for certain library publications.

14. Approval of the bills from the Operating Fund in the amount of $72,497.91, electric current bill in the amount of $5,993.56, Lincoln National Life Insurance Company bill in the amount of $1,425.12; and Library Building and Equipment Fund bills in the amount of $2,388.00.

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

August 26, 1974

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in regular session at the Main Library, 900 Webster Street, August 26, 1974 at 4:00 p.m. Members present were: Mr. Charles E. Slater, Mr. Allan J. Tremper, Mrs. Helen E. Knoblauch, Mrs. Florence A. Buirley, Mr. Willard Shambaugh, Mr. William E. Miller, Mrs. Vera Dulin and Mr. Paul A. Lauletta. Mr. Slater presided.

Approval of the minutes of the July 22nd meeting was the first item on the agenda. Mr. Lauletta moved the minutes be approved as submitted, seconded by Mrs. Buirley and carried.

Next on the agenda was the hearing on the advertised budgets. No objectors appeared and the budget forms were signed by the Board members.

Next on the agenda was the approval of salary increases for selected staff members (h.i.) and of hourly rate increases for selected employees (h.i.). Mr. Tremper moved the approval of the increases as submitted, seconded by Mrs. Buirley and passed unanimously.

Mr. Reynolds next asked the Board's permission to add to the staff the following employees with their suggested salaries:

Anita Fitch	$4,920.00
Victoria Timinsky	5,200.00
Glenn Olsen	6,480.00
Mary Gerig	4,680.00
Stanley Huntington	6,600.00

Mrs. Knoblauch moved the approval to add the above employees to the staff at the recommended salary, seconded by Mr. Shambaugh and passed unanimously.

The Board's approval to hire the following new hourly rated employees was next on the agenda:

Stephen Richards	$3.75
Mary Jo Girardot	1.90
Linda Sue Lauer	1.90
Michael Meyer	1.90
Steven Holley	1.90
Daniel Phend	2.00
Hattie Bryant	2.25
Richard Harkless	2.25
Ronald Stiles	2.25
Edwin Doerr	2.75

Mrs. Buirley moved the approval to hire the ten new hourly rated employees at the recommended hourly rate, seconded by Mr. Lauletta and passed unanimously.

Mr. Reynolds next asked the Board's permission to increase Deanna Beeching's salary to $8,400.00 as the new head of Hessen Cassel Branch. Mrs. Knoblauch moved the approval to increase Mrs. Beeching's salary to $8,400.00, seconded by Mrs. Buirley and carried.

[illegible]

[illegible]

[illegible]

Mr. Reynolds next asked the Board's permission to increase Margaret Stalter's salary to $7,080.00 as Head of Lending Services. Mrs. Buirley moved the approval to increase Mrs. Stalter's salary to $7,080.00, seconded by Mr. Tremper and carried.

Mr. Reynolds asked the Board's permission to send Dorothy Lower with expenses paid to Lancaster, Pa. and Western Reserve Historical Society at Cleveland, Ohio. Mrs. Buirley moved the approval to send Miss Lower to Lancaster, Pa. and Cleveland, Ohio with expenses paid, seconded by Mrs. Knoblauch and passed unanimously.

Next Mr. Reynolds informed the Board of the Indiana Arts Commission grant of $660.00 to be received October 1, 1974. The money will be used to buy additional equipment for the Library Video Project.

Mr. Reynolds next informed the Board of his arrangement with Broadway Christian Church relative to our parking lot on West Wayne Street. They will pay $5.00 per day for each day they use the parking lot. Mrs. Buirley moved the approval of the arrangement with the Boardway Christian Church, seconded by Mr. Tremper and carried. The Board also authorized Mr. Reynolds to pursue with legal channels for the rent owed by Brown Cooper.

A discussion of the permanent insurance proposal of Lincoln National Life Insurance Company was next on the agenda (h.i.). The board agreed to postpone any decision until we hear from Lincoln Life and set up a meeting.

Mr. Reynolds next asked the Board about making a charge for certain library publications since the cost of paper and also the printing has increased. Mr. Shambaugh made a motion to make an appropriate charge at the discretion of the Librarian, seconded by Mr. Tremper and passed unanimously.

Approval of the bills from the Operating Fund in the amount of $72,497.91, electric current bill in the amount of $5,993.56, Lincoln National Life Insurance Company bill in the amount of $1,425.12; and Library Building and Equipment Fund bills in the amount of $2,388.00 was the last item on the agenda. Mrs. Knoblauch moved the bills be approved for payment, seconded by Mrs. Buirley and passed unanimously.

When no further business appeared the Board adjourned.

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

August 26, 1974

FRED J. REYNOLDS
LIBRARIAN

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

FINES AND MISCELLANEOUS RECEIPTS

JULY 1974

Main Library Fines		$1,478.33
Georgetown Branch Library	379.29	
Hessen Cassel Branch	177.33	
Little Turtle Branch	147.76	
Pontiac Branch	55.90	
Shawnee Branch	183.85	
Tecumseh Branch	94.25	
Waynedale Branch	135.28	
Urban Schools	167.68	
BW #3	19.15	
BW #4	30.00	
BW #5	37.50	
Lincoln Life	2.80	1,430.79
Art & Recordings		322.44
Rent (YWCA)		1,000.00
Rent (Reitz IGA)		100.00
Rent (Tucker & Washler)		10.00
Subscription Fees		60.00
Copier Receipts		1,248.35
United Parcel Refund		4.49
Kinney-Bennet Commission		91.00
Telephone Pay Station Commission		10.52
Reserve Postals		21.73
Books		121.98
County Fines		157.13
		$6,056.76

APPROVED
Fred J. Reynolds
LIBRARIAN

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

August 26, 1974

FRED J. REYNOLDS
LIBRARIAN

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

SUNDRY EXPENDITURES JULY 16 - AUGUST 15, 1974

July 15	Postage	212	2.33	
16	Librarians expense (Chicago)	214	20.96	
	Postage	212	1.67	
18	Postage	212	1.13	
19	Postage	212	8.05	
22	Addressograph type	242	4.80	
	Postage	212	1.01	
23	Postage	212	2.33	
24	Postage	212	10.36	
29	Batteries	242	.60	
	Postage	212	5.14	
	Postage	212	2.11	
31	Librarians expense (Chicago)	214	2.40	
	Postage	212	1.64	
Aug. 1	Book	732	2.50	
	Postage	212	5.41	
2	Librarians expense (Flint)	214	5.83	
	Postage	212	8.68	
5	Postage	212	2.98	
6	Hauling trash	252	5.00	
	Postage	212	.71	
	Librarians expense (Flint)	214	4.35	
8	Postage	212	4.80	
9	Postage	212	1.01	
12	Repair post on battery	242	4.50	
13	Postage	212	2.05	
14	Postage	212	4.54	
15	Postage	212	2.16	$119.05

COUNTY

July 17	Postage	212	3.76	
23	Postage	212	2.48	
25	Postage	212	5.38	
26	Postage	212	6.76	
	Gasoline	215	1.00	
30	Postage	212	3.22	
Aug. 5	Postage	212	4.95	
7	Postage	212	.92	
13	Postage	212	1.06	$ 29.53
				$148.58

APPROVED
Fred J. Reynolds
LIBRARIAN

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

SEPTEMBER 1, 1974

	PRESENT ANNUAL SALARY	PRESENT MONTHLY SALARY	PROPOSED MONTHLY INCREASE
Jacqueline Belschner, Financial Secretary	$12,984.00	$1,082.00	$25.00
Wilma Sills	6,060.00	505.00	25.00
Richard S. Seagly	9,684.00	807.00	30.00
Martha Rogers	8,640.00	720.00	15.00
Henry Dorsch	8,364.00	697.00	15.00
Lora S. Winters	7,020.00	585.00	15.00
Geraldine L. Cubbal	6,564.00	547.00	15.00
Linda Helmling	6,180.00	515.00	25.00
Bernice Gater	6,000.00	500.00	15.00
Margaret E. Stalter	5,880.00	490.00	100.00
Diana Betz	4,260.00	355.00	15.00
Helen Colchin	13,500.00	1,125.00	50.00
Mary O. Grigsby	10,032.00	836.00	10.00
Linda Truesdale	9,060.00	755.00	10.00
Marguerite Ritchie	8,480.00	706.66	10.00
Susan Pallone	8,040.00	670.00	40.00
Karen Allred	7,500.00	625.00	10.00
Sandra Newhard	4,764.00	397.00	15.00
Myron Snyder	12,024.00	1,002.00	25.00
Ronald Bean	9,300.00	775.00	15.00
Wesley Avins	9,492.00	791.00	25.00
Betty Henning	10,356.00	863.00	25.00
Rosamond Parrish	7,260.00	605.00	15.00
Geraldine Pilotte	6,384.00	532.00	25.00
Richard Elmer	8,940.00	745.00	10.00

	PRESENT ANNUAL SALARY	PRESENT MONTHLY SALARY	PROPOSED MONTHLY INCREASE
John F. Ross	$8,820.00	$735.00	$10.00
Evelyn Koenig	4,200.00	350.00	10.00
Vera Crawford	6,444.00	537.00	10.00
Paul Holmes	8,160.00	680.00	15.00
Carolyn Nichols	4,680.00	390.00	10.00
Dorothy Lower	10,620.00	885.00	25.00
Virginia Bloomfield	5,604.00	467.00	10.00
Ila Gruse	4,920.00	410.00	15.00
Dorothy Vulgamott	4,320.00	360.00	10.00
William Crane	9,548.00	795.66	25.00
Gary Conklin	5,640.00	470.00	10.00
Ethel Johnson	10,500.00	875.00	15.00
Dorothy Pemberton	5,232.00	436.00	30.00
Gina Gigli	4,644.00	387.00	10.00
James T. Broderick	15,180.00	1,265.00	15.00
Pauline Simmons	11,640.00	970.00	25.00
Helen Murray	10,920.00	910.00	15.00
Elizabeth L. Schooley	10,440.00	870.00	25.00
Patricia O'Neill	6,000.00	500.00	10.00
Madeline Broderick	5,868.00	489.00	10.00
Devaun Patten	5,724.00	477.00	10.00
Annabelle Bennett	4,920.00	410.00	10.00
Lucille Van Kirk	5,448.00	454.00	25.00
Joyce Boshler	4,764.00	397.00	10.00
Esther Feichter	4,824.00	402.00	10.00
Patria Kintanar	3,960.00	330.00	10.00
Joyce Eisenmann	4,260.00	355.00	10.00
Margaret Dietsch	5,820.00	485.00	25.00

	PRESENT ANNUAL SALARY	PRESENT MONTHLY SALARY	PROPOSED MONTHLY INCREASE
Hildegarde Mathieu	$5,448.00	$454.00	$15.00
Wilma J. Eck	5,280.00	440.00	15.00
Nancy Ann Scott	4,944.00	412.00	25.00
Beth E. Carpenter	12,720.00	1,060.00	25.00
Marilyn Allmandinger	6,180.00	515.00	25.00
Jeanice Kemp	4,440.00	370.00	10.00
Shirley Oakley	4,500.00	375.00	10.00
Vera Jackson	4,500.00	375.00	10.00
Joan Byrne	4,500.00	375.00	10.00
Earlean Brooks	6,240.00	520.00	25.00
Beverly Linnemeyer	5,112.00	426.00	10.00
Anita Miner	4,584.00	382.00	10.00
Arlene Newcomer	4,764.00	397.00	10.00
Patricia Laymon	4,392.00	366.00	10.00
Steven Fortriede	10,476.00	873.00	15.00
Kenneth Lauer	10,656.00	888.00	15.00
Patricia Moorman	10,638.00	886.50	25.00
Susan Peters	8,076.00	673.00	15.00
Frederick Krueger	9,240.00	770.00	10.00
Anna Mae Wakefield	10,212.00	851.00	25.00
Earlene Shoemaker	7,860.00	655.00	25.00
Rosálina Stier	6,660.00	555.00	10.00
Elizabeth Shupe	6,300.00	525.00	10.00
Helen Mustin	5,760.00	480.00	10.00
Lucile Evanoff	5,100.00	425.00	15.00
Virginia Thoma	4,980.00	415.00	15.00
Dorothy Lombardi	4,548.00	379.00	10.00
Justine Miller	4,524.00	377.00	10.00

	PRESENT ANNUAL SALARY	PRESENT MONTHLY SALARY	PROPOSED MONTHLY INCREASE
Susie Buggs	$4,620.00	$385.00	$15.00
Richard Tritch	8,460.00	705.00	10.00
William R. Gaunt	8,688.00	724.00	10.00
Emil Crebb	6,900.00	575.00	10.00
David Linnemeyer	6,540.00	545.00	10.00
Robert Reynolds	6,420.00	535.00	10.00
Lloyd Rediger	7,032.00	586.00	10.00
Patrick W. Murray	12,840.00	1,070.00	25.00
Jean E. Bracht	5,304.00	442.00	15.00
Betty J. Sharp	4,560.00	380.00	10.00
Marilyn Tucker	4,320.00	360.00	10.00
Dorothy Roembke	4,592.00	382.66	10.00
Eunice Meek	4,560.00	380.00	15.00
Abla Shaheen	4,440.00	370.00	10.00
Jessie B. Stauffer	4,020.00 - 4,644.00+	335.00 - 387.00+	10.00
Beulah Tustison	4,080.00 - 4,584.00+	340.00 - 382.00+	10.00
Ethel Elliott	4,224.00 - 4,980.00+	352.00 - 415.00+	10.00
Rita Wissman	5,388.00	449.00	10.00
Donald Rust	8,784.00	732.00	25.00
Kenneth Schell	10,880.00	906.66	50.00
Lyle Simpson	6,936.00	578.00	15.00
Paul K. Custer	7,140.00	595.00	10.00
G. Garner Hull	6,960.00	580.00	10.00
Edward Underwood	5,820.00	485.00	25.00
Louis Cereghino	6,372.00	531.00	15.00
George Niezer	6,120.00	510.00	10.00
Nettie Custer	4,992.00	416.00	10.00

+ Salary during the school year.

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

SEPTEMBER 1, 1974

	PRESENT HOURLY RATE	PROPOSED HOURLY INCREASE
Backs, Edna	2.40	.15
Bassett, Frank	2.25	.10
Becker, Barbara	2.40	.10
Bender, Richard	2.00	.15
Berry, Laura E.	1.90	.15
Bradtmiller, Keith	2.35	.10
Bradtmiller, Kraig	2.05	.10
Brown, Clara	2.20	.10
Carpenter, William	2.45	.15
Carroll, Betty	2.70	.15
DeVault, Mary	3.45	.15
Ditton, Ralph	2.00	.15
Doescher, Catherine M.	2.10	.10
Eckman, Charles	4.00	.15
Fleckenstein, Jean	2.60	.10
Galbreath, Morris	2.25	.25
Gaunt, Wayne	2.25	.10
Gerig, Mary	2.15	.10
Gray, Pamela	2.25	.35
Guerrero, Martin P.	2.25	.15
Harrow, Margaret E.	2.35	.10
Hughes, Eloise	2.70	.15
~~Huntington, Stanley~~ Staff	~~3.00~~	~~.10~~
Kanning, Eleanor	2.00	.15
McCaffery, Laura	3.90	.15
McClain, Dora E.	2.50	.10

	PRESENT HOURLY RATE	PROPOSED HOURLY INCREASE
Markland, Bonnie	2.35	.15
Miyakawa, Susan	3.85	.15
Morell, Louise	2.50	.10
Neidigh, Pearl A.	2.60	.10
Overmyer, DeVane	2.25	.15
Petras, Lois	2.80	.10
Pierce, Kenneth	2.45	.10
Qureshi, Rehana	2.00	.15
Ramer, Nellie	2.35	.10
Roembke, Jeannette	2.25	.10
Sapp, Emily E.	3.70	.10
Simpson, Eleanore B.	2.25	.10
Sloniawski, Dorothy A.	2.80	.10
Spencer, Katherine P.	2.45	.10
Stewart, Charlean	3.25	.25
Swank, Garneta	2.30	.10
Tayyab, Muhammad	2.15	.10
Wagner, Maxine	2.60	.05
Williams, Hildreth	2.95	.15
Wismer, Katherine	2.35	.10
Zorn, Hazel F.	2.85	.15
Zuttermeister, Phyllis	3.70	.15

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

LIBRARY BUILDING AND EQUIPMENT FUND

Public Library Bills August 26, 1974

Arrow Fence Company, Inc.	Installed chain link fence and gates as per contract at Shawnee, Hessen Cassel, Little Turtle, Waynedale, Pontiac and Georgetown Branches	$2,388.00

Chas. E. Slater

Willard Shambaugh

Florence W. Bairley

Adam Krampe

Helen E. Knoblauch

APPROVED

Fred J. Reynolds

LIBRARIAN

PROPOSITION TO PURCHASE

№ 1674

Fort Wayne, Ind., Sept. 19 74

We herewith agree to purchase the following described property:

Known as Library Annex (Hollywood Bdg.)

Legal Description Lots 3, 4, 5, 9, 10 and a part of Lot 11 in Block 25 in Ewing's Addition, Fort Wayne, Allen County, Indiana

We will pay the sum of ONE HUNDRED TEN THOUSAND AND NO/100----------DOLLARS ($110,000.00) for said property upon the following terms and conditions:

TEN THOUSAND AND NO/100------- Dollars ($10,000.00) cash to be paid upon the delivery of a Real Estate Contract, the remainder of the purchase price to be paid as follows:

SIX HUNDRED AND NO/100 DOLLARS, ($600.00) per month for one (1) year, ONE THOUSAND AND NO/100 DOLLARS , ($1,000.00) per month for two (2) years, with remaining balance to be paid in full at the end of three (3) years.

with interest from date of contract, computed monthly at 7 %. per annum.

The above price to include said property free from all liens, claims, and encumbrances: A survey to be furnished.

Insurance on property to be cancelled

Possession for tenancy to be given on ~~or before~~ 90 days notice. Taxes when they become due and payable ~~in the year~~ shall be paid by the Buyer.

Prior to the execution of a Warranty Deed, the seller shall supply an abstract of title brought to date of said deed, showing a merchantable title to said premises and shall pay all water, gas and electric bills to date of possession.

We hereby agree to complete this transaction within TEN (10) days after being notified that all papers pertaining thereto have been properly prepared.

We hereby deposit with you the sum of ONE THOUSAND AND NO/100 Dollars ($1,000.00) as earnest money to be applied on the cash payment herein provided for. If this proposition is accepted by the owner, or his authorized agent, and we should fail to comply with the terms named herein, you are to retain the amount paid as earnest money.

It is understood that if this proposition is not accepted by the owner, or his authorized agent, in writing, within TEN (10) days from date, it shall be null and void, and said earnest money shall be returned to us immediately thereafter.

Pangborn Arms Inc., Address

By William R. Hunter, Telephone

ACCEPTANCE

accept this proposition this 23rd day of Sept., 1974, and agree to comply with its terms and to pay CARL D. LIGHT, REALTOR, out of the cash payment herein provided for, the standard rate of commission adopted by the Fort Wayne Real Estate Board, viz: $

Elias E. Slater / Pres Address

Telephone

PROPOSITION TO PURCHASE

No. 1074

Fort Wayne, Ind., _____, 19__

I, (we) _____ (Attorney, Agent, Trustee, Guardian, Corporation, Firm, etc.) _____ hereby offer to purchase from _____ (Owner) _____ the following described real estate in Allen County, State of Indiana, _____ (Address, Lot, Block, Subdivision, etc.) _____

_____

_____ and pay the sum of _____ DOLLARS ($_____) for said property upon the following terms and conditions:

_____ ($_____) _____ Dollars Contracted _____, the remainder of the purchase price to be paid as follows:

_____ ($_____) per month for one (1) year, _____ ($_____) per month for two (2) years, _____ payable to be paid in full at the end of three (3) years, _____ interest from date of _____ computed monthly at _____ 7 _____ % per annum.

_____ A survey to be furnished.

_____

Insurance on property to be _____ assumed _____

Possession for tenancy to be given on _____ 60 days notice _____ Taxes due and payable in the _____ of the year _____ shall be paid by the _____ Buyer.

_____ of said deed, showing a merchantable title to said premises and shall pay all water, gas and electric bills to date of possession.

_____ to complete this transaction within _____ TEN (10) _____ days after being notified that all papers pertaining thereto have been properly prepared.

_____ owner, or his authorized agent, and _____ should fail to comply with the terms named herein, you are to retain the amount paid as earnest money.

It is understood that if this proposition is not accepted by the owner, or his authorized agent, in writing, within _____ TEN (10) _____ days from date, it shall be null and void, and said earnest money shall be returned to _____ immediately thereafter.

_____ Address

_____ Telephone

ACCEPTANCE

_____ 19__

_____ is hereby accepted by the _____ Real Estate Board at the real estate commission rate of _____ % of the selling price.

_____ rate of commission adopted by the Fort Wayne Real Estate Board, viz: $_____

_____

September 10, 1974

Mr. Paul E. Shaffer, President
Fort Wayne National Bank
110 West Berry Street
Fort Wayne, Indiana 46802

Dear Mr. Shaffer:

Sealed bids will be received by the Board of Trustees of Fort Wayne Public Library for a temporary loan of the sum of $575,000.00 for the general operating fund and the Public Library Board for Allen County for a temporary loan of the sum of $275,000.00 for the general operating fund. The Boards will require on an in and out basis a total of $850,000.00 for operating expenses for the period October 1, 1974 until December 30, 1974, all dates are inclusive.

Said sealed bids will be received at the regular meeting of said Board on September 23, 1974 at 4:00 p.m. in the board room of the Public Library at 900 Webster Street, Fort Wayne, Indiana, at which time and place all bids will be opened publicly and read aloud.

Such Public Library loan shall be made with the bidder submitting the lowest rate of interest, and submitting with his bid an Affidavit that no collusion exists between himself and any other bidder for such loan.

The Library Board reserves the right to reject any and all bids; it is not obligated to accept the lowest or any other bid; and may waive formalities in bidding.

No bid shall be withdrawn after the opening of bids without the consent of the Library Board, for a period of 15 days after the date of receiving bids.

Bids should be addressed to:

Charles E. Slater, President
Board of Trustees
Fort Wayne Public Library
900 Webster Street
Fort Wayne, Indiana 46802

Yours very truly,

Fred J. Reynolds
Head Librarian

FJR:jjb

September 10, 1974

Mr. Paul E. Shaffer, President
Fort Wayne National Bank
121 West Berry Street
Fort Wayne, Indiana 46801

Dear Mr. Shaffer:

Sealed bids will be received by the Board of Trustees of Fort Wayne Public Library for a temporary loan of the sum of $275,000.00 for the general operating fund and the Public Library Board for Allen County for a temporary loan of the sum of $275,000.00 for the general operating fund. The Boards will receive as in past out basis a total of $850,000.00 for operating expenses for the period October 1, 1974 until December 31, 1974, or later if rescheduled.

Said sealed bids will be received at the regular meeting of said Board on September 23, 1974 at 4:00 p.m. in the Board Room of the Public Library at 900 Webster Street, Fort Wayne, Indiana, at which time and place all bids will be opened publicly and read aloud.

Such Public Library loan shall be made with the bidder submitting the lowest rate of interest, and complying with the an affidavit that no collusion exists between himself and any other bidder for such loan.

The Library Board reserves the right to reject any and all bids; it is not obligated to accept the lowest or any other bid; and may waive formalities in bidding.

No bid shall be withdrawn after the opening at the meeting of the Board of the Library Board, for a period of 15 days after the date of receiving bids.

Bids should be addressed to:

Charles E. Slater, President
Board of Trustees
Fort Wayne Public Library
900 Webster Street
Fort Wayne, Indiana 46802

Yours very truly,

Fred J. Reynolds
Head Librarian

FJR:jjb

Copies also sent to:

Mr. Robert A. Morrow, President
Lincoln National Bank and Trust Co.
116 East Berry Street
Fort Wayne, Indiana 46802

Mr. Donnelly P. McDonald Sr., President
Peoples Trust and Savings Co.
913 South Calhoun Street
Fort Wayne, Indiana 46802

Mr. Richard T. Doermer, President
Indiana Bank and Trust Co.
915 South Clinton Street
Fort Wayne, Indiana 46802

Mr. Paul Gronauer, President
Anthony Wayne Bank
203 East Berry Street
Fort Wayne, Indiana 46802

Copies also sent to:

Mr. Robert A. Morrow, President
Lincoln National Bank and Trust Co.
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Fort Wayne, Indiana 46802

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Mr. Richard T. Doerner, President
Indiana Bank and Trust Co.
915 South Clinton Street
Fort Wayne, Indiana 46802

Mr. Paul Gronauer, President
Anthony Wayne Bank
203 East Berry Street
Fort Wayne, Indiana 46802

AGENDA

Meeting of the Board of Trustees of Fort Wayne Public Library

Monday, September 23, 1974, 4:00 p.m.

1. Approval of the minutes of the August 26th meeting.

2. Opening of bids to borrow money for a temporary loan.

3. Listen to a proposal to purchase the Annex property. This will be made by Mr. Carl Light.

4. Opening of bids for the purchase of a truck.

5. Opening of bids for the purchase of fuel oil.

6. Opening of bids for binding for 1975.

7. Seek the Board's approval to hire the following hourly rated employees at the stated rates:

Karen Anders	$2.25
Cynthia Arnold	2.10
James Dietsch	1.90
Kathryn Dillon	1.90
Elizabeth Hallien	2.10
Cynthia Harris	2.10
Mohammad Iqbal	2.50
Anthony Keough	1.90
Terry Knisely	2.15
Susan Knuth	2.10
Nick Krajewski	1.90
Michael Meyer	1.90
Peggy Rodebaugh	2.00
Rick Stephens	1.90
Theodore Thieme	3.50

8. Ascertain which members of the Board will be attending the state conference from October 17th to October 19th.

9. Seek the Board's permission to send library ILA members to the conference with expenses paid.

10. Seek the Board's permission to attend a two day conference in Bloomington, Ind. on October 3rd and 4th with expenses paid.

11. Approval of the bills from the Operating Fund in the amount of $91,259.44, electric current bill in the amount of $5,746.45, Lincoln National Life Insurance Company bill in the amount of $1,483.44, Transamerican Freight Lines bill in the amount of $23.40; and Library Building and Equipment Fund bills in the amount of $4,855.13.

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

September 23, 1974

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in regular session at the Main Library, 900 Webster Street, September 23, 1974 at 4:00 p.m. Members present were: Mr. Charles E. Slater, Mr. Allan J. Tremper, Mrs. Helen E. Knoblauch, Mrs. Florence A. Buirley and Mrs. Juanita Edwards. Mr. Carl Light and Attorney David Heaton was also in attendance. Mr. Slater presided.

Approval of the minutes of the August 26th meeting was the first item on the agenda. Mrs. Buirley moved the minutes be approved as submitted, seconded by Mrs. Edwards and carried.

Mr. Light presented a proposition to purchase the library property in the 600 block of West Washington and West Wayne Streets by Poagston Arms, Inc. Fred Hunter for $110,000.00, upon the following terms and conditions: $10,000.00 cash to be paid upon the delivery of a Real Estate Contract, the remainder of the purchase price to be paid as follows: $600.00 per month for one year, $1,000.00 per month for two years, with remaining balance to be paid in full at the end of three years with interest from date of contract, computed monthly at 7% per annum. Mrs. Knoblauch moved we accept the proposal from Fred Hunter to buy the property on West Wayne St. and West Washington St. in the 600 block and authorize the president to sign the proposal, seconded by Mrs. Buirley and passed unanimously.

Opening of bids to borrow $850,000.00 temporary loan was next on the agenda. Lincoln National Bank submitted a bid of 6¼% interest plus a $10.00 premium; and Fort Wayne National Bank submitted a bid of 5.95% interest plus a $15.00 premium. Mrs. Knoblauch moved Fort Wayne National Bank be awarded the bid, seconded by Mrs. Edwards and passed unanimously.

Opening of bids for the purchase of a truck was next on the agenda. The following bids were received: Fort Wayne Dodge Inc. submitted a bid of $4,820.56 and C. W. Schrader Son's Inc. submitted a bid of $4,812.20 but did not include a bid bond or certified check in the required amount. Mrs. Edwards moved we accept the bid of Fort Wayne Dodge Inc., seconded by Mrs. Buirley and passed unanimously.

Opening of bids for the purchase of fuel oil was next on the agenda. Lassus Fuel Co., Inc. was the only bidder and they submitted a bid of 30.4¢ per gallon subject to any increase or decrease in their retial price. The present retail price is 32.4¢ per gallon which gives us a 2¢ discount per gallon. This discount will be based off of their retial price. Mr. Tremper moved we accept the bid of Lassus Fuel Co. Inc., seconded by Mrs. Buirley and carried.

Opening of bids for binding for 1975 was next on the agenda. The following three bids were received:

	Kalmbacher	Heckman	Crawford
Up to & including 8" in height	2.05	1.75	1.65
Over 8" and including 9"	2.30	2.00	2.28
Over 9" and including 10"	2.80	2.10	2.55
Over 10" and including 12"	3.50	2.50	3.26
Over 12" in height	1.50 per "	1.00 per "	3.90

Mrs. Knoblauch moved we accept the low bid of Heckman Bindery, Inc., seconded by Mrs. Buirley and passed unanimously.

Mr. Reynolds next asked the Board's approval to hire the following hourly rated employees at the stated rates:

Karen Anders	$2.25
Cynthia Arnold	2.10
James Dietsch	1.90
Kathryn Dillon	1.90
Elizabeth Hallien	2.10
Cynthia Harris	2.10
Mohammad Iqbal	2.50
Anthony Keough	1.90
Terry Knisely	2.15
Susan Knuth	2.10
Nick Krajewski	1.90
Michael Meyer	1.90
Peggy Rodebaugh	2.00
Rick Stephens	1.90
Theodore Thieme	3.50

Mr. Tremper moved the approval to hire the above hourly rated employees at the recommended rates, seconded by Mrs. Edwards and passed unanimously.

Mr. Reynolds next asked which members of the Board will be attending the state conference in Indianapolis on October 17th to October 19th. Mrs. Buirley, Mrs. Edwards and Mrs. Knoblauch siad they would attend.

Mr. Reynolds asked the Board's permission to send library ILA members to the conference with expenses paid. Mrs. Edwards moved the approval to pay the expenses of ILA members attending the conference, seconded by Mrs. Knoblauch and carried.

Mr. Reynolds asked the Board's permission to attend a two day conference in Bloomington, Indiana on October 3rd and 4th with expenses paid. Mr. Tremper moved the approval for Mr. Reynolds to attend the conference with expenses paid, seconded by Mrs. Buirley and carried.

Approval of the bills from the Operating Fund in the amount of $91,259.44; electric current bill in the amount of $5,746.45; Lincoln National Life Insurance Company bill in the amount of $1,483.44; Transamerican Freight Lines bill in the amount of $23.40; and Library Building and Equipment Fund bills in the amount of $4,855.13 was the last item on the agenda. Mrs. Knoblauch moved the bills be approved for payment, seconded by Mrs. Edwards and passed unanimously.

When no further business appeared the Board adjourned.

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

FRED J. REYNOLDS
LIBRARIAN

September 23, 1974

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

FINES AND MISCELLANEOUS RECEIPTS

AUGUST 1974

Main Library Fines		$1,472.30
Georgetown Branch Library	290.32	
Hessen Cassel Branch	210.72	
Little Turtle Branch	160.60	
Pontiac Branch	42.95	
Shawnee Branch	179.51	
Tecumseh Branch	131.25	
Waynedale Branch	117.38	
BW #3	26.05	
BW #4	25.80	
BW #5	34.75	1,219.33
Art & Recordings		340.31
Rent (YWCA)		1,000.00
Rent (Reitz (IGA)		100.00
Rent (Tucker & Washler)		10.00
Parking Lot receipts		1,000.00
Copier receipts		1,363.05
Subscription Fee		20.00
Paper Bag receipts		15.13
Telephone Pay Station Commission		12.48
Reserve Postals		25.95
Books		95.46
County Fines		117.00
		$6,791.01

APPROVED
Fred J. Reynolds
LIBRARIAN

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

September 23, 1974

FRED J. REYNOLDS
LIBRARIAN

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

SUNDRY EXPENDITURES AUGUST 16 - SEPTEMBER 15, 1974

Aug. 16	Librarians expense (Chicago)	214	13.83	
	Postage	212	8.60	
19	Postage	212	2.33	
20	Postage	212	6.68	
21	Postage	212	5.45	
22	Postage	212	5.79	
26	Postage	212	3.18	
27	Postage	212	2.11	
28	Postage	212	3.08	
	Librarians expense (Chicago)	214	13.26	
29	Postage	212	2.83	
30	Postage	212	3.94	
Sept. 3	Postage	212	2.11	
4	Postage	212	3.88	
6	Postage	212	1.54	
9	Postage	212	2.38	
10	Postage	212	3.00	
	Book	732	2.50	
11	Postage	212	1.55	
12	Postage	212	3.80	
13	Postage	212	3.26	$ 95.10

COUNTY

Aug. 19	Postage	212	6.69	
23	Postage	212	1.65	
27	Postage	212	6.00	
28	Book	732	4.11	
Sept. 3	Postage	212	7.83	
5	Postage	212	1.88	
9	Postage	212	2.33	$ 30.49
				$125.59

APPROVED
Fred J. Reynolds
LIBRARIAN

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

LIBRARY BUILDING AND EQUIPMENT FUND

Public Library Bills September 23, 1974

City Carpet Workroom & Cleaners, Inc.	Carpeting at Tecumseh Branch Library	$2,894.28
Kinder Construction Inc.	Labor and material to clean out basement of house, fill with gravel and compacted and Change order #1	1,960.85
		$4,855.13

Chas E. Slater

Allan Kremper

Helen E. Knoblauch

Florence A. Buirley

Juanita K. Clausen

APPROVED

Fred J. Reynolds

LIBRARIAN

LIBRARY DISTRICT ANNEXATION RESOLUTION

ALLEN COUNTY CONTRACTUAL PUBLIC LIBRARY

RESOLVED, That the library board of Allen County Contractual Public Library hereby agrees and consents that all territory heretofore duly annexed to the City of Fort Wayne be transferred from the library district of Allen County Contractual Public Library to the library district of Fort Wayne Public Library.

Adopted on October 28th, 1974.

BOARD OF TRUSTEES OF
ALLEN COUNTY CONTRACTUAL PUBLIC LIBRARY

Vera M. Dulin

Robert E. Mueller

Mark R. Gilbert

Lucille F. Edwards

Florence L. Irving

Helen E. Knobbe Jr.

Allan Kramer

Chas. E. Slater

LIBRARY DISTRICT ANNEXATION RESOLUTION

ALLEN COUNTY CONTRACTUAL PUBLIC LIBRARY

RESOLVED, That the library board of Allen County Contractual Public Library hereby agrees and consents that all territory heretofore duly annexed to the City of Fort Wayne be transferred from the library district of Allen County Contractual Public Library to the library district of Fort Wayne Public Library.

Adopted on October 28th, 1974.

BOARD OF TRUSTEES OF
ALLEN COUNTY CONTRACTUAL PUBLIC LIBRARY

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LIBRARY DISTRICT ANNEXATION RESOLUTION

ALLEN COUNTY CONTRACTUAL PUBLIC LIBRARY

RESOLVED, That the library board of Allen County Contractual Public Library hereby agrees and consents that all territory heretofore duly annexed to the City of Fort Wayne be transferred from the library district of Allen County Contractual Public Library to the library district of Fort Wayne Public Library.

Adopted on October 28th, 1974.

BOARD OF TRUSTEES OF
ALLEN COUNTY CONTRACTUAL PUBLIC LIBRARY

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LIBRARY DISTRICT ANNEXATION RESOLUTION

FORT WAYNE PUBLIC LIBRARY

RESOLVED, That the library board of Fort Wayne Public Library, with the agreement and consent of the library board of Allen County Contractual Public Library, hereby accepts and makes part of the library district of Fort Wayne Public Library all territory heretofore duly annexed to the City of Fort Wayne.

Adopted on October 28th, 1974.

BOARD OF TRUSTEES OF
FORT WAYNE PUBLIC LIBRARY

Paul R. Coulter

Juanita K. Edwards

Francis A. Bierley

Helen E. Kimbrough

Allan Kemper

Thos. E. Slater

LIBRARY DISTRICT ANNEXATION RESOLUTION

FORT WAYNE PUBLIC LIBRARY

RESOLVED, That the library board of Fort Wayne Public Library, with the agreement and consent of the library board of Allen County Contractual Public Library, hereby accepts and makes part of the library district of Fort Wayne Public Library all territory heretofore duly annexed to the City of Fort Wayne.

Adopted on October 28th, 1974.

BOARD OF TRUSTEES OF
FORT WAYNE PUBLIC LIBRARY

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Allen Trexler

Chas. S. Slater

LIBRARY DISTRICT ANNEXATION RESOLUTION

FORT WAYNE PUBLIC LIBRARY

RESOLVED: That the library board of Fort Wayne Public Library, with the agreement and consent of the library board of Allen County Contractual Public Library, hereby accepts and makes part of the library district of Fort Wayne Public Library all territory heretofore duly annexed to the city of Fort Wayne.

Adopted on _____, 1974.

BOARD OF TRUSTEES OF
FORT WAYNE PUBLIC LIBRARY

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AGENDA

Meeting of the Board of Trustees of the Fort Wayne Public Library

Monday, October 28, 1974, 4:00 p.m.

1. Approval of the minutes of the September 23rd meeting.

2. Adoption of the Library District Annexation Resolution.

3. Seek the Board's approval of the employment of the following hourly rated employees:

John Alvarez	$2.25 (gone)
Willia P. Brooks	2.25
Diane Bonahoom	2.25
Candace Lauber	3.00
Sarah Jane Pletcher	3.00
Dennis Laub	2.00
Janet Gerber	2.50
Shirley Kanning	2.25
Marsha Bailey	2.25
Mark Brooks	2.25
Nancy E. Scott	2.75
Elizabeth Parrish	2.00

4. Seek the Board's permission to add Hazel Zorn to the staff at an annual salary of $6,600.00.

5. Inform the Board of the indefinite loan to this library of a number of educational Canadian travel films.

6. Approval of the bills from the Operating Fund in the amount of $67,447.98, electric current bill in the amount of $5,135.82, Transamerican Freight Lines bill in the amount of $21.35, Lincoln National Life Insurance Company bill in the amount of $1,453.92.

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

October 28, 1974

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in regular session at the Main Library, 900 Webster Street, October 28, 1974 at 4:00 p.m. Members present were: Mr. Charles E. Slater, Mr. Allan J. Tremper, Mrs. Helen E. Knoblauch, Mrs. Florence A. Buirley, Mr. William E. Miller, Mrs. Vera Dulin, Mr. Paul A. Lauletta and Mrs. Juanita Edwards. Mr. Slater presided.

Approval of the minutes of the September 23rd meeting was the first item on the agenda. Mrs. Edwards moved the minutes be approved as submitted, seconded by Mrs. Buirley and carried.

The adoption of the Library District Annexation Resolutions was next on the agenda. Mr. Miller moved the adoption of the following resolution, seconded by Mrs. Dulin and passed unanimously:

> RESOLVED, That the library board of Allen County Contractual Public Library hereby agrees and consents that all territory heretofore duly annexed to the City of Fort Wayne be transferred from the library district of Allen County Contractual Public Library to the library district of Fort Wayne Public Library.

Mrs. Knoblauch moved the adoption of the following resolution, seconded by Mr. Lauletta and passed unanimously:

> RESOLVED, That the library board of Fort Wayne Public Library, with the agreement and consent of the library board of Allen County Contractual Public Library, hereby accepts and makes part of the library district of Fort Wayne Public Library all territory heretofore duly annexed to the City of Fort Wayne.

Mr. Reynolds next asked the Board's approval of the employment of the following hourly rated employees:

John Alvarez	$2.25
Willia P. Brooks	2.25
Diane Bonahoom	2.25
Candace Lauber	3.00
Sarah Jane Pletcher	3.00
Dennis Laub	2.00
Janet Gerber	2.50
Shirley Kanning	2.25
Marsha Bailey	2.25
Mark Brooks	2.25
Nancy E. Scott	2.75
Elizabeth Parrish	2.00

Mrs. Edwards moved the approval of the employment of the twelve hourly rated employees at the suggested rates, seconded by Mrs. Buirley and carried.

Mr. Reynolds asked the Board's permission to add Hazel Zorn to the staff at an annual salary of $6,600.00. Mrs. Knoblauch moved the approval to add Hazel Zorn to the staff at the recommended annual salary, seconded by Mr. Lauletta and passed unanimously.

Mr. Reynolds next informed the Board of the indefinite loan to this library of a number of education Canadian travel films. Circulation reports are required quarterly indicating what types of groups are seeing the films, and they ask that the films be catalogued and promoted.

The Board asked that we send a letter of acknowledgement to the Musician's Union for the concerts they have given or helped to provide at the library.

Approval of the bills from the Operating Fund in the amount of $67,447.98, electric current bill in the amount of $5,135.82, Transamerican Freight Lines bill in the amount of $21.35, and Lincoln National Life Insurance Company bill in the amount of $1,453.92 was the last item on the agenda. Mr. Lauletta moved the bills be approved for payment, seconded by Mr. Tremper and passed unanimously.

When no further business appeared the Board adjourned.

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

FRED J. REYNOLDS
LIBRARIAN

October 28, 1974

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

FINES AND MISCELLANEOUS RECEIPTS

SEPTEMBER 1974

Main Library Fines		$1,326.68
Georgetown Branch Library	293.94	
Hessen Cassel Branch	154.46	
Little Turtle Branch	137.30	
Pontiac Branch	44.60	
Shawnee Branch	132.82	
Tecumseh Branch	110.00	
Waynedale Branch	109.93	
BW #3	18.00	
BW #4	25.00	1,026.05
Art & Recordings		227.85
Rent (YWCA)		1,000.00
Rent (Reitz IGA)		100.00
Rent (Cooper)		360.00
Rent (Tucker & Washler)		10.00
Rent (Church)		30.00
Burkhart Space Rental 9/1/74 - 8/31/75		600.00
Parking Lot receipts		68.75
Copier receipts		1,305.25
Subscription & Book Refund		17.34
Telephone Pay Station Commission		5.61
Subscription Fees		60.00
Pamphlet receipts		7.10
Reserve Postals		20.30
Books		123.75
County Fines		66.00
		$6,354.68

APPROVED
Fred J. Reynolds
LIBRARIAN

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

FRED J. REYNOLDS
LIBRARIAN

October 28, 1974

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

SUNDRY EXPENDITURES SEPTEMBER 16 - OCTOBER 15, 1974

Sept.	16	Librarian's expense (Chicago)	214	18.96	
		Postage	212	2.38	
	17	Postage	212	1.10	
	18	Postage	212	.84	
	20	Postage	212	1.17	
	23	Postage	212	2.33	
	24	Postage	212	1.20	
	25	Postage	212	3.28	
		Gasoline	215	2.00	
	27	Postage	212	2.11	
	30	Postage	212	2.33	
		Subscription	731	4.25	
Oct.	1	Postage	212	7.78	
	2	Record	731	4.00	
		Postage	212	3.78	
	4	Postage	212	1.28	
	7	Postage	212	1.29	
		Postage	212	2.05	
	9	Postage	212	1.31	
	10	Librarian's expense (Chicago)	214	15.40	
		Postage	212	2.55	
	14	Postage	212	2.27	
	15	Postage	212	23.95	$107.61

COUNTY

Sept.	16	Postage	212	4.38	
	19	Postage	212	1.56	
	23	Postage	212	2.00	
	26	Postage	212	.56	
	30	Postage	212	1.53	
Oct.	1	Hauling trash	252	6.00	
	3	Hauling trash	252	3.00	
		Postage	212	1.10	
	8	Postage	212	1.65	
	11	Postage	212	4.04	
		Hauling trash	252	3.00	$ 28.82
					$136.43

APPROVED
Fred J. Reynolds
LIBRARIAN

TELEPHONE: 422-6456

CARL D. LIGHT, REALTOR
203 WEST WAYNE STREET
FORT WAYNE, INDIANA 46802

239 WEST WAYNE PARKING LOTS

BALANCE SHEET OCTOBER 1974

ASSETS:		
Cash on Hand	60.00	
Cash in Bank	2913.63	
Petty Cash	15.00	
		2988.63
LIABILITIES AND CAPITAL:		
Accounts Payable	423.58	
FECA	195.83	
Indiana w/h	24.44	
Federal w/h	161.10	
		804.95
Capital		2183.68

STATEMENT OF NET INCOME

INCOME:		
Parking Receipts	4185.79	
Other Income	50.00	4235.79
EXPENSES:		
Commission	423.58	
Insurance	31.17	
Lease	1000.00	
Lot supplies	4.00	
FICA	97.92	
Indiana Unemployment tax	3.63	
Wages	1673.75	
Maintenance	14.00	
Utilities	31.48	
Telephone	32.72	
		3312.25
Net Income		923.54
Retained Earnings-Beginning		1260.14
Retained Earnings-Ending		2183.68

PAID ON LEASE TO LIBRARY

1968-69	15,000.00	1972	12,000.00
1970	9,000.00	1973	11,000.00
1971	16,000.00	1974	11,000.00 with 11/19/ ck. totals $74,000.00

AGENDA

Meeting of the Board of Trustees of Fort Wayne Public Library

Monday, November 25, 1974, 4:00 p.m.

1. Approval of the minues of the October 28th meeting.

2. Approval of the 1975 salary list.

3. Approval of the current hourly rate list.

4. Seek the Board's approval to add Laura Berry to the staff at an annual salary of $4,680.00.

5. Seek the Board's approval to add the following hourly rated employees:

Gary Dulin	$2.50 per hour (temporary)
Susan Hunt	2.50
Marguerite Lewton	2.50
Charlene Hall	3.00
Margaret Crebb	2.25
Jerrold Gonya	2.25
George Fish	2.25
Alfred Wright	2.35

6. Inform the Board of the State Library's intention relative to the TWX machine.

7. Approval of payment to Ball State University of $75.00 for Baroque Chamber Group and rental and transportation charges for harpsichord.

8. Seek the Board's approval to pay $160.00 to Indianapolis Video from the Gift Fund. (Arts Commission will send this amount later)

9. Seek the Board's permission to charge to account number 312 from account number 33 for the purchase of paper in the amount of $4,074.83, and to charge from account number 213 to account number 253 to pay for rental on equipment the amount of $2,561.15.

10. Report to the Board the action taken at the hearing before the State Tax Commission's field men.

11. Notify the Board of my intention relative to balances in the several account number of the budget.

12. Approval of the bills from the Operating Fund in the amount of $92,431.24, City Utilities bill in the amount of $4,978.48, Indiana & Michigan Electric bill (Little Turtle) in the amount of $394.77, Lincoln National Life Insurance Company bill in the amount of $1,456.64; Library Building and Equipment Fund bills in the amount of $11,134.24; and Gift Fund bills in the amount of $660.00.

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

November 25, 1974

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in regular session at the Main Library, 900 Webster Street, November 25, 1974 at 4:00 p.m. All members were present. Mr. Slater presided.

Approval of the minutes of the October 28th meeting was the first item on the agenda. Mrs. Buirley moved the minutes be approved as submitted, seconded by Mr. Shambaugh and carried.

Approval of the 1975 salary list (h.i.) was the next item on the agenda. Mr. Shambaugh moved the salary list for 1975 be approved, seconded by Mrs. Buirley and passed unanimously.

Approval of the hourly rate list for 1975 was next on the agenda, (h.i.). Mrs. Edwares moved the approval of the hourly rate list for 1975, seconded by Mrs. Buirley and passed unanimously.

Mr. Reynolds next asked the Board's approval to add Laura Berry to the staff at an annual salary of $4,680.00. Mrs. Knoblauch moved the approval to add Laura Berry to the staff at the recommended salary, seconded by Mr. Lauletta and passed unanimously.

Mr. Reynolds asked the Board's approval to add the following hourly rated employees:

Gary Dulin	$2.50 per hour (temporary)
Susan Hunt	2.50
Marguerite Lewton	2.50
Charlene Hall	3.00
Margaret Crebb	2.25
Jerrold Gonya	2.25
George Fish	2.25
Alfred Wright	2.35

Mrs. Knoblauch moved the approval to add the eight hourly rated employees, seconded by Mrs. Buirley and carried.

Mr. Reynolds next informed the Board of the State Library's intention to buy the TWX machine and give it to the Fort Wayne Public Library.

Mr. Reynolds asked the Board's approval to pay Ball State University for the Baroque Chamber Group and pay the rental and transportation charges for a harpsichord in the amount of $100.00. Mrs. Buirley moved the approval, seconded by Mr. Tremper and passed unanimously.

Mr. Reynolds asked the Board's approval to pay $160.00 from the Gift Fund to Indianapolis Video for Shintron Model 312 TV and video cables. The $160.00 will be received from the Indiana Arts Commission at a later date. Mr. Shambaugh moved the approval, seconded by Mrs. Buirley and carried.

Mr. Reynolds next asked the Board's permission to charge to account number 33 from account number 312 for the purchase of paper in the amount of $4,074.83, and to charge to account number 213 from account number 253 to pay for rental on equipment in the amount of $2,561.15. Mr. Tremper moved the approval to charge

312 items to account number 33, and 253 items to account number 213, seconded by Mrs. Buirley and passed unanimously. Mr. Reynolds also notified the Board of his intentions relative to balances in the several account numbers of the budget to pay bills December 31st.

Mr. Reynolds reported to the Board the action taken at the hearing before the State Tax Commission's field men. Because of the increase in valuation the levy was cut from .33¢ to .306¢ for the City Library Operating Fund and from .12¢ to .105¢ for the Bond and Interest Redemption Fund. The County Library Operating Fund levy was cut from .235¢ to .22¢.

Approval of the bills from the Operating Fund in the amount of $92,431.24, City Utilities Bill in the amount of $4,978.48, Indiana & Michigan Electric bill in the amount of $394.77, Lincoln National Life Insurance Company bill in the amount of $1,456.64; Library Building and Equipment Fund bills in the amount of $11,134.24; and Gift Fund bills in the amount of $660.00 was the last item on the agenda. The check for Michael Kinder & Sons Inc. for $1,500.00, the final payment to the General contractor for Shawnee Branch Library, is to be made in two checks, one for $1,000.00 and one for $500.00 and hold the $500.00 until everything is checked out. Mrs. Knoblauch moved the bills be approved for payment, seconded by Mrs. Buirley and passed unanimously.

When no further business appeared the Board adjourned.

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

JANUARY 1, 1975

NAME	PRESENT ANNUAL SALARY	PRESENT MONTHLY SALARY	PROPOSED MONTHLY INCREASE
ADMINISTRATION AND BUSINESS			
Robert H. Vegeler, Assistant Librarian	$17,328.00	$1,444.00	$40.00
Jacqueline Belschner, Financial Secretary	13,284.00	1,107.00	40.00
Wilma Sills	6,360.00	530.00	20.00
SECURITY OFFICERS			
Robert T. Blanks	6,564.00	547.00	25.00
Herbert W. Nitzsche	6,012.00	501.00	25.00
James C. Kettering	6,012.00	501.00	25.00
CIRCULATION DEPARTMENT			
Richard S. Seagly	10,044.00	837.00	30.00
Martha Rogers	8,820.00	735.00	20.00
Henry Dorsch	8,544.00	712.00	30.00
Lora S. Winters	7,200.00	600.00	25.00
Geraldine L. Cubbal	6,744.00	562.00	25.00
Danny Hart	5,208.00	434.00	20.00
Irene McConnell	4,860.00	405.00	20.00
LENDING SERVICES			
Margaret E. Stalter	7,080.00	590.00	10.00
Linda Helmling	6,480.00	540.00	25.00
Imogene Bishop	4,680.00	390.00	25.00
Anita Miner	4,704.00	392.00	25.00
BUSINESS AND TECHNOLOGY			
Myron Snyder	12,324.00	1,027.00	40.00
Ronald Bean	9,480.00	790.00	35.00
Wesley Avins	9,792.00	816.00	40.00

NAME	PRESENT ANNUAL SALARY	PRESENT MONTHLY SALARY	PROPOSED MONTHLY INCREASE
REFERENCE DEPARTMENT			
Helen Colchin	$14,100.00	$1,175.00	$50.00
Mary O. Grigsby	10,152.00	846.00	40.00
Linda Chapman	9,180.00	765.00	35.00
Marguerite Ritchie	8,600.00	716.66	35.00
Susan Pallone	8,520.00	710.00	35.00
Karen Allred	7,620.00	635.00	30.00
Sandra Newhard	4,944.00	412.00	20.00
YOUNG ADULTS			
Betty Henning	10,656.00	888.00	40.00
Rosamond Parrish	7,440.00	620.00	20.00
Geraldine Pilotte	6,684.00	557.00	25.00
ART AND RECORDINGS			
Richard Elmer	9,060.00	755.00	25.00
John F. Ross	8,940.00	745.00	25.00
Margaret Smith	6,060.00	505.00	
Evelyn Koenig	4,320.00	360.00	20.00
RECORD ROOM			
Vera Crawford	6,564.00	547.00	25.00
Paul Holmes	8,340.00	695.00	30.00
Carolyn Nichols	4,800.00	400.00	15.00
HISTORICAL GENEALOGY			
Dorothy Lower	10,920.00	910.00	45.00
Hazel Zorn	6,600.00	550.00	
Peter Scott	6,000.00	500.00	35.00
Virginia Bloomfield	5,724.00	477.00	20.00
Helen Jordan	5,460.00	455.00	25.00
Ila Gruse	5,100.00	425.00	20.00
Dorothy Vulgamott	4,440.00	370.00	20.00

NAME	PRESENT ANNUAL SALARY	PRESENT MONTHLY SALARY	PROPOSED MONTHLY INCREASE
GOVERNMENT DOCUMENTS			
William Crane	$9,848.00	$820.66	$45.00
Thomas H. Cox Jr.	6,776.00	564.66	25.00
Gary Conklin	5,760.00	480.00	25.00
CHILDREN'S ROOM			
Ethel Johnson	10,680.00	890.00	40.00
Mildred Hohenthaner	5,244.00	437.00	20.00
SWITCHBOARD OPERATOR, RECEPTIONIST			
Dorothy Pemberton	5,592.00	466.00	25.00
Gina Gigli	4,764.00	397.00	20.00
William P. Kenagy	4,720.00	393.33	20.00
DEPARTMENT OF TECHNICAL PROCESSES			
James T. Broderick	15,360.00	1,280.00	60.00
Pauline Simmons	11,940.00	995.00	50.00
Helen Murray	11,100.00	925.00	45.00
Elizabeth L. Schooley	10,740.00	895.00	45.00
Mary Jean Leffers	7,020.00	585.00	50.00
Patricia O'Neill	6,120.00	510.00	25.00
Madeline Broderick	5,988.00	499.00	25.00
Devaun Patten	5,844.00	487.00	25.00
Annabelle Bennett	5,040.00	420.00	25.00
Lucille Van Kirk	5,748.00	479.00	25.00
Victoria Timinsky	5,200.00	433.33	25.00
Joyce Boshler	4,884.00	407.00	20.00
Esther Feichter	4,944.00	412.00	20.00
Delores Bandelier	4,740.00	395.00	20.00
Patria Kintanar	4,080.00	340.00	20.00
Joyce Eisenmann	4,380.00	365.00	20.00

NAME	PRESENT ANNUAL SALARY	PRESENT MONTHLY SALARY	PROPOSED MONTHLY INCREASE
Margaret Dietsch	$6,120.00	$510.00	$30.00
Hildegarde Mathieu	5,628.00	469.00	25.00
Wilma J. Eck	5,460.00	455.00	20.00
Alma Wilhoit	4,800.00	400.00	20.00
Nancy Ann Scott	5,244.00	437.00	20.00
Natalie Anderson	4,680.00	390.00	20.00
URBAN SCHOOL DEPARTMENT			
Beth E. Carpenter	13,020.00	1,085.00	45.00
Marilyn Allmandinger	6,480.00	540.00	25.00
Helen Fetters	4,800.00	400.00	20.00
Jeanice Kemp	4,560.00	380.00	20.00
Shirley Oakley	4,620.00	385.00	20.00
Vera Jackson	4,620.00	385.00	20.00
REGISTRATION, OVERDUES AND COLLECTION			
Bernice Gater	6,180.00	515.00	25.00
Beverly Linnemeyer	5,232.00	436.00	25.00
Helen Hester	4,908.00	409.00	20.00
Arlene Newcomer	4,884.00	407.00	20.00
URBAN BRANCH SERVICE			
Steven Fortriede, Supervisor of Branches	10,656.00	888.00	35.00
Josephine Thompson	10,440.00	870.00	40.00
Kenneth Lauer	10,836.00	903.00	40.00
Patricia Moorman	10,938.00	911.50	45.00
Susan Peters	8,256.00	688.00	35.00
Frederick Krueger	9,360.00	780.00	35.00
Mary Jane Wood	10,296.00	858.00	35.00
Anna Mae Wakefield	10,512.00	876.00	45.00
Earlene Shoemaker	8,160.00	680.00	35.00

NAME	PRESENT ANNUAL SALARY	PRESENT MONTHLY SALARY	PROPOSED MONTHLY INCREASE
Rosalina Stier	$6,780.00	$565.00	$30.00
Stanley Huntington	6,600.00	550.00	25.00
Elizabeth Shupe	6,420.00	535.00	25.00
Deanna Beeching	8,400.00	700.00	10.00
Glenn Olsen	6,480.00	540.00	10.00
Helen Mustin	5,880.00	490.00	20.00
Lucile Evanoff	5,280.00	440.00	25.00
Virginia Thoma	5,160.00	430.00	20.00
Dorothy Lombardi	4,668.00	389.00	20.00
Mary Gerig	4,680.00	390.00	20.00
Justine Miller	4,644.00	387.00	20.00
Annette Mahon	8,100.00	675.00	30.00
Susie Buggs	4,800.00	400.00	20.00
Laura Berry	4,680.00	390.00	
BOOKMOBILE SERVICE			
Richard Tritch	8,580.00	715.00	35.00
William R. Gaunt	8,808.00	734.00	35.00
David Linnemeyer	6,660.00	555.00	25.00
Robert Reynolds	6,540.00	545.00	30.00
Lloyd Rediger	7,152.00	596.00	30.00
ALLEN COUNTY EXTENSION DEPARTMENT			
Patrick W. Murray	13,140.00	1,095.00	40.00
Earlean Brooks	6,540.00	545.00	25.00
Jean E. Bracht	5,484.00	457.00	25.00
Anita Fitch	4,920.00	410.00	25.00
Betty J. Sharp	4,680.00	390.00	20.00
Marilyn Tucker	4,440.00	370.00	20.00
Dorothy Roembke	4,712.00	392.66	20.00

NAME	PRESENT ANNUAL SALARY	PRESENT MONTHLY SALARY	PROPOSED MONTHLY INCREASE
Eunice Meek	$4,740.00	$395.00	$20.00
Abla Shaheen	4,560.00	380.00	20.00
Jessie B. Stauffer	4,140.00 - 4,764.00*	345.00 - 397.00*	15.00
Beulah Tustison	4,704.00	392.00	20.00
Ethel Elliott	4,344.00 - 4,536.00*	362.00 - 378.00*	15.00
Rita Wissman	5,508.00	459.00	25.00
PRESS ROOM			
Donald Rust	9,084.00	757.00	30.00
MAINTENANCE AND CONSTRUCTION			
Kenneth Schell	11,480.00	956.66	45.00
Lyle Simpson	7,116.00	593.00	25.00
Paul K. Custer	7,260.00	605.00	25.00
G. Garner Hull	7,080.00	590.00	30.00
Edward Underwood	6,120.00	510.00	25.00
Louis Cereghino	6,552.00	546.00	25.00
George Niezer	6,240.00	520.00	25.00
Nettie Custer	5,112.00	426.00	20.00
Elsie Snyder	2,136.00	178.00	15.00
Myron T. Elliott	1,800.00	150.00	10.00
Sarah Jane Smith	1,800.00	150.00	10.00

* Salary during the school year.

HOURLY RATE LIST JANUARY 1975

Anders, Karin	2.35	Press Room
Backs, Edna	2.65	Waynedale Branch
Bailey, Marsha	2.25	Lending Services
Bassett, Frank	2.50	Maintenance
Bauman, Philip A.	2.75	Art & Recordings
Behrns, Susan M.	2.00	Little Turtle Branch
Bender, Richard	2.30	Technical Processes
Boltz, Deborah	2.60	Art & Recordings
Bonahoom, Diane	2.40	Lending Services
Bradtmiller, Keith	2.55	Lending Services
Bradtmiller, Kraig	2.25	Circulation
Brooks, Mark	2.25	Maintenance
Brown, Clara	2.40	Press Room
Bryant, Hattie	2.40	Maintenance
Carpenter, William	2.75	Maintenance
Carroll, Betty	3.00	Technical Processes
DeVault, Mary	3.75	Technical Processes
Dietsch, James P.	2.00	Circulation
Dillon, Kathy Ann	2.00	Hessen Cassel Branch
Ditton, Ralph	2.25	Maintenance
Doescher, Catherine M.	2.30	County
Eagan, Beth	2.00	Shawnee Branch
Eckman, Charles	4.30	Business & Technology
Fish, George	2.25	Maintenance
Fleckenstein, Jean	2.80	Technical Processes
Fleckenstein, Susan	2.15	Lending Services
Galbreath, Morris	2.65	Maintenance
Geisenhof, Dora E.	2.10	Historical Genealogy
Gaunt, Wayne	2.50	Maintenance

Gerber, Janet	2.50	Lending Services
Gilbert, Steve	2.10	Children's Room
Girardot, Mary Jo	2.00	Shawnee Branch
Gonya, Jerrold	2.25	Maintenance
Gray, Pamela	2.70	Lending Services
Gruse, Karla	2.25	Extension Headquarters
Guerrero, Martin P.	2.55	Maintenance
Haley, Debra	2.50	Waynedale Branch
Hallien, Elizabeth Ann	2.25	Press Room
Hamilton, Samuel E.	2.45	Maintenance
Harkless, Richard	2.35	Maintenance
Harris, Cynthia L.	2.25	Lending Services
Harrow, Margaret E.	2.55	Maintenance
Holley, Steven L.	2.00	Circulation
Howard, Martha	2.65	Hessen Cassel Branch
Hughes, Eloise	3.00	Historical Genealogy
Hunt, Susan	2.50	Switchboard
Iqbal, Mohammad	2.60	Xerox
Kanning, Eleanor	2.25	Shawnee Branch
Kazi, Khairuddin J.	2.45	Maintenance
Keough, Anthony J.	2.00	Circulation
Kettering, Beatrice	2.10	Lending Services
Knisely, Terry L.	2.25	Lending Services
Knuth, Susan Kay	2.20	Young Adults Room C.O.E.
Krajewski, Nick	2.00	Lending Services C.O.E.
Lauber, Candy C.	3.00	Technical Processes
Laub, Dennis	2.00	Reference & Genealogy
Lauer, Linda	2.00	Lending Services
Lewton, Marguerite	2.50	Art & Recordings

McCaffery, Laura	4.25	Young Adults Room
McClain, Dora E.	2.60	Record Room
Markland, Bonnie	2.60	Technical Processes
Meyer, Kimberley	2.00	Historical Genealogy
Meyer, Michael J.	2.00	Historical Genealogy
Miyakawa, Susan	4.20	Georgetown Branch
Morell, Louise	2.75	Reference
Neidigh, Pearl A.	2.80	County
Overmyer, DeVane	2.55	Maintenance
Palmer, Louise	2.45	Historical Genealogy
Parrish, Elizabeth	2.00	Young Adults Room
Phend, Daniel	2.10	Talking Books
Pierce, Kenneth	2.65	Maintenance
Pletcher, Sarah Jane	3.00	Record Room
Quraishi, Pervez Akhter	2.30	Circulation
Qureshi, M. Saleem	3.65	Xerox
Ramer, Nellie	2.55	Maintenance
Richardson, Kevin	2.00	Young Adults Room
Riedel, Kenneth	2.65	Maintenance
Rodebaugh, Peggy	2.00	Technical Processes C.O.E.
Roembke, Jeannette	2.45	Children's Room
Rust, Larry	3.15	Press Room
Sapp, Emily E.	4.00	Technical Processes
Schellenbach, William	2.80	Security Officer
Simpson, Elenore B.	2.45	Technical Processes
Slevin, Ruth	2.30	Historical Genealogy
Sloniawski, Dorothy A.	3.00	Technical Processes
Spencer, Katherine P.	2.65	Little Turtle Branch

Stephens, Rick M.	2.00	Reference
Stewart, Charlean	3.65	Technical Processes
Swank, Garneta	2.50	Technical Processes
Swank, Sandra Lee	2.00	Historical Genealogy
Tayyab, Muhammad	2.40	Business & Technology
Thieme, Ted	3.65	Circulation
Thompson, Leann	2.00	Waynedale Branch
Wagner, Maxine	2.75	Government Documents
Whetzel, Adeline	4.30	Young Adults Room
Williams, Hildreth	3.25	Technical Processes
Wismer, Katherine	2.55	Technical Processes
Zuttermeister, Phyllis	4.00	Technical Processes
Richards, Stephen F.	3.75	Young Adults Room

Cox, Jeanne T.	2.80	LSCA
Walters, Marion W.	2.10	LSCA

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

FRED J. REYNOLDS
LIBRARIAN

November 25, 1974

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

FINES AND MISCELLANEOUS RECEIPTS

OCTOBER 1974

Main Library Fines		$1,743.64
Georgetown Branch Library	407.52	
Hessen Cassel Branch	208.81	
Little Turtle Branch	171.90	
Pontiac Branch	48.47	
Shawnee Branch	215.21	
Tecumseh Branch	93.75	
Waynedale Branch	132.67	
BW #3	20.00	
BW #4	16.00	
BW #5	25.00	1,339.33
Art & Recordings		304.90
Rent (YWCA)		1,000.00
Rent (Reitz IGA)		100.00
Rent (Tucker & Washler)		10.00
Parking Lot Receipts		1,000.00
Copier Receipts		1,619.45
Subscription Fees		60.00
Paper Bag Receipts		18.95
ARA Food Service Co. Commission		89.67
Insurance Claim (Bookmobiles)		345.00
Telephone Pay Station Commission		9.41
Pamphlet Receipts		50.60
Reserve Postals		28.80
Books		241.35
County Fines		175.90
		$8,137.00

APPROVED
Fred J. Reynolds
LIBRARIAN

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

FRED J. REYNOLDS
LIBRARIAN

November 25, 1974

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

SUNDRY EXPENDITURES OCTOBER 16 - NOVEMBER 15, 1974

Oct. 16	Librarian's expense (Indpls.)	214	2.86	
	Postage	212	.87	
17	Pamphlets	731	4.50	
	Postage	212	.38	
21	Postage	212	2.44	
22	Postage	212	6.18	
23	Postage	212	4.84	
25	Postage	212	29.75	
28	Postage	212	2.11	
29	Postage	212	4.96	
30	Thread	313	3.58	
	Postage	212	5.52	
Nov. 4	Postage	212	1.56	
	Postage	212	2.05	
5	Postage	212	1.28	
7	Librarian's expense (Chicago)	214	16.83	
8	Postage	212	9.69	
11	Postage	212	17.49	
	Postage	212	2.33	
12	Power converter	242	11.95	
13	Postage	212	1.86	
15	Postage	212	4.66	$137.69

COUNTY

Oct. 18	Postage	212	.30	
21	Postage	212	.46	
22	Hauling trash	252	6.00	
24	Postage	212	5.45	
31	Postage	212	1.95	
Nov. 1	Hauling trash	252	3.00	
	Postage	212	3.92	
6	Postage	212	1.42	
12	Hauling trash	252	3.00	
	Postage	212	1.63	
14	Postage	212	1.64	$ 28.77
				$166.46

APPROVED
Fred J. Reynolds
LIBRARIAN

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

LIBRARY BUILDING AND EQUIPMENT FUND

Public Library Bills November 25, 1974

Michael Kinder & Sons, Inc.	General construction - Shawnee Branch Library FINAL	$ 1,500.00
Library Bureau, Div. of Remington Rand	Library equipment and installation in accordance with terms and specifications - FINAL	9,634.24
		$11,134.24

Thomas E. Slater

Allan Kramer

Helen E. Knoblauch

Florence A. Bailey

Willard Shambaugh

Paul C. Angelotta

Juanita K. Edwards

APPROVED

Fred J. Reynolds

LIBRARIAN

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

GIFT FUND

Public Library Bills November 25, 1974

Indianapolis Video	Shintron Model 312 TV and video cables to connect	$660.00

Chas. E. Slater

Oscar Trumper

Helen E. Knobloch

Florence A. Bentley

Willard Shambaugh Jr

Juanita K. Edwards

Paul R. Tuletta

APPROVED
Fred J. Reynolds
LIBRARIAN

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

December 16, 1974

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in special session at the Main Library, 900 Webster Street, December 16, 1974 at 2:00 p.m. Members present were: Mr. Charles E. Slater, Mr. Allan J. Tremper, Mrs. Helen E. Knoblauch, Mrs. Florence A. Buirley, Mrs. Juanita Edwards and Mr. Willard Shambaugh. Attorney David Heaton was also in attendance. Mr. Slater presided.

The purpose of the meeting was to inform the Board members of the meeting with Carl Bradley, David Heaton, Mr. Slater and Mr. Reynolds in regards to the main library roof.

David Heaton told the Board that since we have filed suit we have not been neglected. The suitors and their lawyers have been getting together. Judge Meyer set up the following schedule: end of discovery by the end of December, complete pleadings by the end of January, pre-trial conference in February, and the trial in March of 1975.

David Heaton said that at the meeting, Carl Bradley suggested a new roof for the main library which has been used in Germany for many years on flat roof buildings and very successful. The cost would be about $52,000 with a five year guarentee, and have the library pay $40,000 of this. David Heaton suggested we make a counter proposition and offer to pay $25,000.

When no further business appeared the Board adjourned.

AGENDA

Meeting of the Board of Trustees of Fort Wayne Public Library

Monday, December 23, 1974, 4:00 p.m.

1. Approval of the minutes of the November 25th & December 16th meetings.

2. Seek the Board's permission to appoint Wayne Gaunt to the staff at an annual salary of $5,700.00 and to hire Ted Thieme at an annual salary of $7,200.00.

3. Seek the Board's approval to hire three hourly rated employees:

John Pettigrew	$2.25
Olivia Perez	2.25
Ida Cambron	2.50

4. Inform the Board of our present bookmobile situation.

5. Ascertain the Board's disposition relative to the sale of our Cushman vehicle.

6. Discuss the Shawnee Branch plaque.

7. Discuss with the Board Miss Lower's request to attend the National Institute on Genealogical Research in Washington D. C.

8. Seek the Board's approval to charge the following amounts from one budget item to another:

   $3,900.00 for light tubes to item 33
   $1,700.00 for binding to items 213, 214, 241, 242 and 252
   $2,243.61 for rental on equipment to 214, 216, 231

9. Approval of the bills from the Operating Fund in the amount of $109,417.43, City Utility bills in the amount of $6,352.10, Indiana & Michigan Electric Company bill in the amount of $364.53, and Lincoln National Life Insurance Company bill in the amount of $1,469.54.

BOARD OF TRUSTEES OF THE PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY

December 23, 1974

The Board of Trustees of the Public Library of Fort Wayne and Allen County met in regular session at the Main Library, 900 Webster Street, December 23, 1974 at 4:00 p.m. All members were present. Mr. Slater presided.

Approval of the minutes of the November 25th and December 16th meetings was the first item on the agenda. Mrs. Buirley moved the minutes be approved as submitted, seconded by Mrs. Knoblauch and carried.

Mr. Reynolds asked the Board's permission to appoint Wayne Gaunt to the staff at an annual salary of $5,700.00 and to hire Ted Thieme at an annual salary of $7,200.00. Mrs. Knoblauch moved the approval to appoint Wayne Gaunt to the staff at the recommended salary of $5,700.00 and to hire Ted Thieme at the recommended salary of $7,200.00, seconded by Mr. Lauletta and passed unanimously.

Mr. Reynolds next asked the Board's approval to hire the following hourly rated employees:

John Pettigrew	$2.25
Olivia Perez	2.25
Ida Cambron	2.50

Mr. Shambaugh moved the approval to hire the three hourly rated employees at the recommended hourly rate, seconded by Mrs. Edwards and carried.

Mr. Reynolds informed the Board of our present bookmobile situation. We are now operating only five bookmobiles since the deaths of two of the drivers. The Board agreed that five bookmobiles are sufficient.

Mr. Reynolds asked the Board's disposition relative to the sale of our Cushman vehicle which we have never used for the purpose it was purchased for. Lindenwood Cemetary is interested in the vehicle. By consent the Board authorized Mr. Reynolds to negotiate with Mr. Paulison and bring a price back to the Board.

Next item on the agenda was the discussion of the Shawnee Branch plaque. This was in the specifications but was never furnished. It is the obligation of the architect to furnish the plaque for Shawnee Branch Library, and the Board gave Mr. Reynolds permission to pursue the matter. The Board also agreed to hold the retainage for Georgetown Branch until the minor leaks are corrected.

Miss Lower's request to attend the National Institute on Genealogical Research in Washington D. C. was next on the agenda. Mr. Shambaugh moved the approval for Miss Lower to attend and to pay her fee of $250.00 and up to $500.00 for hotel and meals. Mrs. Buirley seconded the motion and it passed unanimously.

Mr. Reynolds next asked the Board's approval to charge the following amounts from one budget item to another:

$3,900.00 for light tubes to item 33
$1,700.00 for binding to items 213, 214, 241, 242 and 252
$2,243.61 for tental on equipment to 214, 216 and 231

Mr. Tremper moved the approval to charge the above amounts to the budget items listed, seconded by Mr. Lauletta and passed unanimously.

Approval of the bills from the Operating Fund in the amount of $109,417.43, City Utilities bills in the amount of $6,352.10, Indiana & Michigan Electric Company bill in the amount of $364.53, and Lincoln National Life Insurance Company bill in the amount of $1,469.54 was the last item on the agenda. Mrs. Edwards moved the bills be approved for payment, seconded by Mrs. Buirley and passed unanimously.

Approval of the bills from the Bond and Interest Redemption Fund due January 1, 1975 in the amount of $276,650.52 was next. Mrs. Knoblauch moved the bills be approved for payment, seconded by Mr. Shambaugh and carried.

When no further business appeared the Board adjourned.

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

FRED J. REYNOLDS
LIBRARIAN

December 23, 1974

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

FINES AND MISCELLANEOUS RECEIPTS

Main Library Fines		$1,921.52
Georgetown Branch Library	461.46	
Hessen Cassel Branch	236.20	
Little Turtle Branch	187.05	
Pontiac Branch	72.93	
Shawnee Branch	243.01	
Tecumseh Branch	114.75	
Waynedale Branch	149.94	
BW #3	7.50	
BW #4	36.75	
Lincoln Life	4.05	1,513.64
Art & Recordings		259.92
Rent (YWCA)		1,000.00
Rent (Reitz IGA)		100.00
Rent (Cooper - Oct. & Nov.)		120.00
Rent (Tucker & Washler)		10.00
Rent (Shawnee - Jeffrey Precision Color)		200.00
Rent (Annex - Fred Hunter)		4,500.00
Subscription Fees		80.00
Parking Lot Receipts		2,000.00
Subscription Refund - Free Press		4.20
Telephone Pay Station Commission		4.99
Paper Bag Receipts		20.06
Copier Receipts		1,647.29
Pamphlet Receipts		32.56
Reserve Postals		24.18
Books		215.65
County Fines		49.55
		$13,703.56

APPROVED
Fred J. Reynolds
LIBRARIAN

THE PUBLIC LIBRARY
OF
FORT WAYNE AND ALLEN COUNTY, IND.

FRED J. REYNOLDS
LIBRARIAN

December 23, 1974

To the Board of Library Trustees:

Fred J. Reynolds, Librarian

SUNDRY EXPENDITURES NOVEMBER 16 - DECEMBER 15, 1974

Nov. 18	Librarian's expense (Indpls.)	214	3.60	
	Postage	212	2.33	
20	Postage	212	2.15	
	Hauling trash	252	3.00	
	Book	732	1.50	
21	Hauling trash	252	6.00	
22	Hauling trash	252	3.00	
	Postage	212	3.52	
25	Postage	212	21.95	
	Hauling trash	252	4.00	
	Postage	212	2.33	
26	Books	732	5.20	
27	Postage	212	2.98	
Dec. 2	Postage	212	2.33	
	Postage	212	.38	
3	Librarian's expense (Cleveland)	214	19.80	
4	Books	732	5.00	
	Postage	212	3.45	
5	Postage	212	.16	
	Librarian's expense (Chicago)	214	18.01	
9	Book	732	2.25	
	Postage	212	2.33	
	Postage	212	3.28	
11	Postage	212	1.92	
12	Postage	212	21.57	
13	Postage	212	3.86	$145.90

COUNTY

Nov. 18	Postage	212	3.08	
26	Postage	212	3.12	
29	Postage	212	1.11	
Dec. 3	Postage	212	6.20	
6	Postage	212	1.39	
10	Gasoline	216	3.00	
	Postage	212	6.03	$ 23.93
				$169.83

APPROVED
Fred J. Reynolds
LIBRARIAN

PUBLIC LIBRARY OF FORT WAYNE AND ALLEN COUNTY, INDIANA

BOND AND INTEREST REDEMPTION FUND

Public Library Bills — December 23, 1974

Indiana Bank & Trust Company	Bonds and coupons due January 1, 1975	$134,400.00
Lincoln National Bank & Trust Company	Bonds and coupons due January 1, 1975	$142,250.52
		$276,650.52

Juanita Edwards

Paul G. Lavelette

Chas. E. Slater

Florence A. Burley

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FJR
Nov. 10 '67

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